



VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, NOVEMBER 6, AT 6:00 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR., CHAIRMAN
SUPERVISOR BREYON PIERCE, VICE-CHAIR
SUPERVISOR WILLIAM T. CALHOUN
SUPERVISOR WALTER HARDY

ABSENT: SUPERVISOR KENNETH BELL
STUDENT REPRESENTATIVE ZARIAH HARRELL

ALSO PRESENT: MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MS. LOLA PERKINS, COUNTY ATTORNEY
MR. DELON BROWN, DEPUTY DIRECTOR OF OPERATIONS AND INFRASTRUCTURE
MR. HORACE WADE, DIRECTOR OF PLANNING
MS. RENEE CHAPLIN, ECONOMIC DEVELOPMENT
MR. RAY PHELPHS, DIRECTOR OF EMERGENCY SERVICES
MS. SHARNA' WHITE, REGISTRAR
MR. JONATHAN JUDKINS, COMMISSIONER OF REVENUE
MS. HALEY KEENE, SENIOR PLANNER

Invocation

The invocation was given by Chairman Elliott.

Call to Order/Moment of Silence/Pledge of Allegiance/Adopt Agenda

The meeting was called to order by Chairman Elliott, who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and recite the pledge of allegiance. Chairman Elliott noted some changes to the agenda, including fixing a typo in Item 5 adding recognitions to the agenda, and an additional information. He then asked for Motion to accept the agenda. Supervisor Calhoun made a motion to accept the agenda and Supervisor Hardy seconded the motion. All present voted affirmatively. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR BREYON PIERCE	AYE
SUPERVISOR WILLIAM (TIM) CALHOUN	AYE
SUPERVISOR WALTER HARDY	AYE

SUPERVISOR KENNETH BELL

ABSENT

Consent Items

1. Approval of Draft Minutes – October 2, 2025
2. Resolution – Supporting Membership in the South-Central Transportation Authority
3. Budget Amendment – Clerk of Circuit Court - \$5,300
4. School Division – Budget Amendment – Carryover Funds - \$166,568/State Grant - \$94,356
5. FYE 6/30/25 Budgetary Adjustments – Schools and VPA Funds
6. Resolution – Gladys Hardy – Age 90

Chairman Elliott read the items listed for consent and asked Board members if any items needed to be pulled for discussion. There being none, Supervisor Hardy made a motion to approve the consent items as enumerated. Supervisor Calhoun seconded the motion.

Vote (Approved):

Ayes: Mr. Pierce, Mr. Hardy, Mr. Calhoun, Mr. Elliott

Nays: None

Absent: Mr. Bell

Resolution for Gladys Hardy

Mr. Hardy presented the Resolution recognizing Ms. Gladys Winfield Hardy for reaching the age of 90 on November 24, 2023.

Ms. Hardy accepted the Resolution and gave remarks. She expressed her heartfelt gratitude to the Board of Supervisors and citizens of Surry County.

Other Recognitions

Chairman Elliott wished Mr. Hardy a happy birthday.

Chairman Elliott recognized Mr. Bell for his dedicated service as Interim Supervisor for the Dendron District.

Chairman Elliott congratulated Mr. Cameran Drew for his election to the Dendron District seat on the Board of Supervisors.

Chairman Elliott congratulated County Attorney Lola Perkins for receiving the Finnegan Whiting Award for Distinguished Service from the Local Government Attorneys Association.

Public Comments

Chairman Elliott announced that the County was implementing a new tool to provide another avenue for citizens to submit public comments at any time. He explained that now available on the County website, they had a form that citizens could fill out and submit public comments. He clarified that it was not for questions and answers, which should be asked directly to Board members rather than through public comments.

Public Hearing

1. **Surplus Revenue Ordinance** -The Board of Supervisors will consider and intends to take action on the adoption of an amendment to the Surry County General Ordinances by amending Chapter 16 - Licenses, Taxation and Miscellaneous Regulations, Article I - In General, Section 16-4 to add subsection (e) authorizing the Board to adopt a method for returning surplus real and/or personal property revenues.
 - I. Call to Order – Chairman Elliott called the public hearing to order.
 - II. Presentation by Staff – Lola Perkins, County Attorney, provided a brief summary of the item. She explained that the County was given the power to return surplus revenues per Code of Virginia §15.2-25.11.1. The purpose of this Ordinance was to explicitly state the County's intent to use this authority granted by State Code, and if the Board wished to exercise this authority after the Ordinance was enacted, the Board could adopt a Resolution outlining the details related to providing the refund. She clarified that this Ordinance was not intended to have those specifics.
 - III. Open the Floor for Public Comments – Chairman Elliott opened the public hearing for the Surplus Revenue Ordinance.
 1. Charlome Pierce, Bacon's Castle District – expressed support for the Ordinance and asked the Board to consider providing the refund uniformly to all citizens so that the impact was greater to those with lower incomes, and to do so expediently.
 - IV. Close Floor to Public Comments – Chairman Elliott closed the public hearing.
 - V. Closing Staff Comments – There were none.
 - VI. Board Discussion –

