



VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT
CENTER ON THURSDAY, SEPTEMBER 14, 2023 AT 7 P.M.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR JUDY LYTTLE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR BREYON PIERCE
SUPERVISOR BRENTON BYRD

ABSENT:

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR
MR. HORACE WADE, PLANNING & COMMUNITY DEVELOPMENT DIRECTOR
MR. RAY PHELPS, CHIEF OF EMERGENCY SERVICES
MS. LAJEUNE STONE, DIRECTOR OF YOUTH AND FAMILY RESOURCES
MS. RENEE CHAPLINE, ECONOMIC DEVELOPMENT
MR. DARRYL RAWLINGS, DIRECTOR OF PARKS AND RECREATION
MRS. LINDA GHOLSTON, WORKFORCE DEVELOPMENT
MRS. VALERIE PIERCE, DIRECTOR OF SOCIAL SERVICES
MS. PAT BERNSHAUSEN, TOURISM
SHERIFF CARLOS TURNER, SURRY COUNTY SHERIFF'S DEPARTMENT

INVOCATION

The invocation for tonight's meeting was given by Pastor Douglas Charity of Ferguson Grove Baptist Church.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/ADOPT AGENDA

Chair Robert Elliott, Jr. called the meeting to order and then asked those present to stand and recite the pledge of allegiance. Following the pledge of allegiance, he asked for a moment of silence. Chair Elliott presented a change to the agenda, advising the board there would not be a closed session item. There being no other changes, Supervisor Pierce motioned to approve the agenda with the presented changes. Supervisor Calhoun seconded the motion. All present voted affirmatively. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR JUDY S. LYTTLE

AYE
AYE



SUPERVISOR WILLIAM "TIM" CALHOUN
SUPERVISOR BREYON PIERCE

(Supervisor Byrd was absent for this item).

AYE
AYE

CONSENT ITEMS

1. Approval of Draft BOS Minutes: August 3, 2023
2. Approval of Accounts Payable for the Month of July 2023 in the Amount of \$742,315.89
3. Economic Development Authority - Appointments
4. Economic Development Funding to EDA

Chair Elliott read the items listed for consent and asked Board members if any items needed to be pulled for discussion. There being none, Supervisor Lyttle made a motion to approve the consent items as enumerated. Supervisor Pierce seconded the motion. All present voted affirmatively. (Approved)

(Supervisor Byrd was absent for this item).

NEW BUSINESS

1. Collaboration with the Town of Surry on Economic Development Initiatives

Supervisor Pierce made a motion to approve the scheduling of a joint work session with the Surry Town Council to discuss economic development initiatives. Supervisor Calhoun seconded the motion. All present voted affirmatively. (Approved)

(Supervisor Byrd was absent for this item).

PRESENTATIONS

1. VDOT Quarterly Transportation Report - Mr. Rossie Carroll

Mr. Rossie Carroll, Williamsburg Residency Administrator for the Virginia Department of Transportation (VDOT) provided the Board with the quarterly report on Transportation.

(A copy of this report is attached as an integral component of these minutes.)

COUNTY ADMINISTRATORS REPORT

1. County Received Award from the Government Finance Officers Association for Excellence in Financial Reporting – Melissa Rollins
2. Economic Development Update – Renee Chapline



3. Tourism Presentation Update – Pat Bernshausen
4. 55+ Community Programs Collaboration – Valerie Pierce, LaJeune Stone, and Darryl Rawlings

PUBLIC COMMENTS

Lola Perkins, County Attorney, read a portion of the Citizens' Comments guidelines, which can be found in the Board of Supervisors Bylaws on the County's website.

- Mike Eggleston, Blackwater/Dendron District – Concerned with the number of log trucks coming down 617.
- Robert Chandler, Bacon's Castle District – Advised he may be able to assist with the grocery store acquiring a transmitter. Spoke of the comprehensive plan stating the development of all towns in the County, but not stating the inclusion of the EDA.
- Susan Corvello, Claremont District – Read the County's core values and shared her dissatisfaction with not getting enough responses to an email that she sent to staff and board members.
- Dianne Cheek, Surry District - Shared her concerns with the installation segment of the Cavalier Solar Project and suggested a pause and learn and/or a subcommittee.

