



VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY
GOVERNMENT CENTER ON THURSDAY, OCTOBER 07, 2021, AT 7 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR MICHAEL DREWRY
SUPERVISOR JUDY LYTTLE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR RONALD HOWELL, JR.

ALSO

PRESENT: MS. DANIELLE POWELL, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MS. LAUREN CHAPMAN, COUNTY ADMINISTRATION
MR. RAY PHELPS, EMERGENCY SERVICES
MR. HORACE WADE III, PLANNING AND COMMUNITY DEVELOPMENT
MR. YOTI JABRI, ECONOMIC DEVELOPMENT
MR. JONATHAN JUDKINS, COMMISSIONER OF REVENUE
SHERIFF CARLOS TURNER, SHERIFFS DEPARTMENT

INVOCATION

The invocation for tonight's meeting was given by Chairman Elliott.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/ADOPT AGENDA

The meeting was called to order by Chairman Elliott at 7:00 P.M. followed by a moment of silence. Chairman Elliott invited those present to stand and recite the pledge of allegiance. The agenda was then adopted by roll call vote with all present voting affirmatively.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR MICHAEL DREWRY	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR WILLIAM "TIM" CALHOUN	AYE
SUPERVISOR RONALD HOWELL, JR.	AYE

CONSENT ITEMS

1. MINUTES-SEPTEMBER 5, 2021
2. PAYABLES FOR AUGUST 2021
3. DOMINION EASEMENT FOR SEWERSERVICE – COMMERCE DRIVE
4. DOMINION EASEMENT FOR SEWERSERVICE – MARINA DRIVE
5. ONE-TIME BONUS – NON-COMP BOARD SWORN OFFICERS



6. FISCAL YEAR END BUDGET AMENDMENTS (FY 2021)
7. REQUEST FROM 6TH JUDICIAL COURT

Chairman Elliott read the items listed for consent and asked Board members if any items needed to be pulled for discussion. Supervisor Drewry asked for clarification on the difference between Non-Comp and Comp Board which Melissa Rollins, County Administrator, provided. There being no further questions, Supervisor Drewry made a motion to approve the consent items as enumerated. Supervisor Howell seconded the motion. All present voted affirmatively.

NEW BUSINESS

1. CONTRACTS FOR ARCHITECT & ENGINEERING SERVICES

Horace Wade, III addressed the Board requesting approval of contracts for Architect & Engineering Services. Supervisor Lyttle made a motion to approve the Contracts for architect and engineering services as recommended by staff. Supervisor Howell seconded the motion. All present voted affirmatively.

UNFINISHED BUSINESS

1. SURRY COUNTY EMPLOYMENT POLICIES AND PROCEDURES

Supervisor Howell made a motion to table this item until the 10/21 Work Session for further discussion. Supervisor Lyttle seconded the motion. All present voted affirmatively.

APPOINTMENTS

1. APPOINTMENT NEEDED FOR SURRY COUNTY BOARDS AND COMMISSION

Chairman Howell recommended the reappointment of Ms. Bertha Thompson to the Highway, Transportation and Safety Commission representing the Carsley District. Supervisor Howell made a motion to approve the appointment of Ms. Thompson to the Highway, Transportation and Safety Commission. Supervisor Lyttle seconded the motion. All present voted affirmatively.

Supervisor Drewry advised that someone new be considered to represent the Dendron District for the Board of Zoning Appeals.

PRESENTATIONS

1. KEITH BOSWELL, PRESIDENT AND CEO VIRGINIA'S GATEWAY REGION - UPDATE



Virginia's Gateway Region exists to enhance the economic development opportunities for the cities of Colonial Heights, Hopewell and Petersburg, and the counties of Chesterfield, Dinwiddie, Prince George, Surry and Sussex.

Virginia's Gateway Region is a private, nonprofit organization that is publicly and privately funded to facilitate new business opportunities, work with existing businesses, advance resources that will enhance the economic viability of the region and foster regional cooperation among the public and private entities that are involved in economic development activities. (A copy of Mr. Boswell's presentation is attached as an integral component of these minutes).

REPORTS

1. VDOT QUARTERLY REPORT
Mr. Christopher Carrol, VDOT Residency Administrator, Williamsburg
2. RURALBAND'S BROADBAND PROJECT – UPDATE
Mr. Casey Logan, PGEC, President and CEO
3. LGIP INVESTMENT LETTER 8.31.2021
Ms. Onike Ruffin, Surry County Treasurer

