



VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT
CENTER ON THURSDAY, JULY 6, 2023 AT 7:00 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR JUDY LYTTLE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR BRENTON BYRD
SUPERVISOR BREYON PIERCE

ABSENT:

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MR. DELON BROWN, NETWORK ADMINISTRATOR, IT DIRECTOR
MR. HORACE WADE, PLANNING & COMMUNITY DEVELOPMENT DIRECTOR
MR. RAY PHELPS, CHIEF OF EMERGENCY SERVICES
MS. LAJEUNE STONE, DIRECTOR OF YOUTH AND FAMILY RESOURCES
MS. SHARNA WHITE, REGISTRAR/DIRECTOR OF ELECTIONS
MR. DARRYL RAWLINGS, DIRECTOR OF PARKS AND RECREATION
SHERIFF CARLOS TURNER, SURRY COUNTY SHERIFF'S DEPARTMENT

INVOCATION

The invocation for tonight's meeting was given by Deacon Darryl Rawlings from Tree of Life Church.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/ADOPT AGENDA

The meeting was called to order by Chair, Robert Elliott, Jr., who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and recite the pledge of allegiance; thereafter, Chair Elliott asked if there were questions or corrections to the agenda as presented. There being none, Supervisor Lyttle motioned to adopt the agenda. Supervisor Pierce seconded the motion. All present voted affirmatively. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR WILLIAM "TIM" CALHOUN	AYE
SUPERVISOR BRENTON BYRD	AYE
SUPERVISOR BREYON PIERCE	AYE



CONSENT ITEMS

1. Approval of Draft BOS Minutes: June 1, 2023
2. Approval of Accounts Payable for the Month of May 2023 in the Amount of \$532,522.10
3. Approval of Participation in the Virginia Juvenile Community Crime Control Act (VJCCCA)
4. Resolution for Renewal of Memorandum of Agreement Establishing the Hampton Roads Regional Stormwater Management Program
5. Utility Easement to Prince George Electric Cooperative at Luther P. Jackson Middle School & Surry County High School for Hampton Roads Sanitation District (HRSD)

Chair Elliott read the items listed for consent and asked Board members if any items needed to be pulled for discussion. There being none, Supervisor Byrd made a motion to approve the consent items as enumerated. Supervisor Pierce seconded the motion. All present voted affirmatively. (Approved)

UNFINISHED BUSINESS

1. Proposed Animal Control Ordinance
 - A. Amendments to County Code 12-4 Animals - Revised BOS 6.23

Supervisor Pierce made a motion to adopt amendments to Chapter 12, Fees and Charges, Section 12-4 of the Surry County Code to modify existing fees and establish new fees relating to animals. Supervisor Lyttle seconded the motion. All present voted affirmatively. (Approved)

COUNTY ADMINISTRATORS REPORT

Melissa Rollins, County Administrator

- VACO Region 1 and 4 Meeting
 - Growth & Sustainability for Rural Communities
 - Affordable Housing / Transportation
 - Emergency Paid Medical Care
- Notice from Dominion Energy: Decrease in customer rates \$7 - \$14

Darryl Rawlings, Director of Parks and Recreation

- Fourth of July Fireworks Event Overview
 - Approximately 3,500 participants
 - Zero incidents



- Summer Camp Program
 - Extending enrollment to additional children Ages 6-15
 - Beginning July 10, 2023, Monday – Thursday (Scheduled field trips on Fridays)
 - Located at L.P Jackson Middle School
 - Transportation Provided

Ray Phelps, Emergency Services

- Community Emergency Response Team (CERT Team)
 - Approximately 25 individuals currently interested
 - Collaborating with Isle of Wight County to build a Western Tidewater Regional team
- New Equipment
 - New Unit/Fire Apparatus forthcoming
 - Purchased a new bumper for Volunteer Fire Department
 - New Self-Contained Breathing Apparatus (SCBA) equipment received
- Radio Communication System
 - Expecting final acceptance by the end of December
- VOPEX Drill
 - July 18, 2023

PUBLIC COMMENTS

- Paul Mason, Dendron District – Stated the old LP Jackson High School site looks to be used as a storage site. Would like to see future development on the property. Expressed the need for a grocery store in Dendron.
- Sharna White, Carsley District – Shared her appreciation of the 4th of July event at Parks and Recreation.

