

The meeting of the Electoral Board of Surry County, Virginia, Thursday, February 9, 2023 at noon. Lynita Mason, Chairman, William Etchinson, Vice-Chairman, Donna Skinner, Secretary, Sharna White, Registrar, Claire Steen, Deputy Registrar, Earrett Parson, Chairman Democratic Committee and Robert F. Chandler, Chairman Republican Committee were present.

The meeting was called to order by the Chairman at 12:04 P.M.

ADOPTION OF AGENDA: MOTION was made by Vice-Chairman Etchinson to adopt the agenda. MOTION was adopted.

APPROVAL OF MINUTES:

+SEPTEMBER 8, 2022- Minutes were ready by the Secretary. Motion was made by Vice-Chairman Etchinson to approve the September 8, 2022 minutes as read. The Motion was adopted.

+NOVEMBER 9, 2022 minutes were read by the Secretary. Motion was made by Vice-Chairman Etchinson to approve the November 9, 2022 minutes as read. Motion was adopted.

+NOVEMBER 14, 2022 minutes were read by the Secretary. Motion was made by Secretary Skinner to accept the November 14, 2022 minutes as read. Motion was adopted.

REGISTRAR'S REPORT:

Registrar White reported the following:

+The County is actively looking into possible locations for the relocation of the Registrar's office;

+Electronic Poll Books are working well, with few minor technical issues. Relocation of CAP to conference room across the hall has been a tremendous help in freeing up space in the Registrar's office to handle the day to day business; The CAP officers have adjusted well to the use of the Electronic Poll Books and new location.

+Election Officer assignments were presented for the Special Election on February 21, 2023. Motion was made by Secretary Skinner to approve the assignments as presented. Motion adopted. Discussion on the delivery of voting equipment and voting supplies to the precincts

and Chief election officers since Monday, February 20, 2023 is a federal holiday. Arrangements have been made with the Dendron, Spring Grove, Surry and Claremont precincts to receive the voting equipment on Friday, February 17, 2023 and to have the equipment secured.

Negotiations ongoing with Carsley and Bacon's Castle precincts. Arrangements to be made with Chief election officers from each precinct to pick up election materials on Monday, February 20, 2023 between the hours of 8:30 A.M. and 10:00 A.M. However, if this is not convenient with some of the Chiefs, the board members will be called to handle the delivery of the materials to the respective Chiefs. Lynita Mason will be responsible for the election materials for Dendron and Carsley precincts; William Etchinson will be responsible the election materials for the Surry and Bacons Castle precincts; Donna Skinner will be responsible for the election materials for the Claremont and Spring Grove precincts.

+List of nominations for Election Officers for the 2023-2024 year presented. Motion was made by Secretary Skinner to approve the list of nominations as provided. Motion was adopted. The elections officers need to be assigned to positions/precincts by March 1, 2023. Registrar will prepare the placement list and provide each board member with a copy for review. Special Meeting scheduled for Thursday, February 16 2023 to approve the list.

NEW BUSINESS:

+Organization- New Board Member: Board decided to keep officers the same as they had been in 2022. Motion was made by Secretary Skinner that Lynita Mason would remain in the position of Chairman, that Donna Skinner would remain in the position of Secretary, and that William Etchinson, new member, would assume the position of Vice-Chairman. Motion adopted.

+Secretary Skinner presented Canvass Worksheets she had developed for the board to review .

+Dates for the Canvass and Provisional Ballot Meeting were set as follows: CANVASS- February 23, 2023 at 10:00 A.M.//PROVISIONAL BALLOT MEETING-February 24, 2023 at noon.

+Suggestions for Officer of Election training as presented by the Registrar June 9, 2022 were discussed by the Board.

+Complaint submitted by Mr. Harold Jones (November 8, 2022 election) was discussed. Board decided these issues could be addressed in future training sessions of the election officers. Secretary to draft a letter for board review to send to Mr. Jones stating the Board's findings.

After public and board comments, MOTION was made by Secretary Skinner to adjourn. MOTION was adopted. Meeting adjourned at 1:11 P.M.

RESPECTFULLY SUBMITTED,

Donna Skinner, Secretary