



County of Surry Virginia Planning Commission Meeting Minutes December 18, 2023

MEETING CONVENED: The meeting of the Surry County Planning Commission was called to order at 7 PM on Monday, December 18, 2023, in the Surry County General District Court, 45 School Street, Surry, VA by Mr. Eddie Brock, Chair.

ATTENDANCE: The following members responded present to Roll Call:

Mr. Eddie Brock, Chairperson
Ms. Judy S. Lyttle
Mr. Giron Wooden, Jr.
Mr. Theodore Lunsford
Mr. Earl Newby, Sr.
Mr. Thomas Hardy
Mr. David Coggin
Mr. William Seward, IV
Ms. Dianne Cheek

Absent:

Ms. Carmen D. Judkins
Mr. Stephen Berryman

Also present were Mr. Horace Wade, Director of Planning and Community Development, Ms. Regina Hilton, Administrative Assistant, Mr. Lorenzo Turner, Planner I, Ms. Lola Perkins, County Attorney.

PLEDGE OF ALLEGIANCE: All

ADOPTING OF AGENDA: Chair Brock entertained a motion to adopt the meeting's Agenda. It was moved by Mr. Newby and seconded by Mr. Wooden.

In favor: (9) Brock, Lyttle, Newby, Hardy, Lunsford, Cheek, Coggin, Seward, Wooden
Opposed: 0
Abstain: 0

APPROVAL OF CONSENT ITEMS:

Chair Brock asked the Commissioners for the disposition of the minutes for November 27, 2023. A motion to approve was made by Mr. Wooden with the noted correction by Ms. Cheek. Page four, second bullet point, “if the property meets the criteria of the ordinance, then it can proceed. Page four, second bullet point, last sentence, the definition for all the uses which are in the draft are currently non-existing and will be defined”, should be clarifying in saying the new ordinance. Page five, fifth paragraph, should be clarified as could the Commission defer the decision. It was seconded by Mr. Newby.

In favor: (10) Brock, Lyttle, Newby, Hardy, Berryman, Lunsford, Cheek, Judkins, Coggin, Seward

Opposed: 0

Abstain: 0

OLD BUSINESS: None

NEW BUSINESS:

CBPA Exception Application No. 2023-01:

A request of Andrew and Nancy Kelderhouse for an exception to the requirements of Section 3-1403(C) of the Surry County Chesapeake Bay Preservation Ordinance for a 67- foot encroachment into the 100-foot Resource Protection Area (RPA) buffer. The subject property is located at 92 Company Wharf Road and is identified as Tax Map 16A-1-21.

Mr. Wade presented to the Commission a new Chesapeake Bay Preservation exception, which is currently in the ordinance. In tonight’s packet is the plat of where the proposed dwelling is located, and the applicant is request is further inland than that of what they currently have. In 2004, the applicant applied for a special exception from the BZA to build a house after two houses that were on the lot were destroyed by Isabel.

Mr. Wade stated that one of the conditions was to combine the three lots. The lot was created in 1947. Because it is a resub division, you do not consider the resub division date. But when the lot was created, certain rules applied for when the lot was developed. If the applicant development had been 50 feet on the landward side, the Commission would not see this exception, because the ordinance only allows the Administrator to approve the 50 feet landward, but requires the Planning Commission to approve the waiver in the 50 feet seaward buffer.

Exception to the ordinance requirements is based on several factors:

- There are five findings that the Planning Commission must find before a waiver can be granted:
 - The exception will not confer upon the applicant any special privileges that are denied by these provisions to other property owners in the CDPA.
 - The exception request is not based on conditions or circumstances that are self-created or self-imposed, nor does the request arise for conditions or circumstances either permitted or non-conforming that are related to adjacent parcels.
 - The exception request is the minimum necessary to afford relief.
 - The exception request will be consistent with the purpose and intent of the provisions and not injurious to the neighborhood or otherwise detrimental to the public welfare and is not of substantial detriment to water quality.

- Reasonable and appropriate conditions are imposed, which will prevent the exception from cause and degradation of water quality.

Mr. Wade said that Staff recommends that the Planning Commission approve the exception with the following conditions:

- The exception is limited disturbance for one bedroom and one bathroom as described in the application and areas outside of the proposed construction are to remain natural or undisturbed.
- Plants will be planted on-site, and post-construction stormwater will be captured through downspouts and runoff will be discharged through a vegetated area.
- In planning for stormwater, capture will be subject to the Administrator's discretion at the time of approval for their stipulated occupancy.

Ms. Cheek noted that in tonight's packet, the page starts with the exception application and additional information and is dated for November 21st. In the second paragraph, the second to the last statement says sideline setbacks and tying into existing septic system would be problematic, will it tie into the current system or not?

Mr. Kelderhouse, the applicant, said when the house was built in 2006, it was a vacation home, and the current regulation was not in place. The proposed addition, being as far back as possible, hits into the retaining wall, more than 50 feet seaward. The option would be to add to the opposite side of the home. But there was a 15-foot minimum setback for the septic. The location of the septic would be difficult to get enough fall to go to the sewer line that goes into the holding tank. It would be 75 or 80 feet as opposed to the 20 feet, which is the problematic part of the septic. When the house was reconstructed in 2006, the septic system was lost. Currently, there is a peat moss system, and the house was built for four bedrooms.

Mr. Wooden asked Mr. Kelderhouse if he had any concern with the three recommendations made by Mr. Wade. Mr. Kelderhouse answered that he did not and felt that he could meet the requirement.

Mr. Coggin asked Mr. Wade, if the project had been 17 feet shorter, would it have been approved by Administration. Mr. Wade said yes, within the office. Mr. Coggin asked if it was very little impact to the RPA. Mr. Wade said that the existing home has more encroachment than the addition into the RPA.

PUBLIC HEARING OPEN:

PUBLIC COMMENTS:

Mr. Brock said a letter was received from Daniel Miller stating that he could not attend tonight's meeting and that he did not find any problems with what the applicant is requesting. Mr. Miller is adjacent to 92 Company Wharf Road.

PUBLIC HEARING CLOSED:

Mr. Hardy made a recommendation to approve CBPA Exception Application 2023-01 with the Staff required findings, staff's five requirements, the three recommendations, and the review of the Planning Commissions finding of approval per section 3-1409C. It was seconded by Mr. Wooden.

In favor: (9) Brock, Lyttle, Newby, Hardy, Lunsford, Cheek, Coggin, Seward, Wooden

Opposed: 0

Abstain: 0

NEW BUSINESS:

Ordinance Amendment 2023-02:

The Planning Commission will consider an Ordinance to amend Article III, Zoning Districts and Boundaries by adding a new zoning district, the Emerging Technologies District, to the Surry County Zoning Ordinance intended to permit master-planned developments consisting of a combination of commercial, industrial, utility, technology-focused, and related uses in a campus-like environment that is not otherwise found in Surry County. No residential or agricultural uses are proposed in the district. The Emerging Technologies District will consist of new use types, definitions, procedural requirements, and district regulations.

Mr. Wade presented a brief overview of the district for the Commission and the public. This district is crafted for projects that have data centers and other uses that need to be addressed. Ms. Darby, Planning Department Manager for Summit Design and Engineering presented before the Commission and the public:

- The ordinance would create a new district, Section 3-101 or 3-1100, that would create a new use in 3-101. The purpose of the Emerging Technologies District, ET District is to permit master plan developments consisting of a combination of commercial, industrial, utility, technology-focused, and related uses as a campus-like environment, due to its flexible nature and the goals of the County to encourage and accommodate innovative development.
- The ET District is intended to be implemented as a conditional zoning district, and the applicant's use of conditional zoning is encouraged as the most appropriate means to provide the necessary zoning regulations to address the unique impacts of a proposed rezoning of property to the ET District.
- The district is intended to be applied only to large contiguous areas of the County that are in close proximity to strategic and necessary resources such as high-capacity electrical generation and transmission facilities, natural gas lines, and navigable waterways.
- Properties to which this district is applied should minimize potential conflicts with residential or other commercial uses. And where the use minimally impacts traffic and is adequately served by existing roadway capacity.
- The district and its usage should not cause undue environmental impacts and should be consistent with the general location, character, and extent as described in the future land-use map of the County's adopted comprehensive plan.

- The district lists uses that will be permitted as permitted principal uses as by right in the district and uses permitted by conditional use permit. Of the permitted principal uses the district would permit, utility service/minor, business or trade school, educational facility, science, and technology center. Research, experimental and technology center, construction office temporary, office general, contractor's yard, data warehouse center, energy storage facility, flex industrial. Laboratory, outdoor storage, construction material temporary, renewable energy generation facility, warehousing and distribution, and water storage tank. Some of the new uses are not in the zoning ordinance currently and those are defined within this district.
- The uses that would be permitted by conditional use permit are utility service major, electrical component manufacturing facility, natural gas terminal, small-scale nuclear modular reactors, alternate discharge sewage system, surface water withdrawal, and surface water withdrawal system.
- Accessory uses would be permitted in the district as defined in the zoning ordinance. The goal of the emerging technologies district is to create a balance between flexibility for the applicant as new uses evolve and add control for the County to make sure that all negative or any potential impacts are mitigated.
- **The site development regulations:** the minimum district size would be 500 acres of contiguous land. All structures should be screened from view from any property not zoned ET. The maximum height of any structure shall be 75 feet. An exception may be granted by the Board of Supervisors for accessory uses higher than 75 feet provided that the applicant proves that the accessory use and associated structure will not create a materially adverse visual impact on neighboring properties, the James River, or historic sites in Surry or in other localities.
- There should be no minimum setback requirements, but those setback requirements shall be established during the review and approval of the master plan. Determination of the setback should be part of the application process and should be approved along with the rezoning.
- The building spaces shall provide adequate room for circulation safety and emergency access. Streets in the ET District shall be public in accordance with VDOT and County standards unless private streets are approved by the Board of Supervisors through the acceptance of conditional zoning properties.
- Exterior lighting in the ET District must be established with minimal impact on neighboring properties in the regional skyline.
- Prior to any application, the applicant must meet with County Staff to discuss the process.
- The goal of the ET District is to utilize conditional zoning and the following must be submitted with the application.
- A legal description and plat showing the site boundaries, existing street lines, lot lines, and easements. Existing zoning, land use, and ownership of each parcel. A general statement of planning objectives to be achieved by the district. A description and analysis of existing site conditions including information on topography, archeological and historical resources, natural water courses, floodplains, unique natural features, and tree cover areas.
- A land use plan designating specific uses for the district, a circulation plan for the district, a public service, and utilities overview, providing requirements for and provision for all utilities, sewers, and other facilities to serve the district.
- An open space and district screening plan including areas for passive and active recreational uses, natural and undisturbed areas, and proposed buffer areas around the perimeter of the district.
- View shed studies or visibility analyses from such sites as are requested by the County. Sufficient to demonstrate to the satisfaction of the Board of Supervisors that the proposed development

within the district will not create a materially adverse visual impact on the neighboring properties, the James River, or historic sites in Surry or in other localities.

