



VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT
CENTER ON THURSDAY, AUGUST 3, 2023 AT 7:00 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR JUDY LYTTLE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR BRENTON BYRD
SUPERVISOR BREYON PIERCE

ABSENT:

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MR. DELON BROWN, NETWORK ADMINISTRATOR, IT DIRECTOR
MR. HORACE WADE, PLANNING & COMMUNITY DEVELOPMENT DIRECTOR
MR. RAY PHELPS, CHIEF OF EMERGENCY SERVICES
MR. MATT WESTHEIMER, BUILDING OFFICIAL
MS. LAJEUNE STONE, DIRECTOR OF YOUTH AND FAMILY RESOURCES
MS. RENEE CHAPLINE, ECONOMIC DEVELOPMENT
SHERIFF CARLOS TURNER, SURRY COUNTY SHERIFF'S DEPARTMENT

INVOCATION

The invocation for tonight's meeting was given by Pastor Douglas Charity of Ferguson Grove Baptist Church.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/ADOPT AGENDA

The meeting was called to order by Chair, Robert Elliott, Jr., who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and recite the pledge of allegiance; thereafter, Chair Elliott motioned to change the agenda to move the update of Renee Chapline, Economic Development, to the beginning of the agenda due to family obligations. There being no other changes, Supervisor Byrd seconded the motion. All present voted affirmatively. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR JUDY S. LYTTLE

AYE
AYE



SUPERVISOR WILLIAM "TIM" CALHOUN
SUPERVISOR BRENTON BYRD
SUPERVISOR BREYON PIERCE

AYE
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AYE

1. Economic Development Update: Renee Chapline – Ms. Chapline provided a detailed update on the progress of Surry Market Place.

CONSENT ITEMS

1. Approval of Draft BOS Minutes: July 6, 2023
2. Approval of Accounts Payable for the Month of June 2023 in the Amount of \$877,694.04
3. Approval of Lease Agreement for Office Space for Commonwealth Attorney and Victim Witness Coordinator
4. Authorize the County Attorney to evaluate Short-term Rentals and to form a committee to develop recommendations

Chair Elliott read the items listed for consent and asked Board members if any items needed to be pulled for discussion. Supervisor Calhoun asked for clarification on item number four; thereafter, Ms. Lola Perkins, County Attorney, provided clarity. There being no other discussion of the items listed, Supervisor Calhoun made a motion to approve the consent items as enumerated. Supervisor Pierce seconded the motion. All present voted affirmatively. (Approved)

PUBLIC HEARING

1. Conditional Use Permit 2023-02: Tidewater Dirt Riders

The applicant, Tidewater Dirt Riders, applied for a Conditional Use Permit to permit a multi-year Commercial Outdoor Recreational event, as permitted by Article III, Section 3-302, Permitted Uses (C) of the Surry County Zoning Ordinance. The subject property is zoned Agricultural Rural District (A-R), consists of 916 acres, located on the north side of Pipsico Road, beginning 6,000 feet west of the intersection of Pipsico Road/SR 610 and Southwark Road/SR 618 with an average depth of 6,800 feet and commonly known as 79 Pipsico Road, the Pipsico Scout Reservation. The Tax Parcel is identified as 13-6.

- I. Presentation by Staff - Horace Wade, Director of Planning and Community Development, and applicant, Ralph Bernhardt.
- II. Open the Floor for Public Comments



- a. Robert Chandler, Bacon Castle – Asked who was covering the insurance for this event. Asked if there would be watchers on the trails.
 - b. Name, Spring Grove – Asked how many people would be attending, number of riders, age groups, bike sizes, hours of operation,
- III. Close the Public Hearing – Chair Elliott
- IV. Comments from Board Members
- a. Supervisor Pierce – Asked if there would be signage on the roads directing visitors to the event.
- V. Closing Remarks by Staff
- a. Mr. Wade advised the board that the Planning Commission made a recommendation for approval.

