



VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT
CENTER ON THURSDAY, JANUARY 4, 2024, 7 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR BREYON PIERCE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR AMY DREWRY
SUPERVISOR WALTER HARDY

ABSENT:

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MR. DELON BROWN, NETWORK ADMINISTRATOR, IT DIRECTOR
MR. HORACE WADE, PLANNING & COMMUNITY DEVELOPMENT DIRECTOR
MR. RAY PHELPS, CHIEF OF EMERGENCY SERVICES
MR. STEVEN MORRIS, DIRECTOR OF FINANCE
MS. RENEE CHAPLINE, ECONOMIC DEVELOPMENT
MR. MATT WESTHEIMER, BUILDING OFFICIAL
SHERIFF CARLOS TURNER, SURRY COUNTY SHERIFF'S DEPARTMENT

Invocation

The invocation for tonight's meeting was given by Pastor Lucy Robertson.

Call to Order / Moment of Silence / Pledge of Allegiance/ Agenda Adoption

The meeting was called to order by the Clerk of the Board, Melissa Rollins, she then asked for a moment of silence. Following the moment of silence, she asked those present to stand and recite the pledge of allegiance. Prior to the adoption of the agenda, Ms. Rollins asked to remove item #2, Resolution – Virginia Business Ready Sites Program, from New Business. Supervisor Elliott made a motion to accept the agenda with the removal of item# 2 from New Business. Supervisor Pierce seconded the motion. All present voted affirmatively.

(Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR BREYON PIERCE	AYE
SUPERVISOR WILLIAM "TIM" CALHOUN	AYE

January 2024 Board Reorganization and Discussion

1. Election of Chair and Vice-Chair

Mrs. Rollins opened the floor for nominations for Chairman of the Board for the year 2024. Supervisor Drewry nominated Breyon Pierce. Supervisor Calhoun nominated himself. Supervisor Pierce declined his nomination as Chairman. Supervisor Hardy nominated Robert Elliott. Ms. Rollins closed the nomination with William Calhoun and Robert Elliott. The majority of the votes supported Supervisor Elliott, who will now serve as Chairman. (Approved)

The meeting was then turned over to Supervisor Elliott.

Chair Elliott opened the floor for nominations for Vice Chair of the Board for the year 2024. Supervisor Calhoun nominated himself. Supervisor Hardy nominated Breyon Pierce. Chairman Elliott closed the nominations with William Calhoun and Breyon Pierce. The majority of votes supported Supervisor Pierce, and he will now serve as Vice Chair. (Approved)

2. Adoption of Bylaws

Supervisor Drewry motioned to postpone the approval of the bylaws to the next meeting. Ms. Perkins, County Attorney interjected, explaining that the adoption of the bylaws annually at the first meeting is a requirement, but could be revisited at any time at the discretion of the board. After Ms. Perkin's explanation, Supervisor Drewry rescinded her motion.

Supervisor Pierce motioned to adopt the Board of Supervisors Bylaws as presented. Supervisor Hardy seconded the motion. All present voted affirmatively. (Approved)

3. 2024 Board of Supervisors Meeting Schedule

Supervisor Elliott noted a change to the 2024 Board of Supervisors Meeting Schedule. The February Board of Supervisors meeting will be held on February 8, 2024, at 6 pm instead of February 1, 2024, at 6 pm due to Legislative Day.

Supervisor Pierce made a motion to approve the 2024 Board of Supervisors Meeting Schedule, along with the date change in February. Supervisor Drewry seconded the motion. All present voted affirmatively. (Approved)

Consent Items

1. Approval of Draft BOS Minutes - December 7, 2023

2. Approval of Draft BOS Work Session Minutes - December 14, 2023
3. Approval of Accounts Payables Amount \$394,733.70

Supervisor Elliott read the items listed for consent and asked Board members if any items needed to be pulled for discussion. There being none, Supervisor Pierce made a motion to approve the consent items as enumerated. Supervisor Hardy seconded the motion. All present voted affirmatively. (Approved)

