VIRGINIA: A SCHEDULED WORK SESSION OF THE SURRY COUNTY BOARD OF SUPERVISORS HELD IN THE CONFERENCE ROOM OF THE SURRY COUNTY EMERGENCY OPERATIONS CENTER ON THURSDAY, MARCH 21, 2024, AT 5 PM.

PRESENT: SUPERVISOR ROBERT ELLIOTT, JR.
SUPERVISOR BREYON PIERCE
SUPERVISOR WILLIAM (TIM) CALHOUN
SUPERVISOR AMY DREWRY
SUPERVISOR WALTER HARDY

SCHOOL BOARD
MS. VALECIA WILLIAMS
MS. LAURA RUFFIN
MS. ROXANNE MARR-SHEARS
MS. SOPHENIA PIERCE

ABSENT: MS. FAYE PERKINS

ALSO PRESENT:
MS. MELISSA ROLLINS, COUNTY ADMINISTRATOR
MS. DOREATHA PIERCE, COUNTY ADMINISTRATION
MR. DELON BROWN, NETWORK ADMINISTRATOR, IT DIRECTOR
MR. STEVEN MORRIS, DIRECTOR OF FINANCE
MS. RENEE CHAPLINE, ECONOMIC DEVELOPMENT
MS. VALERIE PIERCE, DIRECTOR OF SOCIAL SERVICES
MS. DEE PARKER, TYLER MUNIS TECHNOLOGIES (VIRTUAL)
DR. SERBRENIA SIMS, SURRY COUNTY SCHOOLS, SUPERINTENDENT
MR. GIRON WOODEN, SURRY COUNTY SCHOOLS, ASSISTANT SUPERINTENDENT
MS. MELISSA HARVEY, SURRY COUNTY SCHOOLS, DIRECTOR OF FINANCE

Call to Order

The work session was called to order by Chairperson Elliott, who then asked those present to stand and recite the pledge of allegiance. Following the pledge of allegiance, he asked for a moment of silence.

Discussion Topics

1. Tyler Munis Project Update – Ms. Dee Parker, Tyler Technologies gave an overview of the County's ERP project and entertained questions from the Board. Mrs. Rollins thanked

staff and the leadership team (Mr. Brown, Mr. Morris, and Ms. Harvey) for their hard work, dedication and sacrifices to get the County to the current implementation phase.

2. Surry County Public Schools Budget Presentation – Dr. Serbrenia Sims and Ms. Melissa Harvey presented an overview of the School System FY 24-25 proposed budget. The budget as presented calls for a local match increase from the County in the amount of $631,000. This amount could potentially be reduced contingent upon approval of additional state revenues upon final state budget passage.

3. Surry County Social Services Program Overview Presentation – Ms. Valerie Pierce, Director of Social Services gave an overview of the various programs offered by the Surry Department of Social Services.