- General statements of architectural and community design guidelines of any use visible from the public waterway or from the public right-of-way or navigable waterway, a development schedule, and a summary disclosure of all hazardous materials.
- Once this plan is approved by the Planning Commission and the Board of Supervisors, then the site plan approvals will be more specific. Preliminary and final site plans will be submitted and must include a noise study and noise reduction plan detailing the sources of any potential noise that could emanate from uses in the district, and measures to be taken to mitigate noise and ensure that equipment and processes on the properties in the district are not audible to nearby properties, uses and resources in Surry County or other jurisdictions.
- A lighting plan detailing sources of outdoor and exterior light and providing sufficient evidence to prove that lighting on the site will not visibly impact neighboring properties or the regional night skyline.
- A hazard mitigation plan must be approved by Surry County's Chief of Emergency Management in coordination with the Virginia Department of Emergency Management prior to the final site plan approval.
- Any changes, that are determined by the Administrator from the site plan submitted with the rezoning, will have to go through the entire approval process again. This is laid out in section 3-1106(B), which increases in the density of substantial change in circulation or access.
- Substantial changes in location classification or mixture of land uses, and substantial change in phasing or any major change will have to go through the process.
- New use types that are defined, and is kept in the district, and are not permitted in other districts in the County and the zoning ordinance, are data warehouse center, which is defined in this district, electrical component manufacturing facility, renewable energy generating facility, energy storage facility, flex industrial, natural gas terminal, outdoor storage, construction materials, research experimental and technology center, science, and technology center. small-scale modular nuclear reactor, surface water withdrawal, surface water withdrawal system, and water storage tank.

Ms. Lyttle asked how far the district perimeter would be to any other districts. Ms. Darby said there are buffers and noise buffers. It does not say in the purpose of the district, that the district should impact other districts. The idea of the district is to be flexible. An applicant or a property owner would determine the noise factor, hazards, and buffers, and ensure the site is not visible or impactful to uses outside the district.

Ms. Cheek said the version she has does not mention that the Planning Commission is involved in the approval process. Ms. Darby said the final approval is absolutely by the Board of Supervisors. Any rezoning to the district would have to undergo a comprehensive plan amendment, which would be in the solid purview of the Planning Commission. The Board on any rezoning would take a recommendation from the Planning Commission. It says all regulations in the zoning ordinance shall apply to the development of the ET District unless specifically modified. So that same process that is set out in the state code of the Planning Commission, making a recommendation to the Board previous or before any rezoning, still applies. It's not necessarily a part of the district.

Ms. Cheek said since 1105 is called the application process, it may be helpful to add a section D to how the process is done, how we process applications, and it is not clear to how the Planning Commission comes into play. Ms. Perkins said that her concerns in spelling out processes in this district, would be that it isn't spelled out in any district and that it is mandated by state code. "In approving that specific language in this district, opens up the door for contravention of the Virginia code requirements for other existing districts." The process is the same for all districts. It is required to go through the review of the Planning Commission which issues a recommendation, and then send it to the Board of Supervisors to determine whether to take that recommendation or to find differently when it hears the public's opinion.

Ms. Cheek said that she hasn't read all the other ordinances to know whether we have the application process and "it seemed appropriate to have a complete description of the process." Mr. Wade said that this district was mirrored with the type of format of the Planned Development District, which has the application process, which is used for commercial/residential purposes, and, has applied some of those same standards and processes needed for Planning Commissioners or Board members.

Mr. Brock said this district will create a district where we can say what is allowed and the applicant, if it is a permitted provisional use, apply and say what they would like to do. Once that is done, it will come before the Commission to decide if the land is feasible. Then the Commission will forward the recommendation to the Board of Supervisors, to decide if they agree, that the property or use is feasible. It's like creating an AR district that can do more, either larger farming or smaller farming. The distance of the setback will basically come later.

PUBLIC HEARING OPEN:

PUBLIC HEARING CLOSED:

Ms. Cheek said on the narrative addressing noise, which is number nine, "Is it possible that it might be helpful to have an analysis done on noise?" Mr. Wade said that the analysis would go across the use itself. The official analysis is in the site plan process, but if you knew the type of use, just a narrative is appropriate at the rezoning stage. Ms. Cheek asked, "Would it happen in 1106-A1?". Mr. Wade said yes, and it is under 1106, that a noise study would be done as part of the preliminary study plans. Ms. Cheek asked is a noise study the same as an analysis. Mr. Wade said yes and that the term is synonymous with each other and is covered in 1105 and 1106.

Ms. Cheek said, "On number 11, it talks about generalized statements pertaining to architectural and community design guidelines for any use visible from the public right-of-way, or navigable water." Why are we just limiting that to those two items?" Mr. Wade said that we are looking at things that are visible to the public right of way. Ms. Darby said that was the importance of buffering and the view shed. If there would be any use that would be visible from the public right of way or from the river. It's not an overly prescriptive zoning district. "The goal is not to design it to be beautiful and architecturally astounding, the goal is to make it not be visible."

Ms. Cheek stated on the miscellaneous use type, on page three, it talks about the surface water withdrawal. "Do we get any input from the surrounding counties on putting this ordinance together, or having this?" Mr. Wade said no. Ms. Darby said "A locality doesn't have to run an ordinance by neighboring localities, but anything like surface water withdrawal or super surface water withdrawal systems would go through DEQ, which absolutely is going to look at it regionally. It's going to look at an aquifer and other uses. That's a statewide and certainly a very regional permitting process."

Ms. Cheek said that she asked Mr. Wade about the future land use map on page one that talks about the district, "Uses shall not cause undue environmental impacts, and be consistent with the general location, character, and extent as described in the future land use in use now." Ms. Cheek said that Mr. Wade sent her the comp plan from 2020 and that's the version of the future land use now. Ms. Cheek asked, "We made an amendment for energy projects to the comp plan which has other maps in it, but the current future land use map is that the one from 2020?" Mr. Wade answered, "correct."

Ms. Darby said the mapping that was a part of the energy amendment, is mapping to be a used as decision-making guide. It maps historical sites, transmission lines, and distance from transmission lines. There was never an intention for the process to change the future land use map to say all places should have an energy project. They are meant to be decision-making guides.

Ms. Cheek said that it states that the district would be in close proximity to a high-capacity electric generation transmission facility, but the future land use map does not show that. Ms. Cheek wasn't sure if the comp plan and this were in step with each other. Mr. Wade said they were disconnected. Mapping transmission lines typically would not be on the future land use map.

Ms. Cheek said when reviewing, we should say how it works with our comprehensive plan. Mr. Wade said there are different ways to address the application. "What we've done recently, we have a comprehensive future land use map amendment." That is something that applicants have gone through. They mapped it for industrial purposes, in addition to the rezoning and the conditional permit for a solar facility. When applying for a rezoning, and prior to that, if the land does not meet the future land use, they would also have to request an application to amend the future land use map as well.

Mr. Wooden said that it would give the County more control over the existing projects. "If you blatantly amend the map, we'll put this new zone on the map, then any and everybody that wants a project can come in and say, "Well, I want my project here", if done the way you are talking about. They would come with the site plan and a proposal, and we decide to A, rezone, and B, amend the map, then that gives the County more control over what to do with the property."

Mr. Wooden moved that we adopt Ordinance Amendment 2023-02 in reference to section 3-1100. It was seconded by Mr. Newby. It was properly moved and seconded to adopt the Ordinance Amendment 2023-02.

In favor: (9) Brock, Lyttle, Newby, Hardy, Lunsford, Cheek, Coggin, Seward, Wooden
Opposed: 0
Abstain: 0

PUBLIC COMMENTS: None

COMMITTEE UPDATES:

Mr. Brock requested, because there is a new Board member, that a work session be done with the Board of Supervisors and the Planning Commission to get a feel of what is expect from the Planning Commissioner. Ms. Perkins said that the Board and the Planning Commission could have a joint work session. It would be noticed as a public meeting for both. Ms. Rollins is in the process of trying to schedule a retreat for the Board of Supervisors and is tentatively looking at February. It may be a good follow-up to have a work session.

Mr. Wade said that between now and then, the Commission could give him topics to be discussed and he would transfer to Mr. Elliott and Ms. Rollins. Ms. Cheek said to include the topic of how the Board of Supervisors plan to make the County better. Ms. Cheek stated also, EDA and the Economic Development have plans and the Planning Commissions should be included.

Ms. Perkins wanted to remind the Commission of the conflict-of-interest act disclosure. The statement of economic interest is dated for the period from January 1st 2023 to December 31st 2023. They will need a physical signed copy, no electronic copy, that can be mailed and received in the office by February 1st. A hard copy can be provided.

ADJOURNMENT:

Chair Brock entertained a motion to adjourn at 8:00PM until the January 22nd meeting. It was moved by Mr. Wooden and seconded by Mr. Newby. It was moved and properly seconded that the meeting be adjourned. All those in favor signify by saying Aye.

Commissioners: Aye

Item Template: Board of Supervisors Meeting - 6/6/2024

Item Title: Approval of Draft BOS Minutes - May 2, 2024

Suggested Action: Review and approve the BOS Minutes for the May 2, 2024, meeting.

Item Type:
Action Item

Item ID:
2024-120

Submitting Department:
Administration

Drafter:
Doreatha Pierce

Meeting Body:
Board of Supervisors

Meeting Date:
June 6, 2024 6:00 PM

Agenda Section:
Consent Items

Is this a budgeted item?

If yes, include budgeted amount:

Total Project Cost:

Description of Presented Item: A draft copy of the BOS Minutes for the May 2, 2024 meeting.



VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT
CENTER ON THURSDAY, MAY 2, 2024, AT 6 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR BREYON PIERCE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR AMY DREWRY
SUPERVISOR WALTER HARDY

ABSENT:

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MR. DELON BROWN, NETWORK ADMINISTRATOR, IT DIRECTOR
MR. HORACE WADE, PLANNING & COMMUNITY DEVELOPMENT DIRECTOR
MR. RAY PHELPS, CHIEF OF EMERGENCY SERVICES
MR. STEVEN MORRIS, DIRECTOR OF FINANCE
MS. RENEE CHAPLINE, ECONOMIC DEVELOPMENT
MR. MATT WESTHEIMER, BUILDING OFFICIAL
SHERIFF CARLOS TURNER, SURRY COUNTY SHERIFF'S DEPARTMENT

Invocation

The invocation for tonight's meeting was given by Reverend Gloria Howell-Mason of Hope Chapel Deliverance Center in Surry, VA.

Call to Order/Moment of Silence/Pledge of Allegiance/Adopt Agenda

The meeting was called to order by Supervisor Elliott, who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and recite the pledge of allegiance. Chairperson Elliott asked if there were any questions or corrections relating to the agenda. There being none, Supervisor Hardy made a motion to accept the agenda as presented. Supervisor Drewry seconded the motion. All present voted affirmatively.

(Approved)

**SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR BREYON PIERCE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR AMY DREWRY
SUPERVISOR WALTER HARDY**



Consent Items

1. Approval of Draft BOS Minutes - April 4, 2024
2. Approval of Draft BOS Work Session Minutes - April 17, 2024
3. Approval of Accounts Payables
4. Resolution: Designating June 15, 2024, World Elder Abuse Awareness Day
5. Solid Waste Site Paving Project

Supervisor Elliott read the items listed for consent and asked Board members if any items needed to be pulled for discussion. There being none, Supervisor Pierce made a motion to approve the consent items as enumerated. Supervisor Drewry seconded the motion. All present voted affirmatively. (Approved)

County Administrator's Report

1. Economic Development Update: Renee Chapline
 - Friday, May 3 – Opening of the Farmers Market
 - Certificate of Occupancy for the Surry Marketplace
 - Surry Marketplace Opening – June 1st
 - May 16th - Surry County Cultural Trail Development, trail launch (Invitation Only)
 - May 8th – FAMS Tour
 - Dominion Internship – June 11th, 12th, and 14th
2. Way Finding Signage Program – Ms. Renee Chapline and Mr. Horace Wade
3. Ms. Melissa Rollins, County Administrator
 - Thanked team leads for participating, and Dr. Bell for coordinating the Student Government program, which has existed for over four decades.
 - April Clean Up Month – Activities: Thanked everyone for working to clean the roads and other areas throughout the County:
 - Chamber of Commerce- Annual Clean-up Day
 - Surry Sheriff's Office – Utilized Regional Jail services to assist in clean-up of the Chappel Bottom Road area.
 - Surry County Sanitation Department – Thanked for Saturday clean-up activities throughout the County.
 - Surry Public Schools for the Tree Planting Earth Day Activities
 - VACO Region 1 and 4 meeting - May 1, 2024



- An opportunity for all counties to discuss with the representatives from the Virginia Association of Counties and Delegates present on the issues impacting our various communities.
 1. Affordable Housing: The lack of it, the cost of homes, even modular housing, and housing needs for public safety workers and teachers.
 2. Compensation Board and positions funded by the County for state officers continue to escalate costs.
 3. VDOT funding – not enough money has been given to VDOT for rural transportation/secondary road maintenance, amongst other transportation concerns.
 4. School construction costs and aging school facilities – the cost of building a school is astronomical.
 5. Solar Farms: Keeping the decision-making authority at the local level.
 6. Population Decline in rural counties – studies that show the impact over time.
 7. Composite Index – traction at the state to examine the funding formula; the article was shared with Board members on the disparities in that formula and how disproportionate it is, especially for communities that have a high poverty level.
 8. Public safety cost for emergency response and the wait time if new equipment is needed: A fire truck, an ambulance, rescue squad services, and the no longer presence of volunteers pose necessary costs for localities (A study was done at the state to address this issue)
 9. Short Term Rentals
 10. New drug box program
- Budget Public Hearing Next week May 9th – budget@surrycountyva.gov is the email address to send your budget comments.
- May 15th Work session – 6:30 PM

Public Comments

Lola Perkins, County Attorney, read a portion of the Citizens' Comments guidelines, which can be found in the Board of Supervisors Bylaws on the County's website.

- Michael Drewry, Dendron District – Citizens moving out of the county, Elaborated on inclusion in the county.
- Susan Corvello, Claremont District – Shared concerns with the proposed budget.

Board Comments



- Supervisor Drewry – Congratulated Dendron volunteer fire department on their 75th Anniversary. Shared her insight on inclusion. Suggested citizens to be open and receptive.
- Supervisor Hardy – Shared his thanks for the Community Events mentioned. Visited several groups and organizations to get a pulse of how things were going. Elaborated on Community Events he attended. Believes the county is on its way to growing and thriving and encourages citizens to keep sharing their concerns with Board Members. Shared comments concerning the citizens residing near Mullet Drive, stating that they were a diverse community that showed their love for each other regardless of their differences.
- Supervisor Calhoun – Thanked citizens for their comments and staff for their updates. Encouraged citizens to share their concerns with the Board.
- Supervisor Pierce—Thanked citizens for their comments and staff for their updates. Encouraged everyone to support the Farmers Market. Shared that Agricultural students, ranging from kindergarten to twelfth grade, installed a food forest at Surry County High School's campus to help combat the county's food scarcity.
- Supervisor Elliott – Shared that he was pleased with the comments and that he also believes the County is moving forward. Stated that there are a lot of positive things happening in the community, and if we could focus on those things instead of negativity, we could be more unified.
- Ms. Rollins – Elaborated on Student Government Day, which was held on April 26, where students shadowed staff for a day to learn about local government, understand the profession, and hopefully encourage them to develop an interest in the field.

Adjournment

There being no further business before the Board, Supervisor Calhoun made a motion that the Board continue their meeting to May 9, 2024, at 6 p.m. The motion was seconded by Supervisor Hardy. All present voted affirmatively. (Approved)

The meeting adjourned at 6:40 PM.

This meeting can be viewed in its entirety through the Surry County Government Website: [Surry County Government Channel By Clicking This Link.](#)

MAY AGENDA NOTE

Agenda Item: Approval of May, 2024 Payables
(Note: FY23-24 payables are for the month of March 2024)

	<i>FY22-23</i>	<i>FY23-24</i>	<i>TOTAL</i>
	<i>PAYABLES</i>	<i>PAYABLES</i>	
General Fund	\$ -	\$ 675,441.36	\$ 675,441.36
Debt Services	\$ -	\$ -	\$ -
Capital	\$ -	\$ 252,402.30	\$ 252,402.30
Water & Sewer	\$ -	\$ 1,702.33	\$ 1,702.33
CSA	\$ -	\$ 74,303.43	\$ 74,303.43
Economic Dev.	\$ -	\$ -	\$ -
Juror Payments	\$ -	\$ -	\$ -
Total Payables	\$ -	\$ 1,003,849.42	\$ 1,003,849.42

Required Action:

~ **Approve payables for May 2, 2024 in the amount of**
\$ 1,003,849.42

SURRY COUNTY BUILDING OFFICIAL'S OFFICE

MONTHLY REPORT

Building Permits Issued for the Month of **MARCH 2024**

Total Permits Issued for Surry County Va.

<u>TYPE</u>	<u>NUMBER</u>	<u>VALUE</u>	<u>FEES</u>
New Construction	0	\$ -	\$ -
Manufactured Homes.Doublewide			
S-F Dwelling			
Two Family Dwelling			
Singlewide Mobile Homes			
Commercial			
Additions/Renovations	7	\$ 99,732.81	\$ 1,173.00
Garage			
Additions	2	\$ 12,500.00	\$ 357.00
Commercial Addition			
Renovations	4	\$ 57,232.81	\$ 612.00
Storage Building/Shed	1	\$ 30,000.00	\$ 204.00
Electrical	7	\$ 7,100.00	\$ 892.50
Plumbing	3	\$ 23,000.00	\$ 591.38
Mechanical	3	\$ 1,100.00	\$ 510.00
Demolition			
<u>TOTAL</u>	20	\$ 130,932.81	\$ 3,166.88

INSPECTIONS

Number of inspections performed	48
<i>Plans Reviewed within 10 business Day</i>	100%
<i>Inspections conducted within 24 hrs.</i>	100%

Item Template: Board of Supervisors Meeting - 6/6/2024

Item Title: Approval of Draft BOS Public Hearing Minutes - May 9, 2024

Suggested Action: Review and approve the BOS Public Hearing Minutes for the May 9, 2024, meeting.

Item Type:
Action Item

Item ID:
2024-125

Submitting Department:
Administration

Drafter:
Doreatha Pierce

Meeting Body:
Board of Supervisors

Meeting Date:
June 6, 2024 6:00 PM

Agenda Section:
Consent Items

Is this a budgeted item?

If yes, include budgeted amount:

Total Project Cost:

Description of Presented Item: A draft copy of the BOS Public Hearing Minutes for the May 9, 2024, meeting.



VIRGINIA: A SCHEDULED MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT
CENTER ON THURSDAY, MAY 9, 2024, AT 6 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR BREYON PIERCE
SUPERVISOR AMY DREWRY
SUPERVISOR WALTER HARDY

ABSENT: SUPERVISOR WILLIAM (TIM) CALHOUN

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MR. DELON BROWN, NETWORK ADMINISTRATOR, IT DIRECTOR
MR. STEVEN MORRIS, DIRECTOR OF FINANCE
MS. RENEE CHAPLINE, ECONOMIC DEVELOPMENT
MR. MATT WESTHEIMER, BUILDING OFFICIAL
MR. JONATHAN JUDKINS, COMMISSIONER OF THE REVENUE

Call to Order/Moment of Silence/Pledge of Allegiance/Adopt Agenda

The meeting was called to order by Chairperson Elliott, who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and recite the pledge of allegiance.