Supervisor Pierce made a motion to approve Conditional Use Permit 2023-02 for Tidewater Dirt Riders. Supervisor Calhoun seconded the motion. All present voted affirmatively. (Approved)

NEW BUSINESS

1. Addendum to Contract - Emergency Services Solutions, Inc. for Paid Emergency Medical Services

Supervisor Calhoun made a motion to approve and execute the addendum to the Contract with ESS Solutions, Inc. for additional paid rescue squad services. Supervisor Lyttle seconded the motion. All present voted affirmatively. (Approved)

COUNTY ADMINISTRATORS REPORT

1. Emergency Management Update – Ray Phelps, Emergency Management
2. County Grant Awards - (1) Obici Healthcare Foundation - \$4,000 - Parks & Recreation & the Dept. of Youth and Family Resources and (2) the Virginia Dept of Fire Programs - \$6,030 - Emergency Management
3. 55+ Community Program
4. Smithfield Riverside Hospital Groundbreaking

PUBLIC COMMENTS



- Robert Chandler, Bacon Castle District – Inquired about the EMS call data for the weekend versus the weekdays.
- Robert Weidner, Dendron District – Inquired about emails sent to board members.

BOARD COMMENTS

- Supervisor Byrd – Thanked staff for their continued efforts. Thanked the first responders and Mr. Phelps for all they do.
- Supervisor Pierce – Thanked citizens for their participation. Thanked Seniors at the Dendron Community for their recent invite. Thanked Mr. Phelps and his staff for all their recent efforts. Thanked Sheriff Turner and staff for the success of the National Night Out. Advised citizens that Surry County Schools will open on August 21, 2023. Advised board members, staff, and citizens that Surry County was represented very well at the Virginia Ag Expo held in Virginia Beach. Encouraged citizens to come out to his community meetings beginning in September.
- Supervisor Calhoun – Thanked Mrs. Rollins and the staff for all they do. Thanked Ms. Chapline for the update on Surry Marketplace. Thanked Mr. Phelps and Ms. Perkins for their efforts in getting the additional rescue squad back to the County. Thanked citizens for the public comments made during this meeting.
- Supervisor Lyttle – Stated Surry County is a great place to live and the county is getting more and more unified.
- Supervisor Elliott - Thanked everyone for their participation. Reflected on the positive things that are happening in the county such as Emergency Services, National Night Out., and Economic Development.

CLOSED SESSION

1. Motion to Enter into Closed Session

Ms. Lola Perkins, County Attorney, advised the need to convene into closed session as permitted by Virginia Code:

§ 2.2-3711(A)(1): Discussion of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the county involving County Administration, County Attorney, and appointment to the Economic Development Authority.



§2.2-3711(A)(3): To discuss and consider the acquisition of real property for use of government offices where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the county.

Supervisor Pierce made a motion to convene into a closed session. The motion was seconded by Supervisor Calhoun and unanimously approved by rollcall. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR WILLIAM "TIM" CALHOUN	AYE
SUPERVISOR BRENTON BYRD	AYE
SUPERVISOR BREYON PIERCE	AYE

2. Motion to Return from Closed Session

Ms. Lola Perkins, County Attorney, advised the need to return from the closed session in accordance with Virginia Code 2.2-3712 (D).

The Board returned to open session and certified by roll call vote that in the closed session just concluded, nothing was discussed except the matter or matters specifically identified in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

Supervisor Pierce made a motion to return to open session. Supervisor Calhoun seconded the motion and unanimously approved by rollcall. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR JUDY S. LYTTLE	AYE
SUPERVISOR WILLIAM "TIM" CALHOUN	AYE
SUPERVISOR BRENTON BYRD	AYE
SUPERVISOR BREYON PIERCE	AYE

ADJOURNMENT

There being no further business before the Board, Supervisor Calhoun made a motion that the Board continues their meeting to September 14, 2023. The motion was seconded by Supervisor Elliott and unanimously approved.

Meeting Adjourned at: 10:15 PM.

This meeting can be viewed in its entirety through the Surry County Government YouTube Channel: [Surry County Government - YouTube](#)

JULY AGENDA NOTE

Agenda Item: Approval of July 6, 2023 Payables - FY 2022-2023
(Note: Payables are for the month of May 2023)

		<i>ADDITIONAL PAYABLES</i>	<i>TOTAL</i>
General Fund	\$ 435,875.49	\$ -	\$ 435,875.49
Debt Services	\$ -	\$ -	\$ -
Capital	\$ 48,586.18	\$ -	\$ 48,586.18
Water & Sewer	\$ 185.93	\$ -	\$ 185.93
CSA	\$ 47,154.50	\$ -	\$ 47,154.50
Economic Dev.	\$ -	\$ -	\$ -
Juror Payments	\$ 720.00	\$ -	\$ 720.00
Total Payables	\$ 532,522.10	\$ -	\$ 532,522.10

Required Action:

~ Approve payables for July 6, 2023 in the amount of
\$ 532,522.10

SURRY COUNTY BUILDING OFFICIAL'S OFFICE

MONTHLY REPORT

Building Permits Issued for the Month of **JUNE 2023**

Total Permits Issued for Surry County Va.