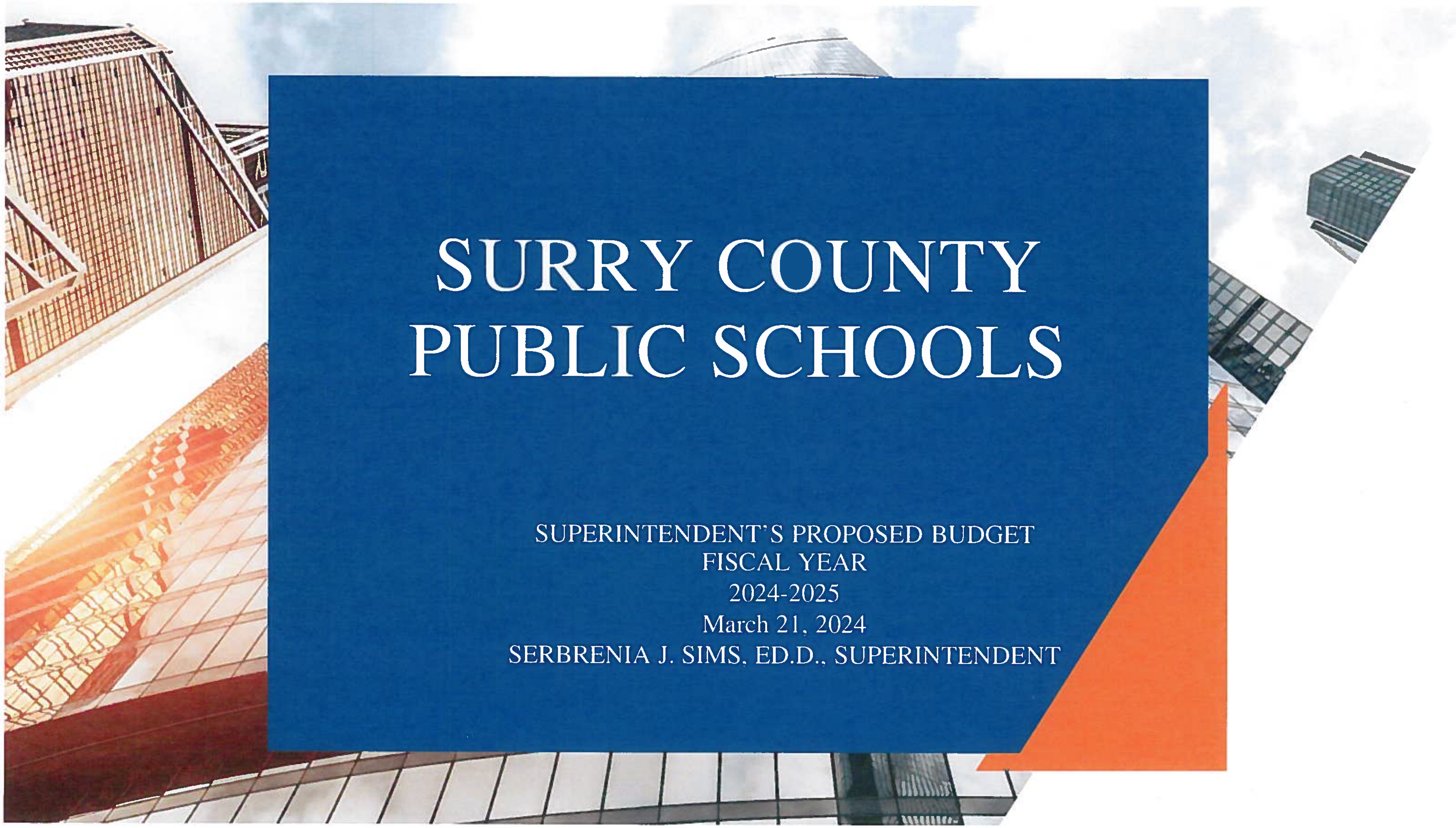
4. Other Budget Matters – Renee Chapline provided an overview of the County's agritourism initiatives to include the 3/22/24 Agriculture Lunch and Learn supporting agritourism resources for the farming community. Mrs. Rollins announced that larger initiatives other than what is being done within the confines of the current budget would have to be advanced during a budget discussion for funding approval by the Board.

5. Other Budget Matters – Mr. Steven Morris provided an overview of the County's health insurance plan for FY 25 highlighting that Local Choice rates increased by 4.7% for the County. With the Board's consent, Local Choice would be the recommended plan for the County for FY 25. Options for FY 25-26 that would hopefully lower costs would be explored.

(A copy of the presentations/reports is attached as an integral component of these minutes.)

Adjournment

There being no further business before the Board, the work session adjourned at 8:50 PM.


SURRY COUNTY
PUBLIC SCHOOLS
SUPERINTENDENT'S PROPOSED BUDGET
FISCAL YEAR
2024-2025
March 21, 2024
SERBRENIA J. SIMS, ED.D., SUPERINTENDENT

SURRY COUNTY PUBLIC SCHOOLS' VISION IS TO PROVIDE A SAFE, HEALTHY LEARNING ENVIRONMENT THAT PREPARES ALL STUDENTS TO BE COMPETITIVE AND PRODUCTIVE CITIZENS IN A HIGHLY TECHNICAL AND GLOBAL SOCIETY.

Building Excellence, One Student At A Time

SURRY COUNTY SCHOOLS APPROVED BUDGET

School Board Goals

Goal 1: The Board Will Continue to Provide for and Promote ***High Student Achievement for All Students*** While Meeting and Exceeding State Accreditation Requirements for Each School.

Goal 2: The Board Will Continue to Support and Maintain A ***Positive School Climate*** Which Provides for the Safety, Health, And Well-being of Each Student.