Chairperson Elliott reminded board members of a previously adopted resolution that permitted board members to participate in meetings remotely if specific criteria were met. Supervisor Amy Drewry requested to attend tonight's meeting remotely. Supervisor Pierce motioned to allow Supervisor Drewry to participate remotely, and Supervisor Hardy seconded the motion. All present voted affirmatively. (Approved)

Chairperson Elliott asked if there were any questions or corrections relating to the agenda. There being none, Supervisor Hardy made a motion to accept the agenda as presented. Supervisor Pierce seconded the motion. All present voted affirmatively. (Approved)

**SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR BREYON PIERCE
SUPERVISOR AMY DREWRY
SUPERVISOR WALTER HARDY**

Public Hearing – Proposed FY 2024-25 Budget

- I. Presentation by Staff – Steven Morris, Director of Finance
- II. Open the Floor for Public Comments
 - a. George Fauntleroy, Surry District – Commended the Board and Staff for submitting a budget to get positive things done in the County.
 - b. Susan Corvello, Claremont District – Shared concerns with the Budget
- III. Close the Public Hearing – Chair Elliott closed the public hearing.
- IV. Comments from Board Members
 - a. Supervisor Drewry – Thanked the board for allowing her to participate remotely. Shared disappointment with public participation
 - b. Supervisor Hardy—Shared recognition for Public Service Week and Teacher Appreciation Week. He stated that the housing issue is a national issue, and discussions are currently being held to address this issue locally as he sits on the HRPDC Board.
 - c. Supervisor Pierce— Thanked citizens for their participation. In agreement with Supervisor Hardy, he stated that he sits on the Virginia Gateway Board and is discussing various things, such as housing and infrastructure.
 - d. Supervisor Elliott – Asked Mr. Harrison to clarify the comment regarding the roadways in the county.
 - e. David Harrison - Responded by advising citizens that VDOT has dominion over all roadways in the state of Virginia; the county relies on VDOT and federal funding for road construction and improvements.
 - f. Melissa Rollins – Responded by adding, Not only does the county not have the funds, but Counties do not maintain roads, and counties do not put money in their budget for road improvement.

- g. Supervisor Elliott – Thanked all participants and thanked Mr. Fauntleroy for being a strong supporter of the county. Let the citizens know that the Board is working hard to improve their quality of life.

V. Closing Remarks by Staff – None

Adjournment

There being no further business before the Board, Supervisor Pierce made a motion that the Board continue their meeting to Wednesday, May 15, 2024, at 6:30 pm. The motion was seconded by Supervisor Hardy. All present voted affirmatively. (Approved)

The meeting adjourned at 6:30 PM.

This meeting can be viewed in its entirety through the Surry County Government Website.



County Administrator's FY 24-25 Public Budget Hearing

Presented May 9, 2024

By the Code of Virginia, the Board is prohibited from voting on the proposed budget tonight.

Budget Work session – May 15 – 6:30 p.m. (if needed)

The Board is scheduled to vote on the FY 25 Budget and CIP and set the tax rates on May 16, 2024

FY 2025
Proposed
Budget

MAJOR REVENUE
DRIVERS

MAJOR COST
DRIVERS

TOTAL BUDGET
AND CIP

FY 25 BUDGET Revenue Drivers



FY25 Revenue has increased; main drivers are general property taxes, impact of solar siting agreement, sales taxes, state comp board revenue



The proposed tax rate is proposed to remain level, at 71 cents; all other tax rates also unchanged



The total revenue increase from FY 2023-24 is \$1,262,470 or 4.1% (not including carryover funds)



Public Service Corporation revenue is estimated to increase by \$226,761 or 1.5%



Real Estate taxes are projected to increase by \$359,514 or 4.4%



Major Revenue Changes - \$1.262 Mil

Real Estate Taxes	\$	359,514
Siting Agreement	\$	260,400
One time permit revenue	\$	228,300
Public Service Corporation Taxes	\$	226,721
Constitutional Officers State Reimbursement	\$	165,000
Sales Tax Revenue	\$	100,000
Personal Property	\$	69,500
Business Licenses	\$	55,000
Boat Slips Revenue	\$	32,500
Other Misc.	\$	(23,965)
Ambulance Recovery	\$	10,000
Victim Witness Grant	\$	(10,000)
Fuel Revenue	\$	(15,000)
Penalty & Interest	\$	(35,000)
	Total Revenue Changes \$	1,422,970
Fund Balance	\$	(160,500)
	Total \$	1,262,470



Major Expenditure Changes - \$1.262 Mil

New Positions	\$	349,500
Medical Transport Contract	\$	243,000
2.0% COLA	\$	140,000
Consultants	\$	134,350
Maintenance Contractual Services	\$	124,500
ERP System Annual Maintenance	\$	121,000
Professional Services	\$	24,000
Transfer to CIP	\$	97,800
Cyber Security Enhancements	\$	63,000
Information Tech & Support Services		
Requirements	\$	248,330
Advertising/promotion/events	\$	73,925
Grant Writer Consultant Services	\$	50,000
Electrical Services	\$	46,000
VRS Rate Changes	\$	35,000
Health Insurance - 4.7% Rate Increase	\$	60,000
County Owned Rescue Services	\$	40,000
Summer Employment	\$	15,000
Other Dept/agency adjustments	\$	128,676
Convention & Education/Memberships	\$	4,164
Constitutional Officer COLA	\$	24,000
Solid Waste Part Time - \$15/hr rate	\$	54,500
Recreational Special Activities	\$	17,000
Lease of Equipment	\$	16,500
Youth Programs Initiatives	\$	10,000
VA250 Commemoration	\$	10,000
Building Repairs	\$	(50,000)
Mutual Aid IOW	\$	(15,000)
Marina Fuel	\$	(30,000)
Transfer to CSA	\$	(63,000)
Position Reductions	\$	(709,775)
Total Expenditure Changes	\$	1,262,470



Real Estate Tax Rate – Historic Trend

- The County reduced its Real Estate Tax Rate from 77¢ to 72¢ in FY 2023 with an additional reduction of 1¢ in FY 2024.

Fiscal Year	Tax Rate (per \$100 of AV)
2015	0.73
2016	0.71
2017	0.71
2018	0.71
2019	0.71
2020	0.71
2021	0.71
2022	0.77
2023	0.72
2024	0.71



Balancing the Budget

FUND	FY 2023-24 ADOPTED	FY 2024-25 PROPOSED	CHANGE	
			\$	%
GENERAL	\$ 30,983,216	\$ 32,245,686	\$ 1,262,470	4%
CIP	\$ 5,656,500	\$ 14,199,052	\$ 8,542,552	151%
VPA	\$ 1,857,397	\$ 1,967,022	\$ 109,625	6%
CSA	\$ 697,867	\$ 666,665	\$ (31,202)	-4%
TASK FORCE	\$ 25,000	\$ 25,000	\$ -	0%
SPECIAL WELFARE	\$ 40,973	\$ 40,973	\$ -	0%
AGENCY ON AGING	\$ 32,288	\$ 32,288	\$ -	0%
INDOOR PLUMBING	\$ 11,730	\$ -	\$ (11,730)	-100%
ECONOMIC DEVELOPMENT	\$ 680,000	\$ 80,000	\$ (600,000)	-88%
DEBT SERVICE	\$ 2,300,946	\$ 2,295,026	\$ (5,920)	0%
UTILITIES	\$ 92,640	\$ 92,640	\$ -	0%
TOTAL COUNTY FUNDS	\$ 42,378,557	\$ 51,644,352	\$ 9,265,795	22%
SCHOOL OPERATING	\$ 17,386,598	\$ 17,259,621	\$ (126,977)	-1%
SCHOOL CAFETERIA	\$ 587,998	\$ 625,980	\$ 37,982	6%
TOTAL SCHOOL FUNDS	\$ 17,974,596	\$ 17,885,601	\$ (88,995)	0%
TOTAL – ALL FUNDS	\$ 60,353,153	\$ 69,529,953	\$ 9,176,800	15%

Total Budget for All Funds \$69,529,953

FY 2025 Projects & Funding Sources

<u>Funding Sources:</u>	
<u>Grants</u>	
Federal Infrastructure	1,151,702
School Grants	1,985,000
	\$ 3,136,702
<u>Debt</u>	
New Debt	\$ 10,000,000
	\$ 10,000,000
<u>Revenue</u>	
Ongoing Revenue(IT/Maj Infas/Econ Develop	\$ 1,062,350
	-
	\$ 1,062,350
TOTAL	\$ 14,199,052

Capital Improvement Projects	FY 2025
GENERAL GOVT ADMINISTRATION	
Technology Improvements	\$ 40,000
Total General Administration	\$ 40,000
FACILITY MAINTENANCE	
Solid Waste Site and Equipment Needs	\$ -
Major Infrastructure Repair	720,400
Facilities Study (County/Schools)	-
Security Access Control System	-
Treasury DMV Select remodel	150,000
Total Facility Maintenance	\$ 870,400
PUBLIC SAFETY	
Sheriff vehicles	\$ -
Total Public Safety	\$ -
COMMUNITY/ECON DEV IMPROVEMENTS	
Economic Development Projects	\$ 151,950
Site Work, P & E - Community Center	-
Parks & Recreation Improvements	10,000,000
Water Capacity Upgrades	1,151,702
TOTAL PARKS, REC. & CULTURAL	\$ 11,303,652
EDUCATION	
Transportation & Maintenance	\$ 50,000
Plumbing	15,000
HVAC Replacement	-
Electrical system upgrades	1,100,000
Security	95,000
Interior Refurbishments	425,000
Athletics improvements	300,000
TOTAL EDUCATION	\$ 1,985,000
TOTAL ALL PROJECTS	\$ 14,199,052

Public Comments on the Budget

Questions



Item Template: Board of Supervisors Meeting - 6/6/2024

Item Title: Approval of Draft BOS Minutes - May 15, 2024

Suggested Action: Review and approve the BOS Minutes for the March 16, 2024, meeting.

Item Type:
Action Item

Item ID:
2024-126

Submitting Department:
Administration

Drafter:
Doreatha Pierce

Meeting Body:
Board of Supervisors

Meeting Date:
June 6, 2024 6:00 PM

Agenda Section:
Consent Items

Is this a budgeted item?

If yes, include budgeted amount:

Total Project Cost:

Description of Presented Item: A draft copy of the BOS Minutes for the May 15, 2024, meeting.



VIRGINIA: A SCHEDULED WORKSESSION OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE AUXILIARY CONFERENCE ROOM OF THE SURRY COUNTY GOVERNMENT CENTER ON THURSDAY, MAY 15, 2024, AT 6:30 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR BREYON PIERCE
SUPERVISOR AMY DREWRY
SUPERVISOR WALTER HARDY
SUPERVISOR WILLIAM (TIM) CALHOUN

ABSENT:

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY
MR. DAVID HARRISON, DEPUTY COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MR. DELON BROWN, NETWORK ADMINISTRATOR, IT DIRECTOR
MR. STEVEN MORRIS, DIRECTOR OF FINANCE

Call to Order

Chairman Elliott called the meeting to order.

Discussion Topics

1. 2024-25 Proposed Budget

Adjournment

The meeting is adjourned at 7:34 pm.