Mr. Hardy expressed his support and eagerness to adopt the Ordinance and provide refunds as soon as possible.

Mr. Calhoun asked if the refunds would only be given for future years or if refunds could be given for past years' surpluses. Ms. Perkins replied that the specific language provided some flexibility; they could return surplus revenues for any fiscal year in which the locality reported a surplus. However, she would not recommend going back too many years because the Ordinance was meant to serve as the general starting point.
- Board Action:** Chairman Elliott asked for a motion on the item.
Supervisor Hardy moved for approval of **the Surplus Revenue Ordinance as presented**, seconded by Supervisor Calhoun.
Vote: 4:0 (Approved)
Ayes: Mr. Pierce, Mr. Calhoun, Mr. Hardy, Mr. Elliott
Nays: None
Absent: Mr. Bell
2. **Conditional Use Permit No. 2025-02:** The Applicant, Tree of Life Church, seeks a conditional use permit for a religious assembly, as permitted in Article III, Section 3-302, Permitted Uses (A) of the Surry County Zoning Ordinance and subject to the additional regulations in Article IV, Supplementary Regulations for Civic Uses, Section 4-606 Religious assembly, which requires a conditional use permit for establishing a new place of religious assembly. The subject property, 42-60B, is a 2-acre parcel zoned A-R, Agricultural-

Rural, located on White Marsh Road (SR 617), approximately 1.85 miles south of Colonial Trail East (SR 10), and directly southwest of 15550 White Marsh Road.

- I. Call to Order – Chairman Elliott called the public hearing to order.
- II. Presentation by Staff – Haley Keene, Senior Planner, presented the staff report on Conditional Use Permit No. 2025-02. She reviewed the constraining environmental features of the site, the draft conditions proposed by staff, and the sections of the Zoning Ordinance and Comprehensive Plan the CUP must be in accord with. Staff found the positive aspects of the application were that it was a low-impact use and conformed to the comprehensive plan; the one negative aspect was that the site contains significant wetlands that require the applicant to seek a 32-foot variance on the front setback. She summarized that staff recommended approval of the CUP with the proposed conditions, and the Planning Commission unanimously recommended approval of this CUP in September 2025.
- III. Open the Floor for Public Comments – Chairman Elliott opened the public hearing for CUP 2025-02. There were no speakers.
- IV. Close Floor to Public Comments – Chairman Elliott closed the public hearing.
- V. Closing Staff Comments – There were none.
- VI. Board Discussion – Mr. Pierce noted that while there were no public comments at the Board's meeting, there were three speakers at the Planning Commission meeting and all were adjacent property owners speaking in favor of the application.

Board Action: Chairman Elliott asked for a motion on the item.

Supervisor Hardy moved for approval of **Conditional Use Permit No. 2025-02 as presented**, seconded by Supervisor Pierce.

Vote: 4:0 (Approved)

Ayes: Mr. Pierce, Mr. Calhoun, Mr. Hardy, Mr. Elliott

Nays: None

Absent: Mr. Bell

3. **FY26 Budget Amendment – Proceeds for Interim Financing (\$5.0 mil)– YMCA Project:**

The Surry County Board of Supervisors will consider and intends to take action on the adoption of an amendment to the FY25-26 budget. The aggregate amount of the proposed amendment exceeds one percent of the adopted FY25-26 budget thus requiring public hearing. The proposed amendment would add proceeds from short-term financing for the YMCA Building Project to the FY25-26 budget.

- I. Call to Order – Chairman Elliott called the public hearing to order.
- II. Presentation by Staff – Melissa Rollins, County Administrator, provided a brief summary of the item.
- III. Open the Floor for Public Comments – Chairman Elliott opened the public hearing for the FY26 Budget Amendment – Proceeds for Interim Financing – YMCA Project. There were no speakers.
- IV. Close Floor to Public Comments – Chairman Elliott closed the public hearing.
- V. Closing Staff Comments – There were none.
- VI. Board Discussion – There was none.

