

## Approved

The meeting of the Electoral Board of Surry County, Virginia, Thursday, May 25, 2023 at noon. Lynita Mason, Chairman, William Etchison, Vice-Chairman, Donna Skinner, Secretary, Sharna White, Registrar, Claire Steen, Deputy Registrar, Earrett Parson, Chairman Democratic Committee, Robert F. Chandler, Vice-Chairman, Republican Committee and member of the public were present.

The meeting was called to order by the Chairman at 12:03 P.M.

Motion was made by the Secretary to adopt the agenda. Motion was ADOPTED.

The Board dispensed with the verbal reading of the minutes and each Board member reviewed silently. Motion was made by the Chairman to approve the following sets of minutes:

February 9, 2023 with amendment

February 16, 2023

February 22, 2023

February 24, 2023

March 16, 2023

MOTION was adopted.

### **REGISTRAR'S REPORT:**

- a. The Registrar presented the need for the Board to create a formal agreement (MOU) with the property owners of precincts that are not County owned; and
- b. The Registrar asked the Board to provide, in writing, the guidelines that she is presently using to telework from her home and the operation of her personal business; and
- c. The Registrar indicated the need to revisit the combination of the Spring Grove and Claremont precincts and asked the Board members to submit their thoughts/ideas; and

- d. The Registrar received correspondence from one of our election officers asking for clarification of the role of the party chairman's in the polling places. She suggested that the Board and Registrar conduct a cohesive work session with the party chairman's to go over the rules and regulations (Code of Virginia-ELECT guidance) that govern authorized representatives in the polling places. Secretary will contact all persons with available dates for session; and
- e. Training date for the officers of election working the June 20, 2023 primary will be held on Friday, June 16, 2023 at 6:00 P.M.; and
- f. Precinct assignments for the June 20, 2023 primary are still pending; and
- g. OFFICE SPACE ISSUE: She has visited the proposed site and space is adequate for our needs; County is continually working on necessary arrangements to acquire the site.

#### **UNFINISHED BUSINESS**

Letter in response to November, 2022 election complaint was read by the Secretary. Motion was made by the Vice-Chairman to approve the letter as written. Motion was adopted.

#### **NEW BUSINESS**

+ The Registrar presented to the Board the following (additional) nominations for positions of officers of election for the 2023-2024 election period: **INDEPENDENTS:** Sherri Powers/ Robin Toothman/ Wanda Jones; **DEMOCRATS:** Jaqueline Ellis-Brackett; **REPUBLICANS:** Art Nelson/ George D. Maddern. Motion was made by the Secretary to appoint the nominations as presented. Motion was adopted.

+ Motion was made by the Secretary to go into CLOSED SESSION pursuant to 2.2-3711(A) (1) of the 1950 Code of Virginia, to discuss PERSONNEL MATTERS. Motion was adopted.

Motion was made by the Secretary to go into OPEN SESSION. Motion was adopted.

**CERTIFICATION:** Motion was made by the Secretary certifying the following: that the purpose of this meeting was personnel matters, authorized by Code Section 2.2-3711 of the Code of Virginia and is exempt pursuant to Code Section 2.2-3711(A)(1) of the Code of Virginia. This was the only matter discussed. ROLL CALL VOTE: MASON- aye / ETCHISON- aye / SKINNER- aye

+Motion was made by the Secretary to re-appoint the Registrar for another term beginning July 1, 2023 and ending June 30, 2027. Mason- aye/ Skinner- aye/ Etchison- nay with explanation: reiterated the Motion he had made in closed session, on behalf of the Republican party: asking for postponement of re-appointment and advertisement of the Registrar position; statement of grievances of the Republican party. MOTION was adopted.

Motion was made by the Secretary to adjourn. Meeting was adjourned at 1:47 P.M.

RESPECTFULLY SUBMITTED,

Donna Skinner, Secretary

