



**VIRGINIA:** A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, JANUARY 5, 2023, AT 7 PM.

PRESENT:

SUPERVISOR ROBERT ELLIOTT, JR.  
SUPERVISOR JUDY LYTTLE  
SUPERVISOR WILLIAM (TIM) CALHOUN  
SUPERVISOR BRENTON BYRD  
SUPERVISOR BREYON PIERCE

ABSENT:

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY  
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR  
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR  
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION  
MR. DELON BROWN, NETWORK ADMINISTRATOR, IT DIRECTOR  
MR. HORACE WADE, PLANNING & COMMUNITY DEVELOPMENT DIRECTOR  
MR. RAY PHELPS, CHIEF OF EMERGENCY SERVICES  
MS. RENEE CHAPLINE, ECONOMIC DEVELOPMENT  
MR. JONATHAN JUDKINS, COMMISSIONER OF THE REVENUE  
SHERIFF CARLOS TURNER, SURRY COUNTY SHERIFF'S DEPARTMENT

## INVOCATION

The invocation for tonight's meeting was given by Pastor Stelita Newby of Tree of Life Church.

## CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/ADOPT AGENDA

The meeting was called to order by Clerk of the Board, Melissa Rollins, who then asked for a moment of silence. Following the moment of silence, she asked those present to stand and say the pledge of allegiance. Mrs. Rollins then asked for the adoption of the presented agenda.

*Supervisor Byrd motioned to adopt the agenda as presented. Supervisor Lyttle seconded the motion. All present voted affirmatively. (Approved)*

|                                  |     |
|----------------------------------|-----|
| SUPERVISOR ROBERT ELLIOTT, JR.   | AYE |
| SUPERVISOR JUDY S. LYTTLE        | AYE |
| SUPERVISOR WILLIAM "TIM" CALHOUN | AYE |
| SUPERVISOR BRENTON BYRD          | AYE |
| SUPERVISOR BREYON PIERCE         | AYE |

## January 2023 Board Reorganization and Discussion

1. 2023 Board and Sub-Committees Reorganization



*Mrs. Rollins opened the floor for nominations for Chairman of the Board for the year 2023. Supervisor Judy Lyttle nominated Robert Elliott as Chairman of the Board. Supervisor Calhoun nominated himself as Chairman of the Board. The majority of the votes supported Supervisor Elliott, who will now serve as Chairman. (Approved)*

The meeting was then turned over to Supervisor Elliott.

*Chair Elliott opened the floor for nominations for Vice Chair of the Board for the year 2023. Supervisor Calhoun nominated himself for Vice Chair, Chair Elliott nominated Supervisor Lyttle for Vice Chair, and Supervisor Pierce nominated himself for Vice Chair. There was a tie in votes between Supervisor Lyttle and Supervisor Pierce, which resulted in a revote. The majority of the revote supported Supervisor Lyttle, and she will now serve as Vice Chair. (Approved)*

Supervisor Pierce agreed to serve on the following Subcommittee Boards:  
Buildings & Grounds, Fiscal Affairs, Board of Historic & Architectural Review.

Supervisor Byrd agreed to serve on the following Subcommittee Boards:  
Personnel and Economic Development Committee

## 2. Board of Supervisors Bylaws and Meeting Schedule

Chair Elliott asked the Board about any changes requested to the Bylaws as they were presented. Supervisor Calhoun suggested minor verbalization changes. The Board agreed to clarify “five days” in section III-B as five calendar days. Mrs. Perkins also advised the Board of two other minor changes, which all were agreed upon.

*Supervisor Lyttle made a motion to approve the Board of Supervisors Bylaws with necessary corrections and recommendations as presented. Supervisor Byrd seconded the motion. All present voted affirmatively. (Approved)*

## CONSENT ITEMS

1. Approval of Draft BOS Minutes - December 1, 2022
2. Approval of Draft BOS Joint Work Session Minutes - December 13, 2022
3. Approval of Accounts Payable in the Amount of \$679,964.20
4. Resolution - Sandra Pierce: Retirement from Surry County 20+ Years of Service
5. Resolution – Senior Recognition: Elder Lawrence D. Jones - Reaching the Age of 100
6. Authorization to Refund Corelogic for overpaid Real Estate Taxes

*Supervisor Lyttle motioned to adopt the consent items as enumerated. Supervisor Byrd seconded the motion. All present voted affirmatively. (Approved)*



The Resolution recognizing the retirement of Ms. Sandra Pierce was read and presented by Nicole Carter, Human Resources Director.