Item Template: Board of Supervisors Meeting - 6/6/2024

Item Title: Approval of Draft BOS Minutes - May 16, 2024

Suggested Action: Review and approve the Draft BOS Minutes for the May 16, 2024, meeting

Item Type:
Presentation

Item ID:
2024-127

Submitting Department:
Administration

Drafter:
Doreatha Pierce

Meeting Body:
Board of Supervisors

Meeting Date:
June 6, 2024 6:00 PM

Agenda Section:
Consent Items

Is this a budgeted item?

If yes, include budgeted amount:

Total Project Cost:

Description of Presented Item: A copy of the Draft BOS Minutes for the May 16, 2024, meeting



VIRGINIA: A SPECIAL MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS
HELD IN THE GENERAL DISTRICT COURTROOM OF THE SURRY COUNTY GOVERNMENT
CENTER ON THURSDAY, MAY 16, 2024, AT 6 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR BREYON PIERCE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR AMY DREWRY
SUPERVISOR WALTER HARDY

ABSENT:

ALSO

PRESENT: MS. LOLA PERKINS, COUNTY ATTORNEY
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MR. HORACE WADE, PLANNING & COMMUNITY DEVELOPMENT DIRECTOR
MR. STEVEN MORRIS, DIRECTOR OF FINANCE
MS. RENEE CHAPLINE, ECONOMIC DEVELOPMENT

Call to Order/Moment of Silence/Pledge of Allegiance/Adopt Agenda

The meeting was called to order by Chairperson Elliott, who then asked for a moment of silence. Following the moment of silence, he asked those present to stand and recite the pledge of allegiance. Chairperson Elliott asked if there were any questions or corrections relating to the agenda. There being none, Supervisor Hardy made a motion to accept the agenda as presented. Supervisor Drewry seconded the motion. All present voted affirmatively. (Approved)

Unfinished Business

- 1 Adoption of the Tax Rates for Calendar Year 2024

Supervisor Pierce made a motion to adopt the Tax Rates for Calendar Year 2024 as presented. Supervisor Hardy seconded the motion. All present voted affirmatively. (Approved)

SUPERVISOR ROBERT ELLIOTT, JR.	Aye
SUPERVISOR BREYON PIERCE	Aye
SUPERVISOR WILLIAM (TIM) CALHOUN	Aye
SUPERVISOR AMY DREWRY	Aye
SUPERVISOR WALTER HARDY	Aye

2 Adoption of the Budget for the Fiscal Year 2025 for Fiscal Planning Purposes and Appropriating Funds

Supervisor Hardy made a motion to adopt the Budget for the Fiscal Year 2025 for Fiscal Planning Purposes and Appropriating as presented, along with the state-mandated increase for Virginia Public Schools. Supervisor Pierce seconded the motion. All present voted as follows. **(Approved)**

SUPERVISOR ROBERT ELLIOTT, JR.	Aye
SUPERVISOR BREYON PIERCE	Aye
SUPERVISOR WILLIAM (TIM) CALHOUN	Nay
SUPERVISOR AMY DREWRY	Nay
SUPERVISOR WALTER HARDY	Aye

Adjournment

*There being no further business before the Board, Supervisor Pierce made a motion that the Board continue their meeting to June 6, 2024, at 6 pm. The motion was seconded by Supervisor Hardy. All present voted affirmatively. **(Approved)***

The meeting adjourned at 6:12 PM.

This meeting can be viewed in its entirety through the Surry County Government Website:



2024-11

AT A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE
GENERAL DISTRICT COURTROOM OF THE GOVERNMENT CENTER ON MAY 16, 2024, AT 6:00 P.M

PRESENT:

The Honorable Robert Elliott, Chairperson
The Honorable Breyon Pierce, Vice-Chair
The Honorable Timothy Calhoun
The Honorable Amy Drewry
The Honorable Walter Hardy

VOTE:

AYE
AYE
AYE
AYE
AYE

**RESOLUTION ADOPTING THE TAX RATES
FOR SURRY COUNTY FOR CALENDAR YEAR 2024**

WHEREAS, it is mandated by law that the governing body of this County adopt a budget for fiscal planning purposes and fix the respective local tax rates each year and;

WHEREAS, the Surry County Board of Supervisors has complied with the law by preparing a proposed budget, holding the required public hearings after proper and legal notice and having deliberated;

NOW THEREFORE BE IT RESOLVED, that the tax rates for calendar year 2024 are fixed as follows:

Real Estate, including Mobile Homes	\$0.71/\$100 of assessed value (decrease of 1 cent)
Personal Property & Business Property	\$4.00/\$100 of assessed value (no change)
Passenger Buses	\$3.00/\$100 of assessed value (no change)
Personal Property Tax Relief Percentage	31% (increase of 2%)
Machinery & Tools	\$1.00/\$100 of assessed value (no change)
Contract Carriers	\$1.00/\$100 of assessed value (no change)
Merchants Capital	\$0.00/\$100 of assessed value (no change)
Farm Machinery & Tools	\$0.00/\$100 of assessed value (no change)

DONE THIS 16th DAY OF May, 2024

Attest:

MELISSA D. ROLLINS, COUNTY ADMINISTRATOR
CLERK, BOARD OF SUPERVISORS



2024-12

AT A REGULAR MEETING OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE GENERAL DISTRICT COURTROOM OF THE GOVERNMENT CENTER ON MAY 16, 2024, AT 6:00 P.M.

PRESENT:

The Honorable Robert Elliott, Chairperson
The Honorable Breyon Pierce, Vice-Chair
The Honorable Timothy Calhoun
The Honorable Amy Drewry
The Honorable Walter Hardy

VOTE:

AYE
AYE
NAY
NAY
AYE

**RESOLUTION ADOPTING A BUDGET FOR SURRY COUNTY
FOR THE FISCAL YEAR 2025 FOR FISCAL PLANNING PURPOSES AND APPROPRIATING FUNDS**

WHEREAS, the proposed budget for fiscal planning purposes for Surry County for fiscal year 2024-2025 has been examined and discussed by the Surry County Board of Supervisors and a public hearing has been conducted after public notice as is required by law.

BE IT RESOLVED, that the budget as proposed and discussed is adopted in the amount of **\$69,869,953**, including both operating and capital projects funds, with reference made to the documents previously presented to the Board of Supervisors by the Surry County Administrator and the published notice, and having deliberated.

The following amounts are hereby appropriated in the FY 2024-2025 categories of the budget (revenue and expenditures) are as follows:

Section 1.

REVENUE BY SOURCE

Local	\$ 30,047,168
State	\$ 6,864,721
Federal	\$ 2,166,921
Reserves	\$ 24,975
Transfers from Other Funds	\$ 16,227,116
<u>Undesignated Fund Balance</u>	\$ 340,000
Total Revenue/Transfers In	\$ 55,670,901

EXPENDITURES BY FUND

<u>General Fund:</u>	
General Government Administration	\$ 3,996,194
Judicial Administration	\$ 904,002
Public Safety	\$ 5,275,476

Public Works	\$ 1,722,704
Other Agencies	\$ 357,874
Parks, Recreation & Cultural	\$ 706,095
Community Development	\$ 1,825,830
Transfers to School Fund	\$ 13,407,757
Transfer to Capital Projects Fund	\$ 1,254,300
Transfer to VPA Fund	\$ 475,000
Transfer to CSA Fund	\$ 265,000
Transfer to Economic Dev Fund	\$ 80,000
Transfer to Debt Service Fund	\$ 2,295,026
Transfers to Utilities Fund	\$ 40,640
Total General Fund	\$ 32,585,686

Other Funds:

Debt Service Fund	\$ 2,295,026
Virginia Public Assistance Funds (3)	\$ 1,967,022
Comprehensive Services Fund	\$ 666,665
School Funds	\$ 17,885,601
DEA/Task Force Fund	\$ 25,000
Special Welfare	\$ 40,973
Agency on Aging	\$ 32,288
Economic Development Fund	\$ 80,000
Utilities Fund	\$ 92,640
Total Other Funds	\$ 23,085,215

Total Operating Expenditures **\$ 55,670,901**

CAPITAL PROJECTS BUDGET

Capital Projects Revenue

Grants	\$ 3,136,702
Transfer from General Fund	\$ 1,062,350
New Debt	<u>\$10,000,000</u>
Total Revenue	\$14,199,052

Capital Project Expenditures

Technology Upgrades	\$ 40,000
Facility Maintenance	\$ 870,400
Community/Economic Development	\$11,303,652
School Projects	<u>\$ 1,985,000</u>
Total Capital Expenditures	\$14,199,052

TOTAL CONSOLIDATED BUDGET **\$ 69,869,953**

Section 2.

The County Administrator may increase appropriations for the following items of non-budgetary revenue that may occur during the fiscal year:

- a. Insurance recoveries received for damaged county vehicles or other property for which County funds have been expended to make repairs
- b. Refunds or reimbursements made to the County for which the County has expended funds directly related to that refund or reimbursement.
- c. Any revenue source not to exceed \$3,000, to include donations made by citizens or a citizen's group in support of a county program. Any remaining unencumbered balance of a restricted donation at the end of the fiscal year will be re-appropriated into the subsequent fiscal year for the same purpose.

Section 3.

The County Administrator is hereby authorized to apply for and accept all County grants which require less than \$5,000 in local match to receive without further Board action.

Section 4.

The following applies to the appropriation of grant funds:

- a. That the approval by the Board of Supervisors of any grant funds constitutes the appropriation of both the revenue and expenditure required by the terms of the grant.
- b. The County Administrator may reduce or increase any grant appropriation to the level approved by the granting agency during the fiscal year. Any grant, up to \$25,000, not included in the adopted budget may be amended by the County Administrator upon both notification and actual receipt of grant funds by the Treasurer.

Section 5.

The County Administrator is authorized to transfer funds and personnel from time to time within and between the offices and activities delineated in this Resolution as s/he may deem in the best interest of the County in order to carry out the work of the County as approved by the Board of Supervisors during the coming fiscal year.

Section 6.

The County Administrator is authorized to administer the County's Personnel Policy and Pay Plan as previously adopted by the Board of Supervisors.

Section 7.

All outstanding encumbrances, Capital Projects, and Grants in all County funds at June 30, 2024, shall be an amendment to the FY 2025 budget, and appropriated to the FY 2025 budget to the same department and account for which they were appropriated and/or encumbered in the previous year.

BE IT FURTHER RESOLVED, that this budget is adopted for fiscal planning purposes only and does not represent the acknowledgment of any obligation to pay out any amount approved for possible future appropriations hereafter.