COUNTY ADMINISTRATORS REPORT

1. ECONOMIC DEVELOPMENT UPDATE – YOTI JABRI, DIRECTOR
(A copy of Mr. Jabri's presentation is attached as an integral component of these minutes.)
2. GROCERY STORE (SURRY MARKETPLACE UPDATE - DAVID HARRISON, DEPUTY COUNTY ADMINISTATOR
David Harrison, Deputy County Administrator, addressed the Board requesting the approval of the Genan grant to be released to the EDA. Supervisor Howell made a motion to approve the Genan grant to be released to the EDA as recommended by staff. Supervisor Lyttle seconded the motion. All present voted affirmatively.
3. REDISTRICTING UPDATE – MELISSA ROLLINS, COUNTY ADMINISTRATOR
Staff requested Crater Planning District Commission assistance in advising what needs to be done to get this project moving forward.
4. HALLOWEEN 2021 OBSERVEANCE FOR SURRY COUNTY – SHERIFF CARLOS TURNER, SHERIFFS DEPARTMENT
Sheriff Carlos Turner appeared before the Board to request the approval of the county to celebrate Halloween Saturday, October 30th instead of Sunday, October 31st.



Supervisor Lyttle made a motion to approve the county to celebrate Halloween Saturday, October 30th instead of Sunday, October 31st. Supervisor Howell seconded the motion. All present voted affirmatively.

5. EMERGENCY SERVICES UPDATE -RAY PHELPS, EMERGENCY SERVICES

- *COVID - The Surry County Health Department will be offering vaccinations on October 13th and the 27th from 8:30AM to 10:30AM by appointment.*
- *RFP 2022-02 Public Safety Voice Radio Communications System
The RFP has progressed, and we have entered the final stages of the process; this past week we provided answers to prospective vendors. The next step: all proposals are due by November 4th at 1500 at which time we will conduct the bid opening.*
- *VOPEX
Surry County is preparing for the 2021 VOPEX Drill for the Surry Nuclear Power Plant; our dress rehearsal is October 14th and the FEMA evaluated drill takes place on October 26th*

6. SURRY COUNTY HOMECOMING PARADE AND SPECIALTY FARMER'S MARKET – OCTOBER 8, 2021 – LAUREN CHAPMAN, COUNTY ADMINISTRATION

Surry County High School will celebrate the annual Homecoming Friday, October 8, 2021, and a Specialty Farmer's Market with additional vendors than usual will also take place.

PUBLIC COMMENTS

1. *MIKE EGGLESTON, DENDRON DISTRICT – DENDRON DUMP SITE, COUNTY TRANSPARENCY AND ACCOUNTABILITY.*
2. *HELEN EGGLESTON, DENTRON DISTRICT – DENDRON COMMUNITY CENTER AVAILABILITY*
3. *SUSAN CORVELLO, CARSLEY DISTRICT – COUNTY TRANSPARENCY*
4. *DIANE CHEEK, SURRY DISTRICT – ROUTE 31 EASEMENTS*

You can access the full content at the following link: [Surry County Government - YouTube](#)

BOARD COMMENTS

1. *SUPERVISOR DREWRY – ARPA Funds Amount & Allocation*
2. *SUPERVISOR LYTTLE - Thanked those who participated in the BOSM for the information that was provided. Provided feedback on County Transparency.*



3. SUPERVISOR CALHOUN – *Thanked those who shared their comments and provided feedback on County Transparency. Thanked Sheriff Turner and Lauren Chapman on their duties.*
4. SUPERVISOR HOWELL - *Thanked all those who attended and presented. Discussed ideas on new uses of social media as a public domain. Provided feedback on transparency.*
5. CHAIRMAN ELLIOTT – *Advised the citizens of the appreciation of their comments and concerns. Provided feedback on transparency.*

FOR YOUR INFORMATION

1. *Surry County Homecoming Parade 2021*
2. *Blackwater Regional Library Activity Report (July/August 2021)*
3. *Riverside Smithfield Hospital Public Hearing Details*
4. *Building Official's Monthly Report*
5. *Surry County Farmer's Market - Friday 10-8-2021 4pm-7pm*
6. *October is National Breast Cancer Awareness Month*
7. *Litter Prevention: Lovers Not Litter Month - October 2021*

CLOSED SESSION

Ms. Danielle Powell, County Attorney, advised the need to convene into closed session as permitted by Virginia Code:

§ 2.2-3711(A)(5): Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Supervisor Elliott made a motion to convene into closed session. The motion was seconded by Supervisor Drewry and unanimously approved.

Board members convened into closed session at 9:03PM.

Board Members returned from closed session at 9:37PM.

*Supervisor Lyttle made a motion to return to open session. The motion was seconded by Supervisor Howell. The Board returns to open session and certifies by roll call vote that in the closed session just concluded nothing was discussed except the matter or matters specifically identified in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. **All present voted affirmatively.***



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ADJOURNMENT

A Work session was scheduled for October 21, 2021, at 7pm.

There being no further business before the Board, Supervisor Howell made a motion that the Board continue their meeting to the scheduled Work Session for October 21, 2021, at 7pm. The motion was seconded by Supervisor Lyttle and unanimously approved.

Meeting Adjourned at: 9:39 PM.