BOARD COMMENTS

- Supervisor Byrd: Thanked citizens for their comments and concerns. Thanked Staff for their work in moving the county forward.
- Supervisor Pierce: Thanked Staff for their work. Extended his thanks to Darryl Rawlings for coordinating the 4th of July event.



- Supervisor Calhoun: Thanked staff for their work efforts and thanked citizens for their comments that were shared. Encouraged all to continue to let the Board know of any concerns or issues. Extended his thanks to Darryl Rawlings for coordinating the 4th of July event, and Ray Phelps for his efforts with the Radio Communication System.
- Supervisor Lyttle: Ensured citizens that the increase in taxes is put toward the County. Stated the County is evolving, and things aren't remaining the same. Thanked citizens for their attendance.
- Supervisor Elliott: Expressed his excitement that Claremont was leading in participation with the CERT Team and thanked those individuals for their volunteerism spirit for the County. Stated the Board is working on infrastructure throughout the County, not just one specific location. Shared his appreciation for all the efforts taking place within Emergency Services. Announced National Night Out being held on August 1, 2023, at Surry County Parks and Recreation.

CLOSED SESSION

1. Motion to Enter into Closed Session

Ms. Lola Perkins, County Attorney, advised the need to convene into closed session as permitted by Virginia Code:

§ 2.2-3711(A)(1): To discuss appointments to the Local Board of Building Code Appeals.

§2.2-3711(A)(3): To discuss and consider the acquisition of real property for use of government offices where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the county.

§2.2-3711(A)(8): To consult with legal counsel regarding obligations related to the management of County property located in the Surry District.

Supervisor Byrd made a motion to convene into a closed session. The motion was seconded by Supervisor Pierce and unanimously approved by rollcall.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR WILLIAM "TIM" CALHOUN	AYE
SUPERVISOR BRENTON BYRD	AYE
SUPERVISOR BREYON PIERCE	AYE

2. Motion to Return from Closed Session

Ms. Lola Perkins, County Attorney, advised the need to return from the closed session in accordance with the Virginia Code 2.2-3712 (D).



The Board returned to open session and certified by roll call vote that in the closed session just concluded, nothing was discussed except the matter or matters specifically identified in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

*Supervisor Lyttle made a motion to return to open session. Supervisor Pierce seconded the motion and unanimously approved by rollcall. **(Approved)***

All present voted affirmatively.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR WILLIAM "TIM" CALHOUN	AYE
SUPERVISOR BRENTON BYRD	AYE
SUPERVISOR BREYON PIERCE	AYE

APPOINTMENT

Local Board of Building Code Appeals

The following individuals were recommended to be appointed to the Local Board of Building Code Appeals each for a four-year term:

- John T Robertson — Class A Contractor
- Mark Jones — Plumbing, Mechanical and Gas
- Lee Johnson — Class B Contractor
- David Coggin — Electrical
- Bruce D. Wobser — Design Professional

*Supervisor Byrd made a motion to appoint the listed individuals to the Local Board of Building Code Appeals. Supervisor Calhoun seconded the motion. All present voted affirmatively. **(Approved)***

ADJOURNMENT

There being no further business before the Board, Supervisor Calhoun made a motion that the Board continues their meeting to August 3, 2023, at 7 PM. The motion was seconded by Supervisor Pierce and unanimously approved.

The meeting Adjourned at: 9:16 PM.