DONE THIS 16TH DAY OF May, 2024

Attest:



MELISSA D. ROLLINS, COUNTY ADMINISTRATOR
CLERK, BOARD OF SUPERVISORS

Item Template: Board of Supervisors Meeting - 6/6/2024

Item Title: Amendments to Hunting Ordinances

- I. Presentation by Staff
- II. Open the Floor for Public Comments
- III. Close the Public Hearing
- IV. Comments from Board Members
- V. Closing Remarks by Staff

Suggested Action: Adopt the Ordinance Amendment.

Item Type:
Ordinance

Item ID:
2024-128

Submitting Department:
Administration

Drafter:
Lola Perkins

Meeting Body:
Board of Supervisors

Meeting Date:
June 6, 2024 6:00 PM

Agenda Section:
Public Hearing

Is this a budgeted item? No

If yes, include budgeted amount:

Total Project Cost:

Description of Presented Item: The County's existing ordinances addressing hunting, found in Chapter 20, Article III, Division 3, are out-of-date (adopted in 2001 and 1993) and not consistent with modern day hunting practices, state law and regulations, and guidance from the Virginia Department of Wildlife Resources (DWR). The proposed changes are a comprehensive revision to make for clearer rules, eliminate provisions that are no longer needed in light of current regulations, and consolidation of sections to make the code more understandable for hunters and for enforcement purposes. The proposed amendments expand several existing limitations including, (i) adding bears to address the increase in the bear population in the County; (ii) increasing the allowable type of rifle permitted for hunting to .23 caliber or larger; (iii) adding slingshots and crossbows; and (iv) removing the limitation on munitions for muzzle-loading rifles.

The proposed amendments also add limitations intended to promote safety in light of the expanded options for hunters; for example, a requirement that hunting with .23 or higher caliber occur from an elevated stand ten feet or higher from the ground and mandating written owner permission in order to hunt on property.

Several surrounding jurisdictions have taken the step to update their hunting ordinances in recent years and the proposed amendments are in line with what those localities have enacted. For example, Isle of Wight amended in 2022, Prince George in 2021 and Sussex in 2020).

Pete Acker, District Biologist with the Virginia Department of Wildlife Resources will be at the meeting and available to answer any questions.

ORDINANCE 2024-

AN ORDINANCE TO AMEND AND REORDAIN CHAPTER 20, ARTICLE III, DIVISION 3, SECTIONS 20-93 THROUGH 20-101 TO UPDATE OR REPEAL CERTAIN EXISTING LANGUAGE, EXPAND PERMITTED TYPES OF FIREARMS AND ESTABLISH PARAMETERS FOR USE.

WHEREAS, Chapter 5, Article 2 of Title 29.1 of the Code of Virginia contains provisions which authorize a governing body to adopt ordinances addressing hunting;

WHEREAS, the Surry County Board of Supervisors enacted Chapter 20, Article III, Division 3 of Surry County Code pertaining to hunting and contains various limitations on the ability to hunt in the County;

WHEREAS, the County's current hunting related ordinances were adopted over 20 years ago and are out of conformity with present-day customs, state laws, state regulations and Virginia Department of Wildlife Resources guidance; and

WHEREAS, updating the County's hunting related ordinances to reflect present-day practices, procedures, laws, regulations and safety standards is in the best interests of the citizens of the County.

NOW, THEREFORE, be it ordained by the Board of Supervisors of Surry County, that the the Surry County Code is hereby amended and reordained, as follows:

Chapter 20 - OFFENSES AND MISCELLANEOUS PROVISIONS ARTICLE III. - OFFENSES INVOLVING PUBLIC SAFETY DIVISION 3. HUNTING

Sec. 20-93. Violation; penalty.

Any person violating any provision of this division shall be guilty of a class 3 misdemeanor, except as designated in this article.

Sec. 20-94. Hunting prohibited near public roads.

- (a) Definitions. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Hunt shall not include the necessary crossing of highways for the bona fide purpose of going into or leaving a lawful hunting area.

- (b) It is unlawful to hunt any game bird or game animal with a firearm in the county within 100 yards of a primary or secondary road; except for those persons possessing permits issued for medical reasons pursuant to the provisions of Code of Virginia, § 29.1-521.3.

Sec. 20-95. Hunting with rifles of caliber larger than .22 rimfire firearms.

It is unlawful, except as set forth herein, to hunt in the county with any shotgun loaded with slugs. It shall also be unlawful to hunt in the county with a rifle of a caliber larger than .22 rimfire, with the exception of the hunting of groundhogs between March 1 and August 31.

- (a) Hunting in the county, with a rifle of .22 caliber or larger, of groundhogs, between March 1 and August 31 of each year, and of all other game, bird and nuisance species shall be permitted as allowed by state law and regulations.
- (b) Hunting in the county, with muzzle-loading rifles, is permitted during the prescribed open seasons for the hunting of game species as allowed by state law and regulations.
- (c) Notwithstanding the above, deer and bear hunting with a rifle of a .23 caliber or larger during the prescribed open seasons, as allowed by state law and regulations, shall be allowed in the county only as follows:
 - (1) The person shall hunt only from an elevated stand located at least ten feet above the ground, except that such weapon may also be discharged on the ground when it is necessary to do so in order to dispatch the animal wounded from the elevated hunting platform.
 - (2) The rifle may have a round in its chamber only when it is on the elevated stand or in route to a wounded animal as set forth in (c)(1).
 - (3) The provisions of Section 29.1-528.2 of the Code of Virginia shall exempt a permanently disabled hunter, as defined in Section 58.1-3217 of the Code of Virginia, from the requirements of this section regarding hunting from an elevated stand located at least ten feet above the ground.
- (d) Written permission from the landowner must be obtained prior to hunting on property not owned by the person hunting.
- (e) Nothing in this section shall prohibit a landowner or lessee from killing a deer or bear that is damaging fruit trees, crops, livestock or personal property utilized for commercial agricultural production in accordance with Section 29.1-529 of the Code of Virginia and other applicable laws.

Sec. 20-96. Deer hunting Reserved.

- ~~(a) During the prescribed open seasons for the hunting of deer, rifles which are muzzleloading may be used to hunt and kill deer, provided the charge used is black powder or black power equivalent and such use complies in all other respects with applicable state and local laws and regulations;~~
- ~~(b) The hunting of deer with any other type of rifle is prohibited.~~
- ~~(c) Any person violating any part of this section shall be guilty of a class 3 misdemeanor.~~

Sec. 20-97. Muzzleloading black powder charged rifles permitted under certain circumstances Reserved.

Muzzleloading rifles, using black powder charges or black powder equivalent, with calibers larger than .22 may be used for deer hunting in the county provided:

- ~~(1) The use is solely during the two weeks special muzzleloading season immediately prior to the general deer hunting season; or at some other time designated by the department of game and inland fisheries, but not during the general deer hunting season.~~

-
- (2) ~~The rifle is fired from a stationary stand, elevated a minimum of ten feet, designed to permit the hunter a clear view of approximately 100 yards in any direction. Persons with bona fide physical handicaps are excluded from this requirement.~~
 - (3) ~~The stand or hunting station from which a muzzle loader is to be fired is located at least 100 yards from the nearest roadway and at least 300 yards from the nearest residence or occupied building (i.e., farm building, commercial building, etc.) where employees and other persons are likely to congregate.~~

Sec. 20-98. Bow and arrow hunting; permitted when.

- (a) Bow and arrow, slingshot, and crossbow hunting in the county shall be permitted as allowed by state law and regulations ~~end the Saturday before the beginning of the special muzzleloading or black powder season, bow hunting shall not extend into the black powder muzzleloading season or into the general hunting season.~~
- (b) The times at which hunting shall commence and end each day shall be in accordance with the provision of § 29.1-520 of the Code of Virginia.
- (c) Written permission from the landowner must be obtained prior to hunting on property not owned by the person hunting.
- (d) It is unlawful to discharge a bow and arrow in a manner that can be reasonably expected to result in the impact of the arrow upon the property of another without permission from the owner of such property.

Sec. 20-99. Hunting near dwellings prohibited.

- (a) No person shall hunt with firearms or other weapons in the Surry Landing on the James subdivision, including future and developed lots, as recorded in the subdivision plat in Deed Book 120 Pages 785-793, and as amended by Plat Book 7, Page 267 in 2010 and as further amended by Plat Book 8, Page 23 in 2011.
- (b) Appropriate signs shall be erected designating the boundaries of such area.

Sec. 20-100. ~~Carrying of loaded weapons upon public roads prohibited~~ Reserved.

~~It is unlawful in the county for any person to transport, possess or carry upon the public roads and highways at anytime in a vehicle a loaded rifle or shotgun, except certain bona fide disabled persons with a valid permit issued pursuant to Code of Virginia, § 29.1-521.3. The provisions of this section shall not apply to duly authorized law enforcement officers or military personnel in the performance of their lawful duties, nor to any person who reasonably believes that a loaded rifle or shotgun is necessary for his personal safety in the course of his employment or business.~~

Sec. 20-101. Discharging a firearm near a school or park prohibited.

It is unlawful in the county for any person to shoot a firearm or to hunt within 100 yards of any property line of a public school or a county park. This section does not apply on lands within a national or state park or forest, or wildlife management area.

Isle of Wight
(last amended 2022)

Sec. 12-10. Hunting with firearms.

- (a) Hunting in the county, with a rifle of .22 caliber or larger, of groundhogs, between March 1 and August 31 of each year, and of all other game, bird and nuisance species shall be permitted as allowed by state law and regulations.
- (b) Hunting in the county, with muzzle-loading rifles, is permitted during the prescribed open seasons for the hunting of game species as allowed by state law and regulations.
- (c) Notwithstanding the above, deer and bear hunting with a rifle of a .23 caliber or larger during the prescribed open seasons, as allowed by state law and regulations, shall be allowed in the county only as follows:
 - (1) The person shall hunt only from an elevated stand located at least ten feet above the ground, except that such weapon may also be discharged on the ground when it is necessary to do so in order to dispatch the animal wounded from the elevated hunting platform.
 - (2) The rifle may have a round in its chamber only when it is on the elevated stand.
 - (3) The person first obtains written permission from the landowner.
 - (4) The provisions of Section 29.1-528.2 of the Code of Virginia shall exempt a permanently disabled hunter, as defined in Section 58.1-3217 of the Code of Virginia, from the requirements of this section regarding hunting from an elevated stand located at least ten feet above the ground.
- (d) Nothing in this section shall prohibit a landowner or lessee from killing a deer or bear that is damaging fruit trees, crops, livestock or personal property utilized for commercial agricultural production in accordance with Section 29.1-529 of the Code of Virginia and other applicable laws.
- (e) The clerk of this board is ordered to notify the director of the Virginia Department of Wildlife Resources by registered mail of the adoption of the ordinance codified in this section which is to take effect as soon thereafter as allowed by law.
- (f) Any person who violates the provisions of this section shall be guilty of a Class 3 misdemeanor. (4-21-22(1).)