<u>TYPE</u>	<u>NUMBER</u>	<u>VALUE</u>	<u>FEES</u>
New Construction	4	\$ 1,078,800.00	\$ 1,804.01
Manufactured Homes.Doublewide			
S-F Dwelling	4	\$ 1,078,800.00	\$ 1,804.01
Two Family Dwelling	0	\$ -	\$ -
Singlewide Mobile Homes	0	\$ -	\$ -
Commercial	0	\$ -	\$ -
Additions/Renovations	9	\$ 370,586.00	\$ 1,661.58
Garage	1	\$ 29,593.00	\$ 223.38
Additions	5	\$ 145,685.00	\$ 1,132.20
Commercial Addition (county project)	1	\$ 145,308.00	\$ -
Renovations	1	\$ 40,900.00	\$ 153.00
Storage Building/Shed	1	\$ 9,100.00	\$ 153.00
Electrical	13	\$ 47,373.50	\$ 1,938.00
Plumbing	0		
Mechanical	1	\$ 500.00	\$ 178.50
Demolition	1	\$ 5,000.00	\$ 147.90
<u>TOTAL</u>	28	\$ 1,502,259.50	\$ 5,729.99

INSPECTIONS

Number of inspections performed 49

Plans Reviewed within 10 business Day 100%

Inspections conducted within 24 hrs. 100%

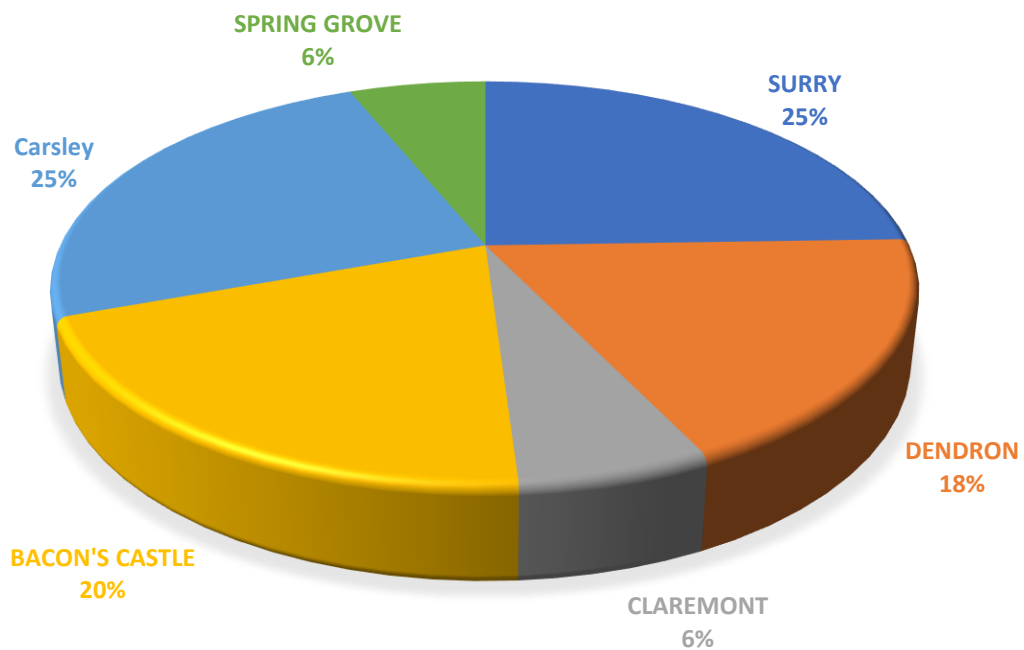
SURRY COUNTY

INSPECTIONS PERFORMED BY DISTRICT

JUNE 2023

DISTRICT	INSPECTIONS
SURRY	12
DENDRON	9
CLAREMONT	3
BACON'S CASTLE	10
Carsley	12