BOARD COMMENTS

- Supervisor Lyttle – Thanked staff for their presentations and citizens for their comments.
- Supervisor Byrd – Thanked citizens for their comments and ensured the Board would continue to collaborate with citizens in working towards the betterment of Surry County.
- Supervisor Calhoun – Thanked the staff for their presentations and citizens for their comments. Expressed his excitement about the new technology that is forthcoming to the County.
- Supervisor Pierce – Thanked the staff for their presentations. Expressed his appreciation for the collaborative effort with Economic Development. Reminded citizens of the Surry County High School's homecoming events on Friday, October 6.
- Ms. Rollins – Advised those present to pick up brochures for upcoming mobile events of Congresswoman Jennifer McLennan.



- Supervisor Elliott – Thanked staff for their work and the positive activities and events going on in the County. Expressed his excitement about the idea of new signage to uplift the County.

ADJOURNMENT

There being no further business before the Board, Supervisor Calhoun made a motion that the Board continue their meeting to October 5, 2023, at 7 P.M. The motion was seconded by Supervisor Pierce and unanimously approved.

Meeting Adjourned at 8:45 P.M.

This meeting can be viewed in its entirety through the Surry County Government YouTube Channel: [Surry County Government - YouTube](#)

SEPTEMBER AGENDA NOTE

**Agenda Item: Approval of September 14, 2023 Payables
(Note: FY23-24 payables are for the month of July 2023)**

	<i>FY22-23</i>	<i>FY23-24</i>	<i>TOTAL</i>
	<i>PAYABLES</i>	<i>PAYABLES</i>	
General Fund	\$ 249,615.46	\$ 200,919.63	\$ 450,535.09
Debt Services	\$ -	\$ -	\$ -
Capital	\$ 71,716.99	\$ 80,211.46	\$ 151,928.45
Water & Sewer	\$ 35,204.81	\$ 628.29	\$ 35,833.10
CSA	\$ 104,019.25	\$ -	\$ 104,019.25
Economic Dev.	\$ -	\$ -	\$ -
Juror Payments	\$ -	\$ -	\$ -
Total Payables	\$ 460,556.51	\$ 281,759.38	\$ 742,315.89

Required Action:

- ~ Approve payables for September 14, 2023 in the amount of
\$ 742,315.89

Maintenance Accomplishments and County Requests**June 1 to Aug 31, 2023**

We completed 78 of 93 maintenance work orders this past quarter (84% complete).

Residency Direct Line **757-253-5138** / VDOT's Customer Service Center **1-800-FOR-ROAD (1-800-367-7623)**

A few highlights of the accomplishments are:

Chip spread Rte. 610 (pipe replacement)
Ditching Rte. 617 Bacons Castle
Ender Pothole Patching
Mowing – round 3 and Mowing sight distances for back to school
Chip spread Rte. 611 & 610 approx. 7 miles
Wash out repairs on Rte. 637
Road repairs on Rte. 660 and Rte. 609
Pipe cleaning Rte. 31 towards Town of Surry
Tree debris clean up from heavy storms.
Traffic control for accidents on 617, 611, and Rte. 10
Sign maintenance Installing and daylighting.
Shoulder work on Rte. 650 at Ellsie Drive
Perform road and shoulder repairs on Rte. 607 & Rte. 608

Planned Maintenance

Cross pipe replacement on Rte. 608
Roadway Repairs Rtes. 601, 607 & 608
Secondary Mowing
Rte. 646 and Rte. 618 Washout Repair
Sight Distance Clearing
Grading Non-Hard Surface Roads
Winter Readiness

Asphalt paving locations for 2023

Rte. 31 from .12 mls N of Carsley Road to .27 mls N of Faison Street = 1.53 miles
Rte. 40 from .45 mls E of Salisbury Road to Colonial Trail = 2.59 miles

Latex & Cape Seal paving locations for 2023

Rte. 10 from .22 mls E of Martin Luther King Hwy to 1.97 mls E of Swans Point Road = 1.9 miles
Rte. 31 from 1.01 mls N of Holy Bush Road to .54 mls N of Elbron Heights Road = 2.13 miles
Rte. 40 from .07 mls W of Hickory Hill Road to .04 mls E of Carsley Road = 2.83 miles
Rte. 646 from Colonial Trail West to Cabin Point Road = 3.94 miles
Rte. 650 from Colonial Trail East to End State Maintenance = 1.2 miles (Slades)
Rte. 650 from Colonial Trail East to Split @ entrance to Surry Nuclear Power Plant = 5.51 miles

2024 Schedule Routes – Proposed

Rte. 618 from Rte. 31 to Rte. 10 W
Rte. 616 from Rte. 31 to Rte. 615
Rte. 613 from Rte. 10W to Rte. 646