This meeting can be viewed in its entirety through the Surry County Government YouTube Channel: [Surry County Government - YouTube](#)

JULY AGENDA NOTE

Agenda Item: Approval of July 6, 2023 Payables - FY 2022-2023
(Note: Payables are for the month of May 2023)

		<i>ADDITIONAL PAYABLES</i>	<i>TOTAL</i>
General Fund	\$ 435,875.49	\$ -	\$ 435,875.49
Debt Services	\$ -	\$ -	\$ -
Capital	\$ 48,586.18	\$ -	\$ 48,586.18
Water & Sewer	\$ 185.93	\$ -	\$ 185.93
CSA	\$ 47,154.50	\$ -	\$ 47,154.50
Economic Dev.	\$ -	\$ -	\$ -
Juror Payments	\$ 720.00	\$ -	\$ 720.00
Total Payables	\$ 532,522.10	\$ -	\$ 532,522.10

Required Action:

~ Approve payables for July 6, 2023 in the amount of
\$ 532,522.10

SURRY COUNTY BUILDING OFFICIAL'S OFFICE

MONTHLY REPORT

Building Permits Issued for the Month of **MAY 2023**

Total Permits Issued for Surry County Va.

<u>TYPE</u>	<u>NUMBER</u>	<u>VALUE</u>	<u>FEES</u>
New Construction	1	\$ 40,000.00	\$ 323.34
Manufactured Homes.Doublewide	1	\$ 40,000.00	\$ 323.34
S-F Dwelling			
Two Family Dwelling		\$ -	\$ -
Singlewide Mobile Homes	0	\$ -	\$ -
Commercial	0	\$ -	\$ -
 Additions/Renovations	 8	 \$ 124,477.50	 \$ 1,544.28
Garage	1	\$ 32,977.50	\$ 249.90
Additions	4	\$ 52,500.00	\$ 835.38
Commercial Addition			
Renovations	3	\$ 39,000.00	\$ 459.00
Storage Building/Shed	0	\$ -	\$ -
 Electrical	 9	 \$ 29,357.00	 \$ 1,404.87
 Plumbing	 3	 \$ 9,700.00	 \$ 513.90
 Mechanical	 6	 \$ 22,600.00	 \$ 990.75
 Demolition	 2	 \$ 300,000.00	 \$ 295.80
 <u>TOTAL</u>	 29	 \$ 526,134.50	 \$ 5,072.94