Editor's note —An ordinance adopted April 21, 2022(1), repealed the former § 12-10, and enacted a new § 12-10 as set out herein. The former § 12-10 pertained to hunting with muzzle-loading rifles and derived from an ordinance adopted Jan. 3, 1991.

Prince George
(last amended 2021)

Sec. 6-6. Hunting with rifle of .23 caliber or larger; hunting of groundhogs with rifle of .22 caliber or larger; use of muzzle-loading rifles; legally handicapped hunting license.

- (a) Deer and bear hunting with a rifle of a .23 caliber or larger during the prescribed open seasons is allowed in the county as follows:
 - (1) The person shall hunt only from an elevated stand located at least ten feet above the ground.
 - (2) The rifle may have a round in its chamber only when it is on the elevated stand.
 - (3) The person complies with all safety and other regulations of this Code and the Virginia Department of Wildlife Resources.
- (b) Hunting of groundhogs with a rifle of a .22 caliber or larger between March 1 and August 31 of each year is permitted, and a rifle of a .22 caliber or larger may be used for hunting all other game, bird and varmint species as allowed by state law and regulations.
- (c) Deer hunting with a shotgun loaded with slugs is permitted during the prescribed open seasons so long as such hunting is conducted from a stand located at least ten feet in elevation above the ground, and the person must comply with all safety and other regulations of this Code and the Virginia Department of Wildlife Resources.
- (d) The use of muzzle-loading rifles during the prescribed open seasons for hunting of game species is permitted in the county. However, the use of such muzzle-loading rifle shall be only from a stand located at least ten feet in elevation above the ground, and the person must comply with all safety and other regulations of this Code and the Virginia Department of Wildlife Resources.
- (e) The provisions of Code of Virginia § 29.1-528.2 shall exempt a permanently disabled hunter, as defined in Virginia Code § 58.1-3217, from the requirements of this section regarding hunting from an elevated stand located at least ten feet above the ground.
- (f) Nothing in this section shall prohibit a landowner or lessee from killing a deer or bear that is damaging fruit trees, crops, livestock or personal property utilized for commercial agricultural production in accordance with Virginia Code § 29.1-529 and other applicable laws.
- (g) Any person who violates the provisions of this section shall be guilty of a class 3 misdemeanor.

Sussex County
(last amended 2020)

Sec. 4-156. Penalty for violations.

Any violation of this article shall be a Class 3 misdemeanor.

Sec. 4-157. Taking game with muzzle loading weapons.

- (a) The taking or hunting of deer with single-shot muzzle rifles of .45 caliber or larger is permitted during the season designated by the department of game and inland fisheries for the muzzle loading season.
- (b) Muzzle loading pistols may be used to hunt nuisance species of birds and animals between sunrise and sunset except over inland water and raccoons during the legal hunting hours for such species.
- (c) The use of muzzle loading pistols is permitted for hunting small game where .22 caliber rifles are permitted.

Sec. 4-158. Permitted muzzle loading weapons.

Only single-shot muzzle loading guns, rifles and handguns using flintlocks or percussion caps without being equipped with telescopic sights or sabots may be used. Rifles shall be .45 caliber or larger, and handguns shall be .40 caliber or larger.

Sec. 4-159. Prohibited acts.

- (a) The hunting of deer with any other rifle not herein named is prohibited.
- (b) No rifle of any type may be used to hunt or take wild turkey.

Sec. 4-160. Hunting with muzzle-loading rifle and certain other caliber rifles.

- (a) Notwithstanding any other provision of this Code to the contrary, a person may use a rifle other than a muzzle-loading rifle to hunt deer during the regular hunting season only as follows:
 - (1) The rifle shall be a 0.23 caliber or larger;
 - (2) The person shall hunt only from an elevated stand at least ten feet above ground level, unless the hunter obtains the disabled hunter exemption as provided by Code of Virginia, § 29.1-528.2 or other applicable state law;
 - (3) The rifle shall have a round in its chamber only when it is on the top of the elevated stand;
 - (4) The person first obtains written permission from the landowner; and
 - (5) The person complies with all safety and other regulations of this Code and the state department of wildlife resources.
- (b) Nothing in this section shall prohibit a landowner or lessee from killing a deer, elk or bear that is damaging fruit trees, crops, livestock or personal property utilized for commercial agricultural production, as long as the owner or lessee of the property complies with Code of Virginia, § 29.1-529 and other applicable state law.

Dinwiddie County
(last amended 2017)

Sec. 15-3. Hunting; discharge of firearms; exceptions.

(a) It shall be unlawful and a Class 3 misdemeanor for any person to hunt with a rifle of a caliber larger than .22 in the county, except

(1) In the hunting of groundhogs (woodchucks) between March 1 and August 31; and

(2) In the hunting of coyotes for the entire calendar year; and

(3) In the hunting of game species with a muzzle-loading rifle during the prescribed open seasons for the hunting of game species as established by the Commission of Game and Inland Fisheries; provided, however, (i) the use of such muzzle-loading rifle in the hunting of deer may only be from a stand located at least ten feet in elevation above the ground; and (ii) "accelerator" cartridges are strictly prohibited from use in conjunction with said muzzle-loading weapons; and

(4) Rifles of a larger caliber may be used to hunt from a stand elevated at least ten feet from the ground.

(b) It shall be unlawful and a Class 4 misdemeanor to discharge a firearm within 100 yards of any public school.

Charles City County
(last amended 2008)

Sec. 32-11. - Use of rifles for hunting.

(a) During the prescribed open seasons for the hunting of deer, rifles which are muzzle-loading may be used to hunt and kill deer, provided that such use shall comply with all applicable state and local laws and regulations. The hunting of deer with any other rifle is expressly prohibited.

(b) Other than as set out above, the use of a rifle of a caliber larger than .22 rimfire is prohibited, except that larger caliber rifles may be used between March 1 and August 31 to hunt and kill groundhogs.

(c) Anyone who violates this section will be guilty of a class 3 misdemeanor and may be fined as provided in section 1-13.

Maintenance Accomplishments and County Requests**APRIL 1 - MAY 31, 2024****SURRY COUNTY CSC GENERATED WORK REQUESTS**

TASK	RECIEVED	CLOSED	OUTSTANDING	COMPLETION %
70006 - Incidental Maintenance	15	12	3	80.0%
70103 - Slope & Erosion Stabilization	1	1	0	100.0%
70107 - Roadside Trash	2	2	0	100.0%
70149 - Ditching (All)	2	1	1	50.0%
70151 - Tree Removal	3	3	0	100.0%
70156 - Mowing (Machine)	1	0	1	0.0%
70157 - TreeTrimming/Pruning	2	1	1	50.0%
70227 - Road Surface Hand Patching	3	3	0	100.0%
71144 - Dead Animal Removal	9	9	0	100.0%
72206 - Pipe/Culvert Clean & Repair	7	3	4	42.9%
72207 - Storm Water Basin	1	1	0	100.0%
72215 - Re-hang/Repair Sign; Post; Strct	2	1	1	50.0%
76101 - Debris Removal - Non-Storm	10	10	0	100.0%
TOTALS:	58	47	11	81.0%

VDOT AHQ STAFF GENERATED WO ACCOMPLISHMENTS

TASK	CREATED	CLOSED	OUTSTANDING	COMPLETION %
70000 - Oridnary Maintenance	5	5	0	100.0%
70006 - Incidental Maintenance	35	35	0	100.0%
70103 - Slope & Erosion Stabilization	1	0	1	0.0%
70104 - DI Clean and Repair	1	1	0	100.0%
70149 - Ditching (All)	26	25	1	96.2%
70155 - Mowing (Hand)	1	1	0	100.0%
70156 - Mowing (Machine)	45	45	0	100.0%
70227 - Road Surface Hand Patching	1	1	0	100.0%
71144 - Dead Animal Removal	3	3	0	100.0%
72206 - Pipe/Culvert Clean & Repair	1	1	0	100.0%
72208 - Unpaved Shoulder Machining; Grading; Shp	1	1	0	100.0%
72215 - Re-hang/Repair Sign; Post; Strct	2	2	0	100.0%

72228 - Machine Patching	15	15	0	100.0%
73308 - Pipe/Culvert Replace	1	1	0	100.0%
74774 - Incident Response	2	2	0	100.0%
76101 - Debris Removal - Non-Storm	7	7	0	100.0%
TOTALS:	147	145	2	98.6%

COMBINED TOTALS:	205	192	13	93.7%
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Residency Direct Line **757-253-5138** / VDOT's Customer Service Center **1-800-FOR-ROAD (1-800-367-7623)**

A Few Highlights of the Accomplishments are:

Ender pothole patching Rte. 607, 612, 626, and 601
 Ditching 7 lane miles Cobham Wharf, and Pleasant Point rd.
 Cross pipe cleaning. Rte. 617 heavy rains clogged multiple cross pipes. 616, 617, 627, 602
 Cut back for sight distance and road clearance
 Pipe replacement Rte. 10 east.
 Emergency pipe repair Rte. 607 (detour Rte.)
 Surface Patching on Otterdam Rd
 First Cycle Mowing, 1/2 Complete
 Sight Distance cutting with Boom Axe
 Goodrich Fork – 1500' ditching
 Otterdam Rd– 800' ditching
 Shoulder repairs-Sunken Meadow Road
 Chip Sealed Rte. 780 Landing Road
 Sidewalk Repairs - Town of Dendron and Town of Surry
 Drop Inlet Repair at Government Center

Planned Maintenance

Contract Pothole Patching – Co. Wide
 Continue Secondary Mowing & Brush Cutting – Rtes. 630 and 616
 DI/Pipe install at parking lot entrance
 Unpaved Road Grading – Rtes. 654 and 640
 Shoulder Repairs – 626 Beachland Road
 Chip Seal Application – Chippokes Farm Roads

2024 Schedule Routes

Rte. 618 from Rte. 31 to Rte. 10 W
 Rte. 616 from Rte. 31 to Rte. 615
 Rte. 613 from Rte. 10W to Rte. 646

VDOT Projects

Contract Primary & Select Secondary Mowing and Litter removal.