Goal 3: The Board Will Continue to Provide for and Support Efforts to Attract, Develop, and Retain ***Highly Qualified and Effective Employees***.

Goal 4: The Board Will Ensure that Policies and Practices are Implemented that Promote ***Sound Fiscal Stewardship and Transparency***

Goal 5: The Board Will Continue to Assert Its Role in the Community As The ***Educational Policy Leader*** and Govern the School Division Fairly and Openly, While Seeking the Engagement of School Community Stakeholders in Surry County.

SURRY COUNTY PUBLIC SCHOOLS APPROVED BUDGET

March 21, 2024

- FY2024-2025 Budget Highlights
- SCPS Cost Saving Efforts
- Salary Scale Comparisons
- Health Insurance Program
- Employee Impacts
- FY2024-2025 Summary of All Funds
- Proposed Revenues and Expenditures
- Proposed Food Services Budget
- Proposed Grants Budget
- FY2024-2029 Proposed Capital Improvement Plan
- State Budget Updates
- Next Steps

F Y 2024-2025 BUDGET HIGHLIGHTS

- Overall Operating Budget of $17,183,862
- Increase of 3.66% Over the FY2024 Budget
- Requires a 4.83% Increase in Local Funding
- Projects Enrollment of 653 Students
- Recommends a 3%-9% Salary and Step Increase depending on Tenure and Minimum Wage Increase
- Reduces Existing Staffing Costs By $69,681
- Increases the Professional Development, Vehicle Fuel, Improvement of Instruction, Janitorial Supplies, property Insurance, Auditing services and Maintenance Repair Lines to keep pace with rising costs
- Absorbs the Health Insurance Increase of 9%

SURRY COUNTY PUBLIC SCHOOLS APPROVED BUDGET

Costs Savings Efforts

Continued Grant writing to assist with rising costs and needs

SALARY SCALE COMPARISONS

SURRY COUNTY PUBLIC SCHOOLS SALARY SCALE COMPARISON FOR 10 MONTH TEACHERS						
STEP	PRINCE GEORGE	SUSSEX	WILLIAMSBURG JCC	ISLE OF WIGHT	York COUNTY	SURRY AFTER 3%
0	53,555	48,057	52,700	49,000	53,005	53,033
1	53,876	48,700	53,500	49,641	53,400	53,779
2	54,200	49,353	53,902	50,138	53,532	54,537
3	54,525	50,000	54,087	50,639	53,801	55,305
4	54,852	50,670	54,207	51,144	54,602	56,083
5	55,180	51,430	54,442	51,657	55,133	56,873
6	55,512	52,202	54,713	52,172	55,667	57,674
7	55,845	52,985	54,986	52,694	56,196	58,486
8	56,181	53,779	55,482	53,221	57,274	59,309
9	56,517	56,838	55,981	53,754	57,805	60,144
10	56,856	57,766	56,261	54,291	58,418	60,991
11	57,198	58,600	56,857	54,834	59,385	61,850
12	57,540	59,445	57,430	55,794	60,372	62,721
13	57,886	60,303	58,007	56,770	61,373	63,604
14	58,233	61,175	58,586	57,765	62,393	64,500
15	58,582	62,059	59,172	58,775	63,430	65,407
16	58,934	62,956	59,764	59,804	64,074	66,328
17	59,288	63,770	60,360	60,850	64,720	67,262
18	59,881	64,595	60,964	61,914	65,905	68,209
19	60,499	65,431	61,575	62,998	67,091	69,169
20	61,224	66,278	61,289	64,100	68,872	70,143
21	61,958	67,136	62,842	65,223	69,469	71,131
22	62,703	68,006	63,471	66,363	70,656	72,132
23	63,456	68,887	64,423	67,526	71,838	73,148
24	64,218	69,780	66,033	68,707	73,028	74,178
25	65,143	70,686	67,685	69,910	74,216	75,222
26	66,083	71,603	69,378	71,132	75,401	76,281
27	67,035	72,533	71,111	72,378	76,588	77,356
28	68,003	73,475	72,888	73,644	77,778	78,445
29	68,982	74,430	74,712	74,932	75,963	79,549
30	70,991	75,397	76,877	76,245	80,152	-
31	72,016	-	78,830	77,579		-
32	73,058	-	78,830	78,936		-
33	74,115	-	78,830	80,318		-
34	75,188	-	78,830	81,723		-
		-	78,830	83,154		-
MASTERS	2,000	2,225	1,780	2750	scaled	2,500
DOCTORATE	2,400	4,450	scaled	6000	scaled	3000

These salaries are prior to school districts disclosing final decisions regarding pay scales for FY24/25. It does, however, include the 3% proposed by SCPS.