VDOT Projects**23 Primary & Select Secondary Mowing and Litter removal**

Cycle 1 – May 2023

Cycle 2 – June 2023

Cycle 3 – August 2023

Cycle 4 – November 2023

SGR Bridge Replacement – Replace Rte. 40 Bridge over Otterdam Swamp (UPC 111342)

Replace structurally deficient bridge Fed ID 18185 - SGR CN phase only - Linked to UPC 109254

Advertised – June '23 Bids Received and has been recommended for Award – November '23 start

Detour Rte. 40 traffic (local detour and truck detour in TMP)

Performed study to determine full closure vs Phased construction schedule. Shaved approximately 6 months from the Construction schedule.

Deck Repair and Epoxy Overlay – Rte. 607

Contractor will start back this week and perform epoxy overlay of bridge. Should be night work. Duration will be 2 weeks.

Rte. 617 Bridge over Blackwater River (Walls Bridge)

Contractor will perform bridge painting. Started this week. Lane closure only.

Smart Scale

SMART18 - Intersection of Colonial Trail East and Route 617 – (UPC 111789) realign the intersection of Route 10 East (Colonial Trail) at Route 617 (Bacon's Castle Trail/White Marsh Rd); install a left-turn lane for eastbound traffic on Rte 10; install a left-turn lane for westbound traffic on Rte 10; install a right turn lane at Bacon's Castle Trail, and slight realignment of Rte 10 to the west of the current location. Preliminary Engineering started in Aug 2019 with Right of Way starting in 2021, Project has been advertised and bids are due Sept 27th. Construction planned start in early 2024. On schedule and on budget. Utility relocations should be complete Sept 29th.

Land Use (July 1 – Aug 24, 2023)

# Plan Reviews Processed	Increase (Decrease) over Last Report	# Permits Issued	Increase (Decrease) over Last Report	# Permits Closed	Increase (Decrease) over Last Report
0	0	3	0	13	0

July 1, 2022 – June 30, 2023

# Plan Reviews Processed	Increase (Decrease) over Last Report	# Permits Issued	Increase (Decrease) over Last Report	# Permits Closed	Increase (Decrease) over Last Report
14	4	39	11	7	2

Traffic Engineering (Completed Studies)

Rte. 650 Passing Zone Review

Rte. 10W/31 Fatal Crash Review

Rte. 643 Fatal Crash Review

Rte. 10W/31 intersection Safety Study

SURRY COUNTY BUILDING OFFICIAL'S OFFICE

MONTHLY REPORT

Building Permits Issued for the Month of **July 2023**

Total Permits Issued for Surry County Va.

<u>TYPE</u>	<u>NUMBER</u>	<u>VALUE</u>	<u>FEES</u>
New Construction	3	\$ 673,000.00	\$ 1,381.37
Manufactured Homes.Doublewide	1	\$ 260,000.00	\$ 489.97
S-F Dwelling	2	\$ 413,000.00	\$ 891.40
Two Family Dwelling	0	\$ -	\$ -
Singlewide Mobile Homes			
Commercial			
 Additions/Renovations	 12	 \$ 988,776.80	 \$ 4,890.58
Garage	1	\$ 200,000.00	\$ 262.47
Additions	8	\$ 478,451.00	\$ 1,848.61
Commercial Addition	2	\$ 300,890.00	\$ 2,626.50
Renovations	1	\$ 9,435.80	\$ 153.00
Storage Building/Shed	0	\$ -	\$ -
 Electrical	 14	 \$ 49,340.00	 \$ 1,858.05
 Plumbing	 3	 \$ 12,500.00	 \$ 539.72
 Mechanical	 2	 \$ 16,000.00	 \$ 353.55
 Demolition	 1	 \$ 4,500.00	 \$ 147.90
 <u>TOTAL</u>	 35	 \$ 1,744,116.80	 \$ 9,171.17