The Resolution recognizing Mr. Elder Jones was read and presented by Supervisor Byrd.

### **Presentations**

1. Annual Comprehensive Financial Report (ACFR) June 30, 2022 – Robinson, Farmer, and Cox Associates.

Mr. Taylor Stover with Robinson, Farmer, and Cox Associates presented the audit findings for June 30, 2022. He advised the Board that the County had received a clean opinion on the audit and appreciated the assistance and cooperation from Ms. Swindell and other County staff during the audit process. Ms. Rollins advised the Board that it is the 10<sup>th</sup> consecutive year that the county's financial report had met the criteria for Excellence in Financial Reporting from the Government Finance Officer's Association and also thanked all staff instrumental in achieving the results of a successful audit.

*Supervisor Byrd motioned to accept the June 30, 2022 Audit Report as presented. Supervisor Byrd seconded the motion. All present voted affirmatively. (Approved)*

### **Public Hearing**

#### **1. Rezoning Application No. 2022-03**

A request of Pigeon Swamp Farm, Corp to conditionally rezone ±2.36 acres at the southwest corner of Blackwater Road (Route 614) and Clubhouse Road (Route 643) from Agricultural Rural District (A-R) to Local Business (B-1) to permit certain uses. The subject property is located at 1807 Clubhouse Road and the parcel is identified as Tax Map 49-3A. The Surry County 2040 Comprehensive Plan Future Land Use Map designates the future land use as "Rural Preservation", which includes provisions for "single commercial establishments."

1. Presentation by Staff – Horace Wade
2. Presentation by Applicant – Lane Hargroder
3. Open the Floor for Public Comments

Sharna White, Carsley District – Spoke in favor of the application

Donna Slade, Spoke in opposition of the application

4. Close the Public Hearing
5. Comments from Board Members

- Supervisor Lyttle, None
- Supervisor Byrd, None



- Supervisor Calhoun, Asked what type of restaurant would this establishment be. The business owner, Darryl Booth, responded to Supervisor Calhoun, stating the purpose and intent of the restaurant is to be a barbecue restaurant with the option to rent space for other events.
- Supervisor Pierce, Asked what type of Marketing and Advertising. The business owner, Darryl Booth, stating the business will rely on word of mouth.

6. Closing Remarks by Staff, Horace Wade

*Supervisor Byrd motioned to approve rezoning application No. 2022-03. Supervisor Lyttle seconded the motion. All present voted affirmatively. (Approved)*

**Unfinished Business**

Ms. Perkins, County Attorney gave an overview of the previous actions by the Board of Supervisors leading up to the unfinished business on the proposal of Surry Solar Center, LLC, to construct a 20 megawatt (alternating current) photovoltaic solar energy generation facility on approximately +196 acres of a ± 225.76-acre parcels located south of Bacons Castle Trail, north of Hog Island Road, and east of Colonial Trail East/SR 10. **The Public Hearing was held on March 3, 2022.**

The attorney for Surry Solar Center, LLC, Greg Davis, appeared before the Board and provided a timeline and overview of the Surry Solar Project.

*Supervisor Byrd motioned to deny the Surry Solar Center Project, including all five components. Supervisor Pierce seconded the motion. Supervisor Calhoun abstained from voting. All others voted as follows:*

|                                         |                  |
|-----------------------------------------|------------------|
| <b>SUPERVISOR ROBERT ELLIOTT, JR.</b>   | <b>AYE</b>       |
| <b>SUPERVISOR JUDY S. LYTTLE</b>        | <b>NAY</b>       |
| <b>SUPERVISOR WILLIAM "TIM" CALHOUN</b> | <b>ABSTAINED</b> |
| <b>SUPERVISOR BRENTON BYRD</b>          | <b>AYE</b>       |
| <b>SUPERVISOR BREYON PIERCE</b>         | <b>AYE</b>       |

**APPOINTMENTS**

1. Economic Development Authority - Appointment

Ms. Rollins advised that Mr. Terry Lewis's term expired on 7/31/2022 and has expressed interest in being reappointed for another 4-year term to the Surry County Economic Development Authority. Mr. Lewis's new term would be from 8/1/2022 - 7/31/2026.