HEALTH INSURANCE PROGRAM

PREMIUM 2023-2024

With Comprehensive Dental	PREMIUM	EMPLOYER	EMPLOYEE
Key Advantage 250 - Single	$942.00	$783.25	$158.75
Key Advantage 250 - Dual	$1,742.00	$974.73	$767.27
Key Advantage 250 - Family	$2,543.00	$1,225.11	$1,317.89
Key Advantage 500 - Single	$837.00	$765.00	$72.00
Key Advantage 500 - Dual	$1,549.00	$1,025.60	$523.40
Key Advantage 500 - Family	$2,260.00	$1,285.40	$974.60
With Preventive Dental			
Key Advantage 250 - Single	$923.00	$780.25	$142.75
Key Advantage 250 - Dual	$1,708.00	$970.73	$737.27
Key Advantage 250 - Family	$2,492.00	$1,217.11	$1,274.89
Key Advantage 500 - Single	$819.00	$763.00	$56.00
Key Advantage 500 - Dual	$1,514.00	$1,020.60	$493.40
Key Advantage 500 - Family	$2,211.00	$1,279.40	$931.60

NEW PREMIUM 2024-2025

With Comprehensive Dental	PREMIUM	EMPLOYER	EMPLOYEE
Key Advantage 250 - Single	$1,027.00	$868.25	$158.75
Key Advantage 250 - Dual	$1,899.00	$1,131.73	$767.27
Key Advantage 250 - Family	$2,772.00	$1,454.11	$1,317.89
Key Advantage 500 - Single	$912.00	$840.00	$72.00
Key Advantage 500 - Dual	$1,688.00	$1,164.60	$523.40
Key Advantage 500 - Family	$2,463.00	$1,488.40	$974.60
With Preventive Dental			
Key Advantage 250 - Single	$1,006.00	$863.25	$142.75
Key Advantage 250 - Dual	$1,862.00	$1,124.73	$737.27
Key Advantage 250 - Family	$2,716.00	$1,441.11	$1,274.89
Key Advantage 500 - Single	$893.00	$837.00	$56.00
Key Advantage 500 - Dual	$1,650.00	$1,156.60	$493.40
Key Advantage 500 - Family	$2,410.00	$1,478.40	$931.60

SURRY COUNTY PUBLIC SCHOOLS APPROVED BUDGET

INSURANCE SCENARIOS

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SURRY COUNTY SCHOOL BOARD
P. O. BOX 317
45 SCHOOL STREET
SURRY             VA  238830000

CHK DATE 2024/02/28  DEPT 7120  SS#XXXXXXXX2445  DD#     139

                     HOURS  Y-T-D
BASE PAY    847.25                     KEYADVANTA     79.38
OVERTIME                               VRS NONPRO     50.84
OTHER                                  EXCESS LIF
GROSS PAY   847.25            3389.00
NON-TAX     130.22
ADJ GROSS   717.03
FEDERAL      10.87              43.48
S.S. FICA    47.61             190.44
MED. FICA    11.13              44.52
STATE         9.89              39.56
NET PAY     637.53

SICK BWF    27.50  DAYS ACCR      .50  DAYS TAKEN      1.00  DAYS LEFT      27.00
PER. BWF           DAYS ACCR           DAYS TAKEN            DAYS LEFT
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Insurance Premium		
FY24 Employee Premium Versus FY25 Employee Premium		
Monthly Employee Cost	$158.75	$243.75
Per Pay Period	79.38	121.88
Net Difference Monthly	85.00	
Net Difference Per Pay Period	42.50	

SUMMARY OF ALL FUNDS

Surry County Public Schools
Summary of All Funds
FY2024-2025

FUND DESCRIPTION	FY2023-24 ADOPTED BUDGET	FY2024-25 PROPOSED BUDGET	CHANGE ($)	CHANGE (%)
General Operating	$ 16,577,541	$ 17,183,862	$ 606,321	3.66%
Grants	809,057	707,499	(101,558)	-12.55%
School Food Services	591,903	625,980	34,077	5.76%
Total - All Funds	$ 17,978,501	$ 18,517,340	$ 538,839	3.00%