Board Action: Chairman Elliott asked for a motion on the item.

Supervisor Hardy moved for approval of **FY26 Budget Amendment – Proceeds for Interim Financing – YMCA Project as presented**, seconded by Supervisor Pierce.

Vote: 4:0 (Approved)

Ayes: Mr. Pierce, Mr. Calhoun, Mr. Hardy, Mr. Elliott

Nays: None

Absent: Mr. Bell

Ms. Rollins informed the Board that there was a second action item associated with this request. She explained that a debt service payment would be due this fiscal year, so the action requested by the Board was to appropriate \$93,917 in one-time reserve funds to pay the initial debt service payment on the interim financing due June 2026. She noted that this was included in the Resolution provided in the Board's materials for tonight's meeting.

Board Action: Chairman Elliott asked for a motion on the request.

Supervisor Hardy moved for approval of **expenditure of General Fund and transfer to the Debt Service fund in the amount of \$93,917**, seconded by Supervisor Pierce.

Vote: 4:0 (Approved)

Ayes: Mr. Pierce, Mr. Calhoun, Mr. Hardy, Mr. Elliott

Nays: None

Absent: Mr. Bell

Board Comments

Mr. Hardy – Expressed his appreciation for Ms. Hardy and thanked her and the family for attending tonight's meeting. He congratulated Mr. Drew on his election to the Dendron District seat, which made history as he was the youngest ever member elected to the Board of Supervisors in Surry County. He expressed his gratitude to the County Registrar, Sharna' White, for all her hard work in administering this year's election. He stated that he was also looking forward to the Tree of Life Church being able to establish a permanent location now that they had been approved for their Conditional Use Permit and thanked Planning staff for working out a solution with the applicant. He announced that tomorrow night they would be holding their Second Annual Veterans Meal and encouraged everyone to come out and enjoy the food with their local veterans.

Mr. Calhoun – Congratulated Ms. Hardy and wished her an early happy birthday. He congratulated Mr. Drew on his election and looked forward to working with him at the dais starting at their next meeting. He congratulated Ms. Perkins on her award as well and thanked her for her service to the County. He also encouraged the public to join them for their dinner tomorrow with their veterans and thank them for their service to the County and the country. He thanked the public in attendance at tonight's meeting and to those listening at home. He wished everyone a great evening.

Mr. Pierce – thanked everyone for attending tonight's meeting in person and at home. He reiterated Mr. Hardy's and Mr. Calhoun's congratulations to Mr. Drew, Ms. Perkins, and Ms. Hardy. He thanked Ms. Hardy for all her past work to making Surry County such a special place and thanked her and her daughters for attending tonight's meeting. He stated that the federal government shutdown was affecting their federal workers and citizens at-large. He asked

everyone to not get too focused on political divisions and reminded everyone that their local Board and government continued to work their hardest to serve them and support them so that Surry County could prevail even in these difficult times. He stated that it was unfortunate that the government in Washington, D.C. could not decide how to solve their issues and citizens were the ones who were most affected. He expressed his appreciation to everyone here who did their part to make Surry County so special and prepared them well for the future. He wished everyone safe travels home tonight.

Mr. Elliott – noted that his fellow Board members had spoken so eloquently he had not much else to add. However, he would reiterate the previous remarks that Surry County was truly something special. He knew that Surry County was the best County in the entire Commonwealth, and the reason for that was the people they had here like Ms. Hardy, who had served the County well in the past and those who continued that work today. He was thankful that Ms. Hardy was doing so well and gave his gratitude to her for being such a dedicated and empowered person. He recognized their County staff who worked diligently and collaboratively to ensure everyone was cared for here. He stated that he was greatly excited to have Mr. Drew serving on the Board with them, as he would surely give them invaluable insight to the issues and values of the youth, further allowing them to work to make this the best County in the Commonwealth of Virginia. He said that he looked forward to serving their veterans tomorrow at 4:00 p.m., and the middle school would be holding a luncheon for their veterans as well.

County Administrator's Report

Ms. Rollins stated that she first wanted to recognize the two veterans who served on the Board of Supervisors, Mr. Hardy and Mr. Elliott. She thanked them for their service. She also noted that staff would be working with the Board on the policy decisions regarding the tax rebates they had previously addressed with the adoption of the Ordinance earlier this evening. She stated that additionally, staff had secured 100 cots for their emergency evacuation center through their partnership with the American Red Cross. She added that the Dendron pumper truck would be displayed soon to show the community that specific investment in public safety.