*Supervisor Lyttle motioned to reappoint Mr. Terry Lewis to the Economic Development Authority. Supervisor Byrd seconded the motion. All present voted affirmatively. (Approved)*



Supervisor Calhoun inquired about a vacancy on the EDA Board for the Surry District and nominated Diane Cheek for the position. Supervisor Elliott responded, advising that this item was just for the reappointment of Mr. Lewis. Lola Perkins, County Attorney also responded, advising the board of a potential conflict being that Ms. Cheek is an active member of another board or commission. Mrs. Perkins advised the board to give her time to research the restrictions and codes on this matter prior to making this appointment.

2. Board of Equalization: Reappointment of Members

Ms. Rollins advised that due to a subsequent reassessment occurring for 2023, Mr. Judkins, Commissioner of the Revenue, has advised that the Board of Equalization will need to convene again once everything is finalized. Members appointed for the year for the 2022 Reassessment have agreed to serve but, will need to be reappointed and confirmed again by the Circuit Court for 2023. The term of the current members expired on December 31, 2022. The suggested term ending date is July 31, 2023, to allow the process to be fully completed.

*Supervisor Calhoun motioned to reappoint the current Board of Equalization members. Supervisor Pierce seconded the motion. All present voted affirmatively. (Approved)*

## COUNTY ADMINISTRATORS REPORT

1. Emergency Services Update - Ray Phelps, Chief of Emergency Management provided an update on the County's mobile radio communication project and advised that the County Emergency Services Department is operating with a license to provide emergency medical response to the County.
2. Economic Development Update – Renee Chapline, Economic Development gave an update on county economic development initiatives (Grocery Store, Family Dollar/Dollar Tree Grand Opening).
3. VACo 2023 Legislative Program
4. State of the County Address Recap - Mrs. Rollins thanked the Board and County Staff for the highlights and progress made during 2022 as enumerated in the virtual 2022 State of the County Address.

## PUBLIC COMMENTS

Robert Chandler, Bacons Castle District – Shared his concerns about the functioning of the Economic Development Authority, including vacancies and reappointments.

Jacque Bruce, Carsley District – Shared her concerns about the delay in obtaining a Building Permit.

## BOARD COMMENTS



- Supervisor Lyttle: Congratulated and welcomed Supervisor Pierce and Supervisor Byrd to the Board. Thanked citizens for the comments that were shared.
- Supervisor Byrd: Thanked the board members, staff, and citizens for their comments. Congratulated Mrs. Sandra Pierce on her recent retirement. Extended his gratitude in presenting Elder Jones with a senior recognition resolution.
- Supervisor Calhoun: Congratulated Supervisor Elliott and Lyttle on their new positions with the Board. Encouraged more citizens to speak during public comments.
- Supervisor Pierce: Stated he looks forward to working with the Board to promote growth within the County. Congratulated Supervisor Elliott and Lyttle on their new positions with the Board. Congratulated Mrs. Pierce and Elder Jones on their accolades and shared his appreciation of their contributions to the county. In agreement with Supervisor Calhoun, he encouraged more citizens to speak during public comments.
- Supervisor Elliott: Shared that he agreed with the majority of the comments shared by the Board and looks forward to this being a prosperous year. Shared he believes the Board Members currently assembled all have a desire for progression and growth in the county. He also thanked the Board for their confidence in voting him back in as Chairman. Recognized the Town of Surry's mayor, Bennie Savedge, for his attendance and thank citizens for their attendance as well.

## ADJOURNMENT

*There being no further business before the Board, Supervisor Calhoun made a motion to adjourn. The motion was seconded by Supervisor Byrd and unanimously approved.*

*The meeting adjourned at 8:49 pm*

***This meeting can be viewed in its entirety through the Surry County Government YouTube Channel: [Surry County Government - YouTube](#)***