PROPOSED REVENUES

DESCRIPTION	FY2023-2024 ADOPTED BUDGET	FY2024-2025 PROPOSED BUDGET	CHANGE ($)	CHANGE (%)
Local:				
County Appropriation	$ 13,067,757	$ 13,699,497	$ 631,740	4.83%
Total - Local Revenue	**$ 13,067,757**	**$ 13,699,497**	**$ 631,740**	**4.83%**
State:				
Standards of Quality (SOQ)	$ 1,387,736	$ 1,757,136	$ 369,400	26.62%
Sales Tax	1,049,977	994,100	(55,877)	-5.32%
Lottery	483,398	354,801	(128,597)	-26.60%
Categorical & Incentive	484,541	274,196	(210,345)	-43.41%
Total - State Revenue	**$ 3,405,652**	**$ 3,380,233**	**$ (25,420)**	**-0.75%**
Other:				
Federal				
JROTC	$ 72,000	$ 72,000	$ -	0.00%
Other Local & Miscellaneous Sources	32,132	32,132	-	0.00%
Total - Other Revenue	**$ 104,132**	**$ 104,132**	**$ -**	**0.00%**
Total Revenue - General Fund	**$ 16,577,541**	**$ 17,183,862**	**$ 606,320**	**3.66%**

PROPOSED EXPENDITURES

DESCRIPTION	FY2023-2024 ADOPTED BUDGET	FY2024-2025 PROPOSED BUDGET	CHANGE ($)	CHANGE (%)
Instruction	$ 11,089,915	11,418,783	$ 328,868	2.97%
Administration & Health	1,190,815	1,296,519	105,704	8.88%
Pupil Transportation Services	1,273,181	1,323,082	49,901	3.92%
Operations & Maintenance Services	2,235,970	2,355,953	119,983	5.37%
Technology Services	763,755	765,620	1,865	0.24%
Transfer to Café	23,905	23,905	-	-
Total Expenditures - General Fund	**$ 16,577,541**	**$ 17,183,862**	**$ 606,322**	**3.66%**

PROPOSED FOOD SERVICES BUDGET REVENUE

DESCRIPTION	FY2023-2024 PROPOSED BUDGET	FY2024-2025 PROPOSED BUDGET	CHANGE ($)	CHANGE (%)
Sales	$ 9,960	$ 44,037	$ 34,077	342.14%
State Revenue	64,749	64,749	-	0.00%
Federal Revenue	468,289	468,289	-	0.00%
U.S.D.A. Commodities	25,000	25,000	-	0.00%
Other: Transfer from School Fund	23,905	23,905	-	0.00%
Total Revenue	**$ 591,903**	**$ 625,980**	**$ 34,077**	**5.76%**

PROPOSED FOOD SERVICES BUDGET EXPENDITURES

DESCRIPTION	FY2023-2024 APPROVED BUDGET	FY2024-2025 PROPOSED BUDGET	CHANGE ($)	CHANGE (%)
Administrative Salaries				
Service Salaries	$ 199,130	$ 213,320	$ 14,190	7.13%
Food Services Part-time	16,000	16,000	-	0.00%
FICA - Regular	17,066	17,543	477	2.79%
VRS Non-Professional	25,448	21,247	(4,201)	-16.51%
HMP	73,409	101,046	27,637	37.65%
GLI	2,524	2,858	335	13.27%
Unemployment - Regular	701	229	(472)	-67.28%
RHCC (Non-Professional)	2,566	2,581	(3)	-0.12%
Purchased Services	2,000	2,000	-	0.00%
Food Service Materials & Supplies	5,000	5,000	-	0.00%
Food & Food Service Supplies	216,060	212,155	(3,905)	-1.81%
U.S.D.A. Commodities	25,000	25,000	-	0.00%
Food Services Equipment - Replacement	7,000	7,000	-	0.00%
Total	**$ 591,903**	**$ 625,980**	**$ 34,077**	**5.76%**