SPRING GROVE	3

INSPECTIONS BY DISTRICT

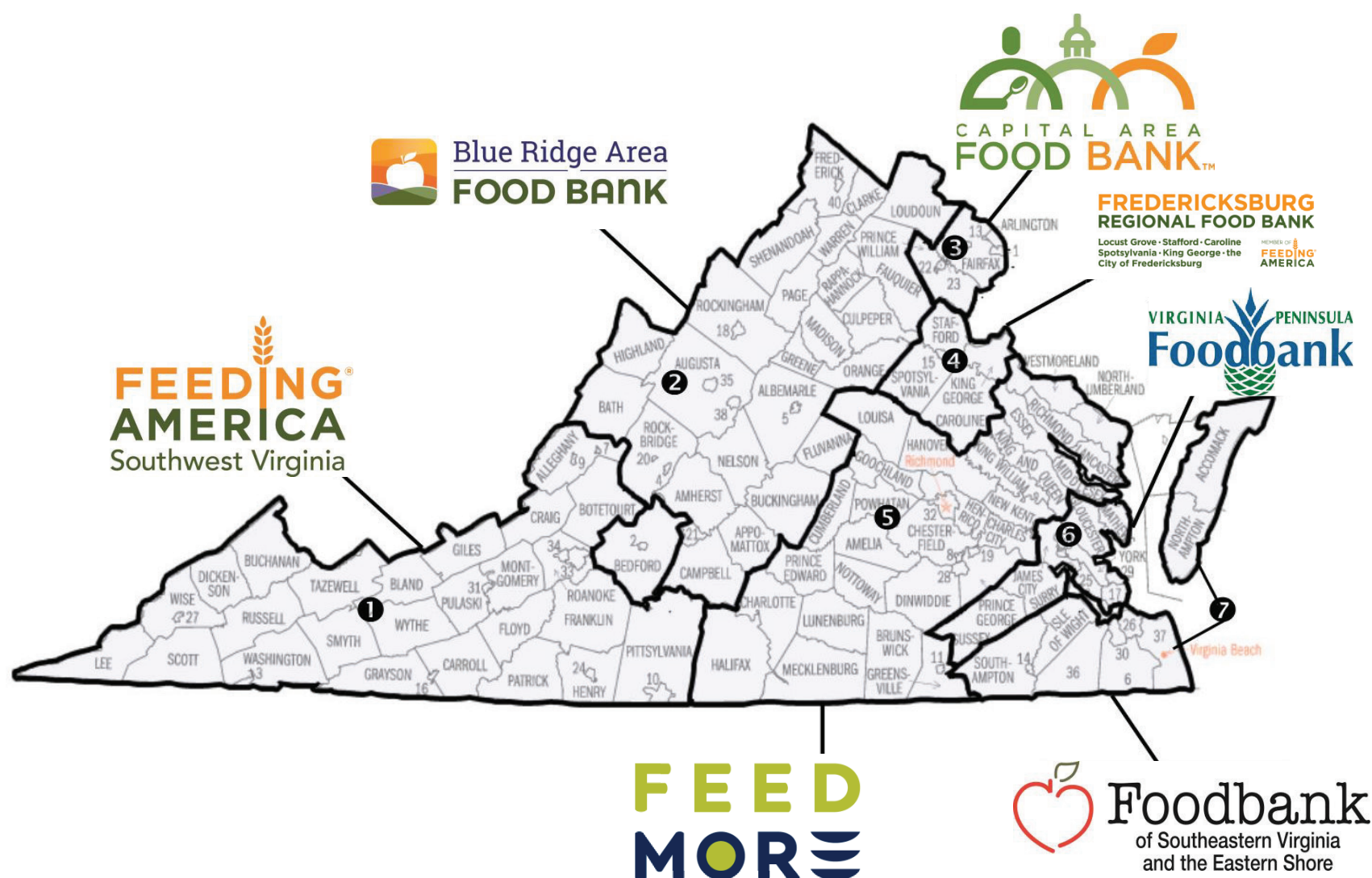


COMMISSIONERS AND CANS FOOD DRIVE



FEDERATION OF
VIRGINIA FOOD BANKS

August 1 - 31, 2023



BENEFITING FOOD BANKS ACROSS VIRGINIA

Every donation goes to your local food bank and will nourish an individual or family facing food insecurity in your community.



Every \$1 equates to 4 meals.

Commissioner of the Revenue's Offices across the Commonwealth are collecting donations.

Please bring all items to our office located in the **Surry County Government Center, 45 School Street, Surry, VA 23883**

MOST NEEDED ITEMS

- **Monetary Donations** to purchase food
- **Canned Meats** (Tuna, Chicken, Ham) – protein sticks to your belly
- **Canned Vegetables** full of vitamins & nutrients
- **Canned Fruits** for a healthy sweet
- **Peanut Butter & Jelly** spread some love
- **Macaroni and Cheese** for the kids & kids at heart
- **Hearty Meaty Soup** for the cold winter months ahead
- **Pasta & Sauces** make for a quick delicious meal