Public Hearing

1. **Ordinance Amendment 2023-02** – Mr. Horace Wade, Director of Planning and Community Development
 - I. Presentation by Staff - Mr. Horace Wade, Director of Planning & Community Development summarized the consideration to amend Article III, Zoning Districts and Boundaries by adding a new zoning district, the Emerging Technologies District, to the Surry County Zoning Ordinance intended to permit master-planned developments consisting of a combination of commercial, industrial, utility, technology-focused, and related uses in a campus-like environment that is not otherwise found in Surry County.
 - II. Open the Floor for Public Comments – Chairman Elliott opened the floor for public comments, however, there were none.
 - III. Close the Public Hearing
 - IV. Comments from Board Members – There were no comments from Board Members.
 - V. Closing Remarks by Staff
 - a. Mr. Wade stated it was a pleasure working with staff, consultants, and the Planning Commission on this project, and expressed his appreciation for the work and effort that was put forth.

Supervisor Pierce motioned to approve the amendment to Article III, Zoning Districts and Boundaries by adding a new zoning district, the Emerging Technologies District. Supervisor Drewry seconded the motion. All present voted affirmatively. (Approved)

New Business

1. Mobile Radio Communication System Proposed 5th Channel Purchase

Supervisor Pierce made a motion to approve the purchase of the Mobile Radio Communication System Proposed 5th Channel. Supervisor Calhoun seconded the motion. All present voted affirmatively. (Approved)

County Administrators Report

1. Economic Development Update – Ms. Renee Chapline, Economic Development Consultant
2. Ms. Melissa Rollins, County Administrator
 - a. Old Dominion University’s Economic Impact Analysis (Housing Market)
 - b. Community Health Worker Drop-in Service – Surry County Parks and Recreation
 - c. Rise in Covid-19 Cases
 - i. Home Test Kits and Vaccines Available at Surry Health Department
 - d. Budget Calendar
 - e. Joint Work Session with the School Board – January 25, 2024 at 5pm

Public Comments

Lola Perkins, County Attorney, read a portion of the Citizens’ Comments guidelines, which can be found in the Board of Supervisors Bylaws on the County’s website.

- Robert Chandler, Bacon’s Castle – Offered his experience in nuclear power to the County.
- Mike Eggleston, Dendron District – Asked will Surry Marketplace have security cameras.
- Susan Covella - Shared concerns with the property recently purchased at the Industrial Park. District building.

Board Comments

- Supervisor Drewry – Thanked citizens for electing her to the Board and encouraged citizen engagement. Shared thoughts and opinions that she received from citizens.

- Supervisor Hardy – Thanked those citizens who shared their comments. Thanked the Bacon’s Castle citizens for their support and attendance. Asked citizens for their continued support and shared initiatives he looks forward to addressing.
- Supervisor Calhoun – Wished everyone a Happy New Year. Stated he looks forward to continuing to support his district and the citizens of Surry, as well as the opening of Surry Marketplace. Thanked citizens for their comments and encouraged citizens to attend meetings.
- Supervisor Pierce – Thanked citizens for attending the meetings. Acknowledged the increase among in-person citizens. Thanked those who shared their comments. Shared that he looked forward to working with the citizens in a positive nature.
- Supervisor Elliott – Thanked citizens for entrusting the individuals that they elected as board members for the year 2024. Stated he looks forward to working with the Board to bring things to fruition in Surry. Expressed that the Board may not always agree, but it doesn’t mean they have to be disagreeable, and he looks forward to working in harmony for the betterment of Surry County.

Closed Session

1. Motion to Enter into Closed Session

Ms. Lola Perkins, County Attorney, advised the need to convene into closed session as permitted by Virginia Code:

§ 2.2-3711(A)(1): To discuss appointments to local Boards and Commissions

Supervisor Pierce made a motion to convene into a closed session. The motion was seconded by Supervisor Drewry and unanimously approved.

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR BREYON PIERCE	AYE
SUPERVISOR WILLIAM “TIM” CALHOUN	AYE
SUPERVISOR AMY DREWRY	AYE
SUPERVISOR WALTER HARDY	AYE

2. Motion to Return from Closed Session

Ms. Lola Perkins, County Attorney, advised the need to return from the closed session in accordance with the Virginia Code 2.2-3712 (D).