PROPOSED GRANTS BUDGET

DESCRIPTION	FY2023-2024 APPROVED BUDGET	FY2024-2025 PROPOSED BUDGET	CHANGE ($)	CHANGE (%)
Revenue Summary:				
Federal -Title I Part A, Improving Basic Programs	$ 244,333	$ 308,208	$ 63,875	26.14%
Federal -Title VI-B Special Education Grant	312,980	332,048	19,068	6.09%
Federal -Title VI-B Special Education Preschool	4,632	4,632	-	0.00%
Federal -Title II Part, Improving Teacher Quality	30,142	30,142	-	0.00%
Federal -Title IV, Part A, Student Support and Academic Enrichment	15,619	15,619	-	0.00%
Federal -Perkins Career and Technical Education Grant	16,850	16,850	-	0.00%
21st Century	184,500	-	(184,500)	-100.00%
Total Federal Grant Revenue	**$ 809,057**	**$ 707,499**	**$ (101,557)**	**-12.55%**

PROPOSED CAPITAL IMPROVEMENT PLAN

Five-Year Capital Improvement Plan
Capital Projects Summary by Location and Type
Fiscal Years 2024 through 2029

Summary of All Projects by Fiscal Year

	FY2024-25	FY2025-26	FY2026-27	FY2027-28	FY2028-29	Total
Total of All Projects by Year	**$ 1,985,000**	**$ 2,075,000**	**$ 3,405,000**	**$ 3,150,000**	**$ 2,675,000**	**$ 13,290,000**

Summary of All Projects by Location

Location	FY2024-25	FY2025-26	FY2026-27	FY2027-28	FY2028-29	Total
Surry Elementary School	$ 300,000	$ 450,000	$ 2,180,000	$ 600,000	$ 1,850,000	$ 5,380,000
Luther Porter Jackson Middle	580,000	175,000	500,000	250,000	375,000	1,880,000
Surry County High School	1,055,000	1,250,000	525,000	2,100,000	250,000	5,180,000
Transportation & Maintenance	50,000	200,000	200,000	200,000	200,000	850,000
Total Projects by Location	**$ 1,985,000**	**$ 2,075,000**	**$ 3,405,000**	**$ 3,150,000**	**$ 2,675,000**	**$ 13,290,000**

Summary by Project Type and Fiscal Year

Project Type	FY2024-25	FY2025-26	FY2026-27	FY2027-28	FY2028-29	Total
HVAC Replacement	$ -	$ 425,000	$ 1,780,000	$ 1,750,000	$ 300,000	$ 4,255,000
Roof Replacement	-	-	1,250,000	-	-	1,250,000
Electrical System Upgrades	1,100,000	225,000	-	450,000	-	1,775,000
Plumbing	15,000	100,000	-	100,000	400,000	615,000
Fire Suppression System	-	-	-	-	-	-
Interior Refurbishments	425,000	225,000	175,000	650,000	1,700,000	3,175,000
Security	95,000	100,000	TBD	TBD	-	195,000
Athletics	300,000	800,000	-	-	75,000	1,175,000
Transportation & Maintenance	50,000	200,000	200,000	200,000	200,000	850,000
Total by Project Type & Year	**$ 1,985,000**	**$ 2,075,000**	**$ 3,405,000**	**$ 3,150,000**	**$ 2,675,000**	**$ 13,290,000**

SURRY COUNTY PUBLIC SCHOOLS APPROVED BUDGET

STATE BUDGET UPDATES

- The General Assembly presented their 2024-2026 biennial budget to Governor Youngkin on March 9, 2024. This budget includes the following adjustments to the Governor's proposed budget:
  - A 3% salary increase for teachers in each year of the biennium
  - Changes in how ELL students are counted and funded
  - Changes in how At-Risk Add-On is determined and funded
  - Restores General Fund Payment in Lieu of Sales Tax
- The net changes to Surry County Public Schools (if this version of the budget passes) is an increase of approximately $321,000.00 in revenue. This action will decrease the County request to $310,740.00
- The Governor has until April 8, 2024 to veto the proposed changes and send the budget back to the General Assembly for further consideration
- The General Assembly is scheduled to consider his revisions at their April 17th session

SURRY COUNTY PUBLIC SCHOOLS APPROVED BUDGET

NONCATEGORICAL BUDGET APPROPRIATION REQUEST

Advantages

Addresses emerging needs within the school division

Responds to unforeseen challenges (sewage pump repair)

Provides for flexible solutions to problems

Complements new financial system (MUNIS)

NEXT STEPS

- On April 4th, Mrs. Melissa Rollins is scheduled to present the Surry County's proposed budget to the Board of Supervisors
- On April 16th, there is a scheduled Board of Supervisors budget work session if needed
- On May 16th, the Board of Supervisors is scheduled to take action on the FY25 Budget/CIP, set tax rates and adopts Budget Resolutions.