INSPECTIONS 65

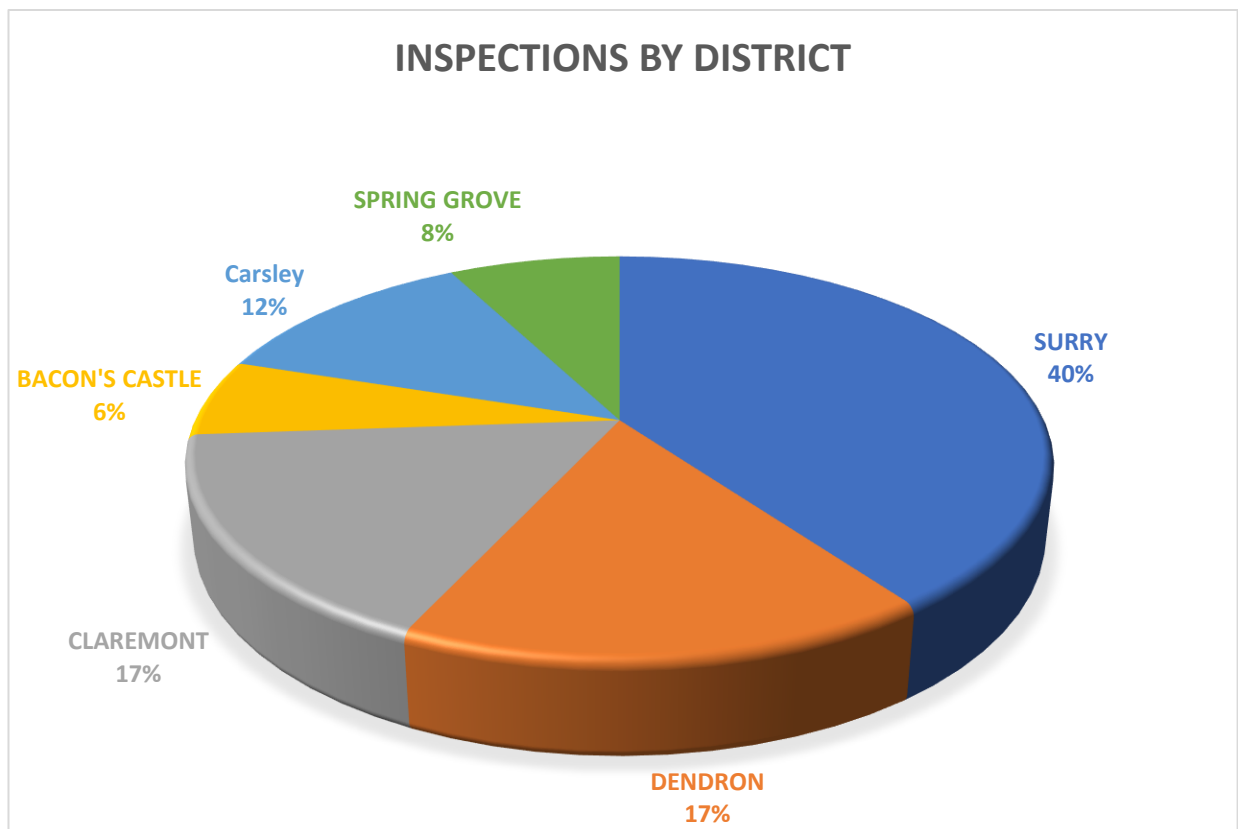
Number of inspections performed

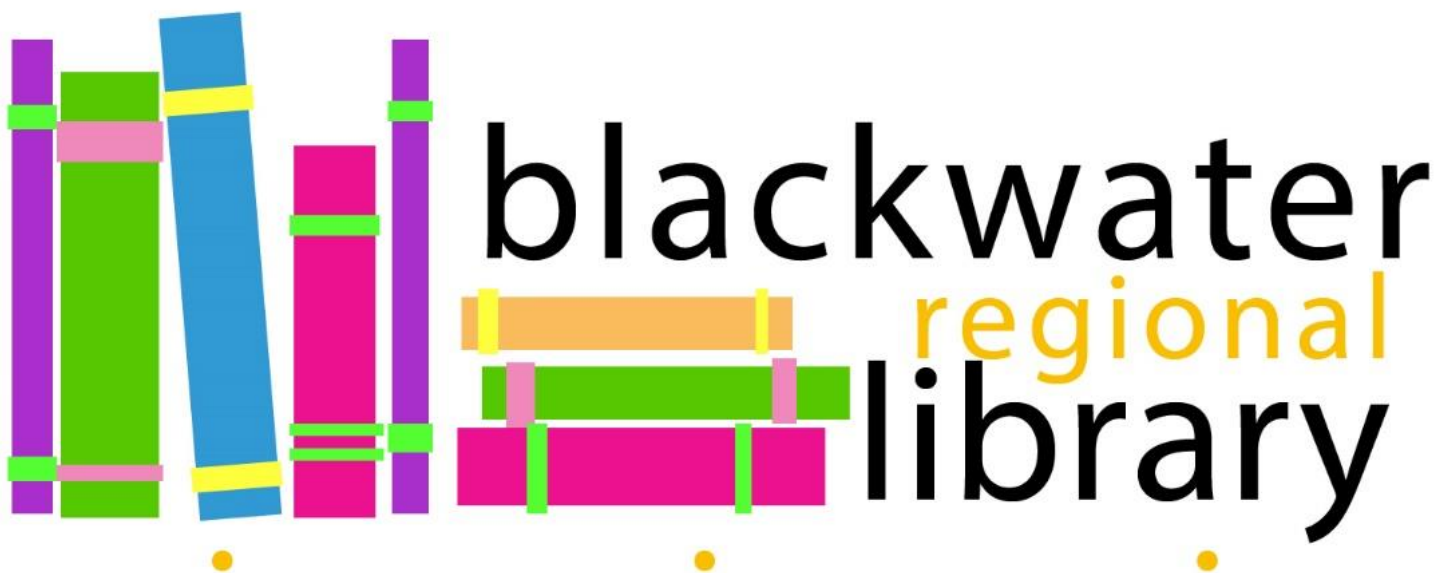
Plans Reviewed within 10 business Day 100%