1. Department Report from Economic Development – Renee Chapline, Economic Development Consultant, reported on some recent Economic Development work, including updating datasets and land use maps in the Comprehensive Plan with Planning staff, infrastructure modernization, collaborative initiatives with the Virginia Economic Development Partnership (VEDP), communicating with their local businesses about resources available through the Small Business Development Program, engaging with small businesses and statewide updates regarding the upcoming VA250 Celebration, scenic tour promotion, brochure distribution and regional interest program, holiday commercials, and the Holiday Christmas Lighting event on December 5.
2. Department Report from Planning & Community Development – Horace Wade, Director of Planning & Community Development, reported on current development activity in the County, development initiatives including the Comprehensive Plan update, Subdivision Ordinance update, Master Water Plans, Chesapeake Bay Preservation Area pump-out, and updating the County Geographic Information System (GIS). He invited Jamie Christianson, President of Civic Vanguard, to demonstrate the GIS update work completed.

Mr. Christianson introduced himself and explained his firm was working on an upgrade to the mapping and web application as part of their ongoing service to the County. He then gave a demonstration of the County GIS web application. He noted how the available tools and

data could assist in areas of economic development, planning and development, emergency services, and environmental features within the County.

Reports

1. Surry County Building Official Monthly Report – September 2025
2. Surry County Inspection Performance By District and Pass/Fail Rate – September 2025
3. General Fund – 1st Quarter Financial Report Ending 9/30/25
4. Surry County Building Official's Office Monthly Report – October 2025
5. Surry County Inspection Performance By District and Pass/Fail Rate – October 2025

For Your Information

There was none.

Closed Session

Ms. Perkins asked for a motion for the Board to convene a Closed Session pursuant to Virginia Code §2.2-37.11(A)(1) to discuss recommendations for appointments to County Boards and Commissions, including the following:

- Board of Zoning Appeals
- Wetlands Board
- Highway Transportation Safety Commission
- Economic Development Authority
- Social Services Board
- Youth Services Citizen Board

Supervisor Calhoun moved, and Supervisor Hardy seconded.

Vote (Approved):

Ayes: Mr. Pierce, Mr. Hardy, Mr. Calhoun, Mr. Elliott

Nays: None

Absent: Mr. Bell

Ms. Perkins asked for a motion on the Resolution to certify the actions of the Board in Closed Session.

Supervisor Calhoun moved, and Supervisor Hardy seconded.

Vote (Approved):

Ayes: Mr. Pierce, Mr. Hardy, Mr. Calhoun, Mr. Elliott

Nays: None

Absent: Mr. Bell

Mr. Elliott asked for a motion to make appointments to the Board of Zoning Appeals.

Supervisor Hardy moved to reappoint Mr. Roger Clayton, Jr. and Dr. Jeremiah Williams to the Board of Zoning Appeals, and Supervisor Calhoun seconded.

Vote (Approved):

Ayes: Mr. Pierce, Mr. Hardy, Mr. Calhoun, Mr. Elliott
Nays: None
Absent: Mr. Bell

Mr. Elliott asked for a motion to make appointments to the other Boards and Commissions.

Supervisor Hardy moved to appoint Stephen Berryman, Kevin Monahan, Russell R. Savage, Jr., Giron Wooden, Sr., and Justin Ellis to the Wetlands Board; Joseph Hancock, Roy Lane, Sr., Bertha Thomas, Harold Jones, and Sheriff Carlos Turner to the Highway Transportation Safety Commission; Myron Wooden and Janet Monahan to the Economic Development Authority; Elva Clayton and Glenn Slade to the Social Services Board; and Anthony Washington, Kenneth Bell, James Charity, Jr., and Simone Smallwood-Clairey to the Youth Services Citizen Board. Supervisor Calhoun seconded the motion.

Vote (Approved):

Ayes: Mr. Pierce, Mr. Hardy, Mr. Calhoun, Mr. Elliott
Nays: None
Absent: Mr. Bell

Adjournment

Chairman Elliott asked for a motion for adjournment to December 4, 2025, 6:00 p.m. for a regular meeting.

Supervisor Hardy moved, and Supervisor Calhoun seconded.

Vote (Approved):

Ayes: Mr. Pierce, Mr. Hardy, Mr. Calhoun, Mr. Elliott
Nays: None
Absent: Mr. Bell

The meeting adjourned at approximately 8:30 p.m.

This meeting can be viewed in its entirety through the Surry County Government Website:
<https://www.surrycountyva.gov/387/Watch-A-Meeting>