Cycle 1 – May 2024
 Cycle 2 – June 2024
 Cycle 3 – August 2024
 Cycle 4 – November 2024

SGR Bridge Replacement – Replace Rte. 40 Bridge over Otterdam Swamp (UPC 111342)

Performed study to determine Full closure vs Phased construction schedule. Closing shaved approximately 6 months of CN time and over 500k in project cost. Advertised – June '23 Bids received and was recommended for Award to Bryant Construction– November '23

Detours for Rte. 40 traffic started on evening of December 4 (local detour and truck detour in TMP). Press Release went out November 30, 2023.

Start Date: 12/04/23

FCD: 11/8/24

Project Schedule: Contractor expected to complete prior to FCD. On-time currently.

Progress this Week:

- Contractor completed rip rap install at Abut. B.
- Contractor continued form and reinforcement of Abut. A integral backwall.
- Contractor installed overhangs at Span A.
- Contractor erected Span B beams and diaphragms.

Upcoming Major Activities:

- Contractor to install SIP deck forms.
- Contractor to form and reinforce Abut. B integral backwall.
- Contractor to install deck overhang forms.

Project Assessment: All utility conflicts resolved with no impact to the contract. Do not foresee any other potential issues. To finish on time and on budget.

Smart Scale

SMART18 - Intersection of Colonial Trail East and Route 617 – (UPC 111789) realign the intersection of Route 10 East (Colonial Trail) at Route 617 (Bacon's Castle Trail/White Marsh Rd); install a left-turn lane for eastbound traffic on Rte 10; install a left-turn lane for westbound traffic on Rte 10; install a right turn lane at Bacon's Castle Trail, and slight realignment of Rte 10 to the west of the current location. Preliminary Engineering started in Aug 2019 with Right of Way starting in 2021, Utility relocations complete. Project was awarded to Howard Bros Inc. Construction started on October 27th. On schedule and on budget.

Start Date: 11/27/23

FCD: 8/2/24

Project Schedule: Contractor expected to complete prior to FCD. On-time currently.

Progress this Week:

- Contractor removed silt fence and check dams.
- Contractor beginning paving base and intermediate asphalt on Rte. 617 for Phase 2.

Upcoming Major Activities:

- Contractor to continue paving for Phase 2 on Rte. 617.
- Contractor to install signage and pavement markings for Phase 2.

Project Assessment: Subgrade pumping issue throughout the project. Overrunning undercut, 21 stone quantity and geotextile fabric. Potential cost overrun on project.

Land Use (July 1, 2023 – May 23, 2024)

# Plan Reviews Processed	# Permits Issued	# Permits Closed
7	47	79

Traffic Engineering (Completed Studies)

General Study Route 31 (Rolfe Hwy) Town of Dendron Traffic Calming

Based on this review and the information provided, the following is recommended: - Initiate a speed study to evaluate installing a step down 45MPH transition speed limit between the 55MPH/35MPH speed zones in the northbound and southbound direction approaching the Town of Dendron

Speed Study Route 10E (Colonial Trail) Surry County

As a result of the review of the included speed data, roadway characteristics, and reported crash experience for the most recent 3-year period, Traffic Engineering recommends a step-down speed limit of 45MPH be implemented between the Town of Surry 35MPH speed zone and the statutory 55MPH speed zone on both east and south Town approaches on Route 10E (Colonial Trail). Currently determining if 45 mph zone can be extended to include Rte. 10W/Rte. 31 intersection.

Item Template: Board of Supervisors Meeting - 6/6/2024

Item Title: Building Official's Report

Suggested Action:

Item Type:
Presentation

Item ID:
2024-122

Submitting Department:
Administration

Drafter:

Meeting Body:
Board of Supervisors

Meeting Date:
June 6, 2024 6:00 PM

Agenda Section:
Reports

Is this a budgeted item?

If yes, include budgeted amount:

Total Project Cost:

Description of Presented Item:

SURRY COUNTY BUILDING OFFICIAL'S OFFICE

MONTHLY REPORT

Building Permits Issued for the Month of **APRIL 2024**

Total Permits Issued for Surry County Va.

<u>TYPE</u>	<u>NUMBER</u>	<u>VALUE</u>	<u>FEES</u>
New Construction	4	\$ 828,395.00	\$ 1,747.65
Manufactured Homes.Doublewide	4	\$ 828,395.00	\$ 1,747.65
S-F Dwelling			
Two Family Dwelling			
Singlewide Mobile Homes			
Commercial			
Additions/Renovations	3	\$ 46,500.00	\$ 555.90
Garage	1	\$ 35,000.00	\$ 204.00
Additions	2	\$ 11,500.00	\$ 351.90
Commercial Addition			
Renovations			
Storage Building/Shed			
Electrical	14	\$ 28,939.00	\$ 2,149.77
Electrical- Commercial	1	\$ 28,000.00	\$ 362.10
Plumbing	4	\$ 6,512.00	\$ 543.27
Mechanical	5	\$ 10,700.00	\$ 839.07
Demolition			
<u>TOTAL</u>	31	\$ 949,046.00	\$ 6,197.76

INSPECTIONS

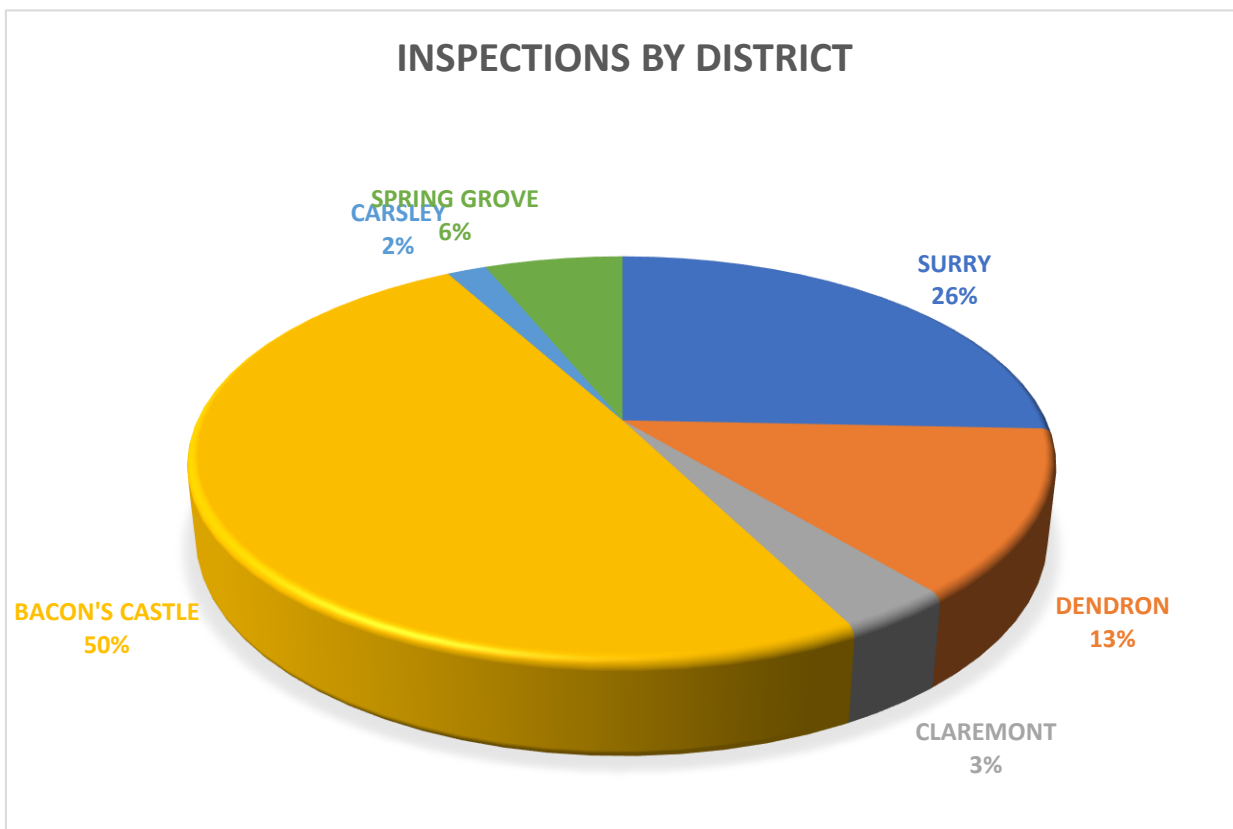
Number of inspections performed	113
<i>Plans Reviewed within 10 business Day</i>	100%
<i>Inspections conducted within 24 hrs.</i>	100%

SURRY COUNTY

INSPECTIONS PERFORMED BY DISTRICT

APRIL 2024

DISTRICT	INSPECTIONS
SURRY	29
DENDRON	15
CLAREMONT	4
BACON'S CASTLE	56
CARSLEY	2
SPRING GROVE	7



Item Template: Board of Supervisors Meeting - 6/6/2024

Item Title: LGIP Investment Letter April 30, 2024

Suggested Action: N/A

Item Type:
Presentation

Item ID:
2024-129

Submitting Department:
Treasurer

Drafter:
Onike Ruffin

Meeting Body:
Board of Supervisors

Meeting Date:
June 6, 2024 6:00 PM

Agenda Section:
For Your Information

Is this a budgeted item? No

If yes, include budgeted amount: N/A

Total Project Cost: N/A

Description of Presented Item: LGIP Investment Letter April 30, 2024



Surry County Treasurer's Office

Onike N. Ruffin, Treasurer

Telephone: (757) 294-5206
Fax: (757) 294-5208
Web: www.surrycountyva.gov

45 School Street
Post Office Box 286
Surry, Virginia 23883

May 29, 2024

Surry County Board of Supervisors
Mr. Robert Elliot, Chairman
Post Office Box 65
Surry, VA 23883

Lady and Gentlemen:

Please be advised that we last reported a balance in the Local Government Investment Pool totaling \$17,470,724.69.

Since that report, we received our accrued interest for April 2024 in the amount of \$75,892.89 increasing our balance in LGIP to \$17,546,617.58.

Since our last report, we transferred 1,500,000.00 from the Local Government Investment Pool to the General Fund, decreasing the LGIP balance to \$16,046,617.58.

We have the following investments:

		Rate	Days	Matures
LGIP	\$ 16,046,617.58	Variable rate		
EVB CD Plus accrued Int.	\$ 500,000.00	.40%	730	01/28/2026

This gives us a total investment of **\$16,546,617.58.**

Respectfully submitted,

Onike N. Ruffin

Onike N. Ruffin, Treasurer
County of Surry