INSPECTIONS

Number of inspections performed 62

Plans Reviewed within 10 business Day 100%

Inspections conducted within 24 hrs. 100%

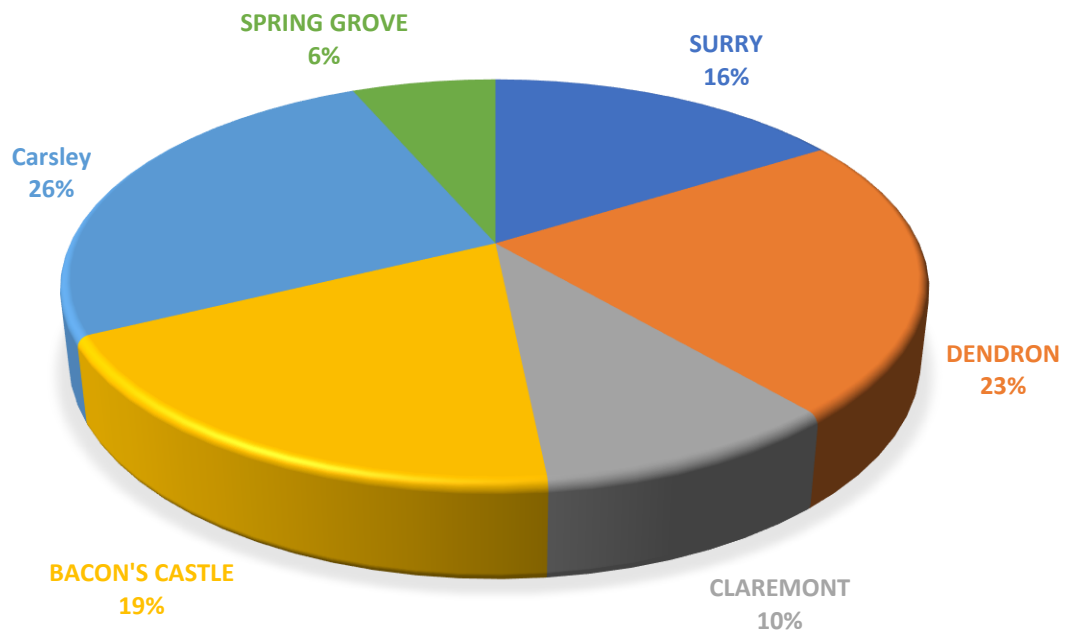
SURRY COUNTY

INSPECTIONS PERFORMED BY DISTRICT

JULY 2023

DISTRICT	INSPECTIONS
SURRY	10
DENDRON	14
CLAREMONT	6
BACON'S CASTLE	12
Carsley	16
SPRING GROVE	4

INSPECTIONS BY DISTRICT





Surry County Treasurer's Office

Onike N. Ruffin, Treasurer

Telephone: (757) 294-5206
Fax: (757) 294-5208
Web: www.surrycountyva.gov

45 School Street
Post Office Box 286
Surry, Virginia 23883

August 9, 2023

Surry County Board of Supervisors
Mr. Robert Elliot, Chairman
Post Office Box 65
Surry, VA 23883

Lady and Gentlemen:

Please be advised that we last reported a balance in the Local Government Investment Pool totaling \$16,482,279.13.

Since that report, we received our accrued interest for June 2023 in the amount of \$66,249.92 increasing our balance in LGIP to \$16,548,529.05.

Since our last report, we transferred \$2,500,000.00 from the Local Government Investment Pool to the General Fund, bringing the LGIP balance to \$14,048,529.05.

We have the following investments:

		Rate	Days	Matures
LGIP	\$ 14,048,529.13	Variable rate		
EVB CD Plus accrued Int.	\$ 500,000.00	.40%	730	01/28/2024

This gives us a total investment of **\$14,548,529.05.**

Respectfully submitted,

Onike N. Ruffin

Onike N. Ruffin, Treasurer
County of Surry



Surry County Treasurer's Office

Onike N. Ruffin, Treasurer

Telephone: (757) 294-5206
Fax: (757) 294-5208
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45 School Street
Post Office Box 286
Surry, Virginia 23883

August 9, 2023

Surry County Board of Supervisors
Mr. Robert Elliot, Chairman
Post Office Box 65
Surry, VA 23883

Lady and Gentlemen:

Please be advised that we last reported a balance in the Local Government Investment Pool totaling \$14,048,529.05.

Since that report, we received our accrued interest for July 2023 in the amount of \$60,732.21 increasing our balance in LGIP to \$14,109,261.26.

Since our last report, we transferred \$1,500,000.00 from the Local Government Investment Pool to the General Fund, bringing the LGIP balance to \$12,609,261.26.

We have the following investments:

		Rate	Days	Matures
LGIP	\$ 12,609,261.26	Variable rate		
EVB CD Plus accrued Int.	\$ 500,000.00	.40%	730	01/28/2024

This gives us a total investment of **\$13,109,261.26.**

Respectfully submitted,

Onike N. Ruffin

Onike N. Ruffin, Treasurer
County of Surry