The Board returned to open session and certified by roll call vote that in the closed session just concluded, nothing was discussed except the matter or matters specifically identified

in the motion to convene in closed session and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

Supervisor Calhoun made a motion to return to open session. Supervisor Pierce seconded the motion. All present voted affirmatively. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	AYE
SUPERVISOR BREYON PIERCE	AYE
SUPERVISOR WILLIAM “TIM” CALHOUN	AYE
SUPERVISOR AMY DREWRY	AYE
SUPERVISOR WALTER HARDY	AYE

Adjournment

There being no further business before the Board, Supervisor Calhoun made a motion that the Board continue their meeting to January 25, 2024, at 5 p.m. The motion was seconded by Supervisor Pierce. All present voted affirmatively. (Approved)

The meeting Adjourned at 8:26 PM.

This meeting can be viewed in its entirety through the Surry County Government Channel on the Board of Supervisors page of the County's website:
<https://www.surrycountyva.gov>

2024 SURRY COUNTY

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
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FEBRUARY

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MARCH

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APRIL

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MAY

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JUNE

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JULY

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AUGUST

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SEPTEMBER

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OCTOBER

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NOVEMBER

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DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
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Surry County Board of Supervisors

2024 Regular Meetings Schedule

Regular meetings will be held on
the First Thursday of every
month at 6:00 pm except for
those that fall on a scheduled
holiday.

Postponement of Regular Meeting:

"In the event that the weather or other conditions are such that it is hazardous for Board members and the public to attend a regular meeting, the meeting shall be postponed to the following Thursday. Board Members and the news media will be notified as promptly as possible, and notice will be posted on the front door of the General District Court. All hearings and other matters previously advertised will be conducted at the continued meeting, and no further advertisement or notice is required."

County of Surry
45 School Street | Surry, Virginia 23883
<https://www.surrycountyva.gov>
757-294-5271

JANUARY AGENDA NOTE

Agenda Item: Approval of January, 2024 Payables
(Note: FY23-24 payables are for the month of November 2023)

	<i>FY22-23</i>	<i>FY23-24</i>	<i>TOTAL</i>
	<i>PAYABLES</i>	<i>PAYABLES</i>	
General Fund	\$ -	\$ 333,040.58	\$ 333,040.58
Debt Services	\$ -	\$ -	\$ -
Capital	\$ -	\$ 40,616.31	\$ 40,616.31
Water & Sewer	\$ -	\$ 18,438.55	\$ 18,438.55
CSA	\$ -	\$ 88.26	\$ 88.26
Economic Dev.	\$ -	\$ -	\$ -
Juror Payments	\$ -	\$ 2,550.00	\$ 2,550.00
Total Payables	\$ -	\$ 394,733.70	\$ 394,733.70

Required Action:

~ **Approve payables for January 4, 2024 in the amount of**
\$ 394,733.70

MONTHLY REPORT

Building Permits Issued for the Month of **NOVEMBER 2023**

Total Permits Issued for Surry County Va.

<u>TYPE</u>	<u>NUMBER</u>	<u>VALUE</u>	<u>FEES</u>
New Construction	3	\$ 388,453.00	\$ 991.40
Manufactured Homes.Doublewide	2	\$ 238,453.00	\$ 657.13
S-F Dwelling	1	\$ 150,000.00	\$ 334.27
Two Family Dwelling		\$ -	\$ -
Singlewide Mobile Homes		\$ -	\$ -
Commercial		\$ -	\$ -
 Additions/Renovations	 1	 \$ 27,000.00	 \$ 204.00
Garage	1	\$ 27,000.00	\$ 204.00
Additions			
Commercial Addition			\$ -
Renovations			
Storage Building/Shed		\$ -	
 Electrical	 5	 \$ 14,350.00	 \$ 812.18
 Plumbing	 4	 \$ 34,100.00	 \$ 763.52
 Mechanical	 4	 \$ 34,900.00	 \$ 806.33
 Demolition	 3	 \$ 17,500.00	 \$ 443.70
 <u>TOTAL</u>	 23	 \$ 516,303.00	 \$ 4,021.13

INSPECTIONS

Number of inspections performed 50

Plans Reviewed within 10 business Day 100%

Inspections conducted within 24 hrs. 100%

SURRY COUNTY

INSPECTIONS PERFORMED BY DISTRICT

NOVEMBER 2023

DISTRICT	INSPECTIONS
SURRY	13
DENDRON	11
CLAREMONT	1
BACON'S CASTLE	18
CARSLEY	7
SPRING GROVE	0