- Additional public hearings and advertisements are also included in this timeline

JOINT BOARD PRIORITIES

✓ Questions or Concerns

SURRY COUNTY DEPARTMENT OF SOCIAL SERVICES

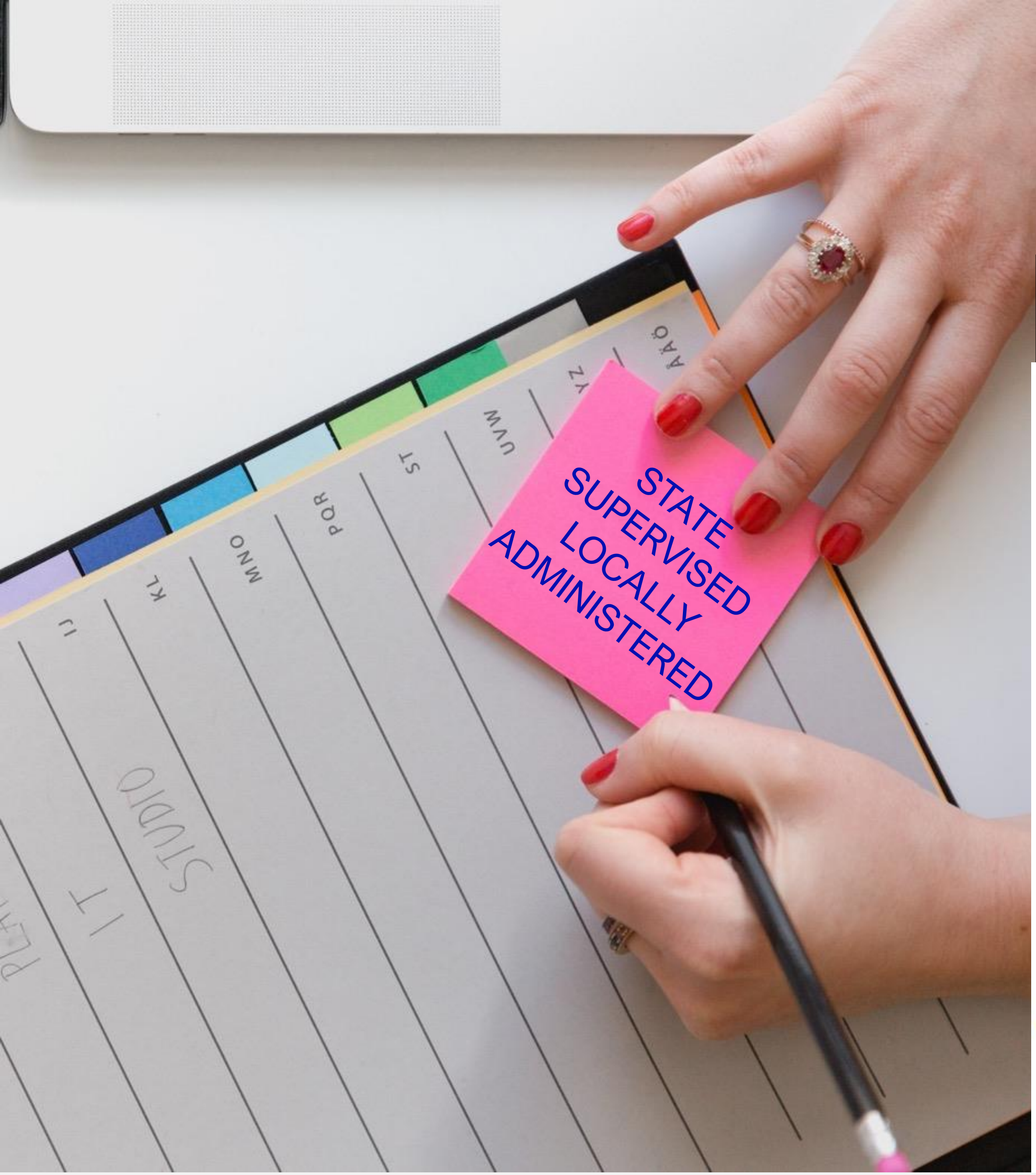
OVERVIEW OF BUDGET AND SERVICES PROVIDED