Inspections conducted within 24 hrs. 100%

SURRY COUNTY INSPECTIONS PERFORMED BY DISTRICT MAY 2023

DISTRICT	INSPECTIONS
SURRY	26
DENDRON	11
CLAREMONT	11
BACON'S CASTLE	4
Carsley	8
SPRING GROVE	5





Franklin, Isle of Wight, Southampton, Surry, and Sussex
www.blackwaterlib.org

Director's Report

May 2023

Central/System-wide Updates

- 8 Trainings Completed System-wide
- Launch of two new community partnerships with Bronco Federal Credit Union and St. Luke's Historic Church & Museum
- Addition of Blood Pressure Monitors to Library of Things
- 16,000 library visits and 25,000 items circulated in May; both up double-digits YoY
- Staff and patrons gearing up for Summer Reading Program

Free Tour at St. Luke's Church & Museum
When You Present Your Blackwater Regional Library Card



Simply present your BRL card at St Luke's Thursday-Saturday between 10 a.m. and 4 p.m. and receive a complimentary tour of this national historic site!

Tours start at the top of the hour.
Offer is only good for normal tours and not special events.



www.stlukesmuseum.org



Partnership: Free St. Luke's Tour
with BRL Card

Central/System-wide Updates

Coming Soon!

Summer Reading

June 26 - August 5, 2023



It's Christmas in July @ BRL!

To celebrate, we are collecting donations of food and cleaning supplies to support our local animal shelters and rescues!

Basic Supplies Needed: Cat and Kitten Food, Dog and Puppy Food, Bleach, Dish Soap, Laundry Detergent, Blankets and Towels.

As an added bonus, Blackwater Regional Library will waive up to \$10 in overdue fines when pet supplies are donated June 26 - August 5, 2023.

(Fines waived for overdue materials only; lost and/or damaged materials fees are not eligible.)



Impact in the Community



Special Story Time at
Browder's Strawberry
Patch in Smithfield area



Monthly Grace's Little
Angels program in
Southampton County



Bookworm Discoveries
Program at Windsor Castle
Park
(in conjunction with IOW
Museum)

30 Outreach Programs in the Community in May
reaching almost 1500 people

City of Franklin

- Adult programs such as Craftsy continue to do well
- Children's and Youth programs such as Full STEAM Ahead, Family Game Night, and PAWS to Read are a big hit.
- Outreach to East Pavilion Residents, The Village at Woods Edge, and programs in local businesses continue
- Staff from represented library at Community Resource Event at S.P. Morton Elementary School.



Isle of Wight County

- Carrollton Branch hosted a variety of programs including the popular “Death and Donuts” True Crime/Mystery Book Club and Kids After School Flash Crafts
- Smithfield Branch hosted a Mother’s Day Tea, a Puppet Show for Family Fun Smith, and participated in multiple community events
- Windsor Branch hosted the IOWC Sheriff’s Office K9 Unit for a wonderful Children’s Book Week Event

Between Outreach and In-House programming, 71 programs reaching over 2100 people were delivered in IOW County in May



Southampton County

- Courtland Branch saw multiple field trips from Southampton County Public Schools for special story times and a fun Cinco de Mayo event; staff also helped parents at The Children's Center sign-up for library card and give info about SRP
- Staff presented a special therapeutic story time at East Pavilion that included a petting zoo visit
- Other family and adults programs continued, including Craftsy where participants made Sun-catchers.



Surry County

- Claremont branch Craftsy group made Fabric & Paper Bird Sculptures.
- Youth program partnerships: Full STEAM Ahead program (Collaboration with Extension Office) had a another fun learning experience, this time all about soil; Surry Deputy Scott came for a special Children's Book Week Story Time!
- A special Mother's Day Tea was hosted at the Surry Branch with tea sandwiches and cakes!



Sussex County

- Waverly Branch hosted their inaugural Farmers' Market of the season with local produce vendors, bakers, and artisans being able to sell their products.
- Both Sussex locations had fun and well-attended craft programs featuring alcohol ink jewelry and beach-themed earrings
- Staff represented the library at the Sussex Chamber of Commerce's Cinco de Mayo event and did crafts with area children.