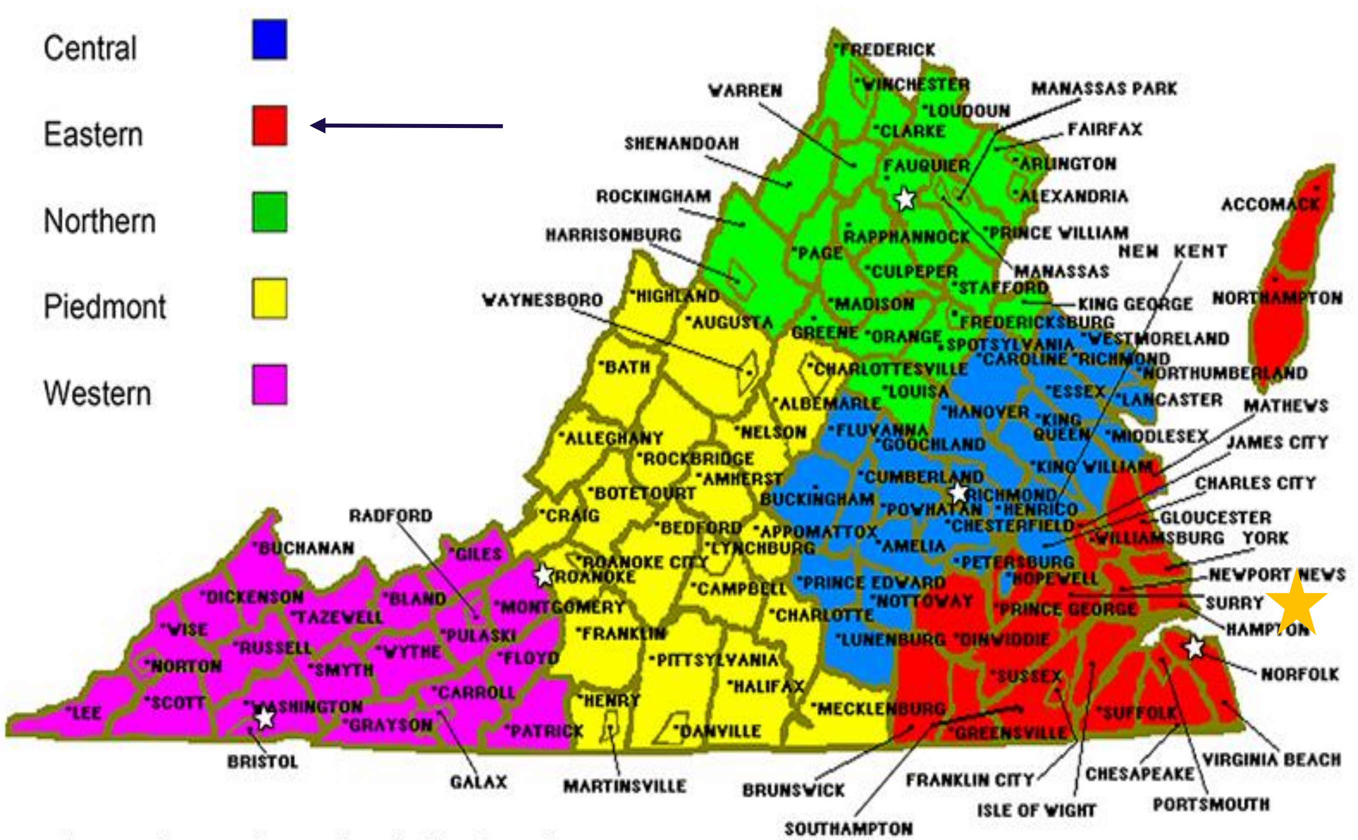
Presented By:

MRS. VALERIE PIERCE, DIRECTOR
THURSDAY, MARCH 21, 2024

Local Agencies

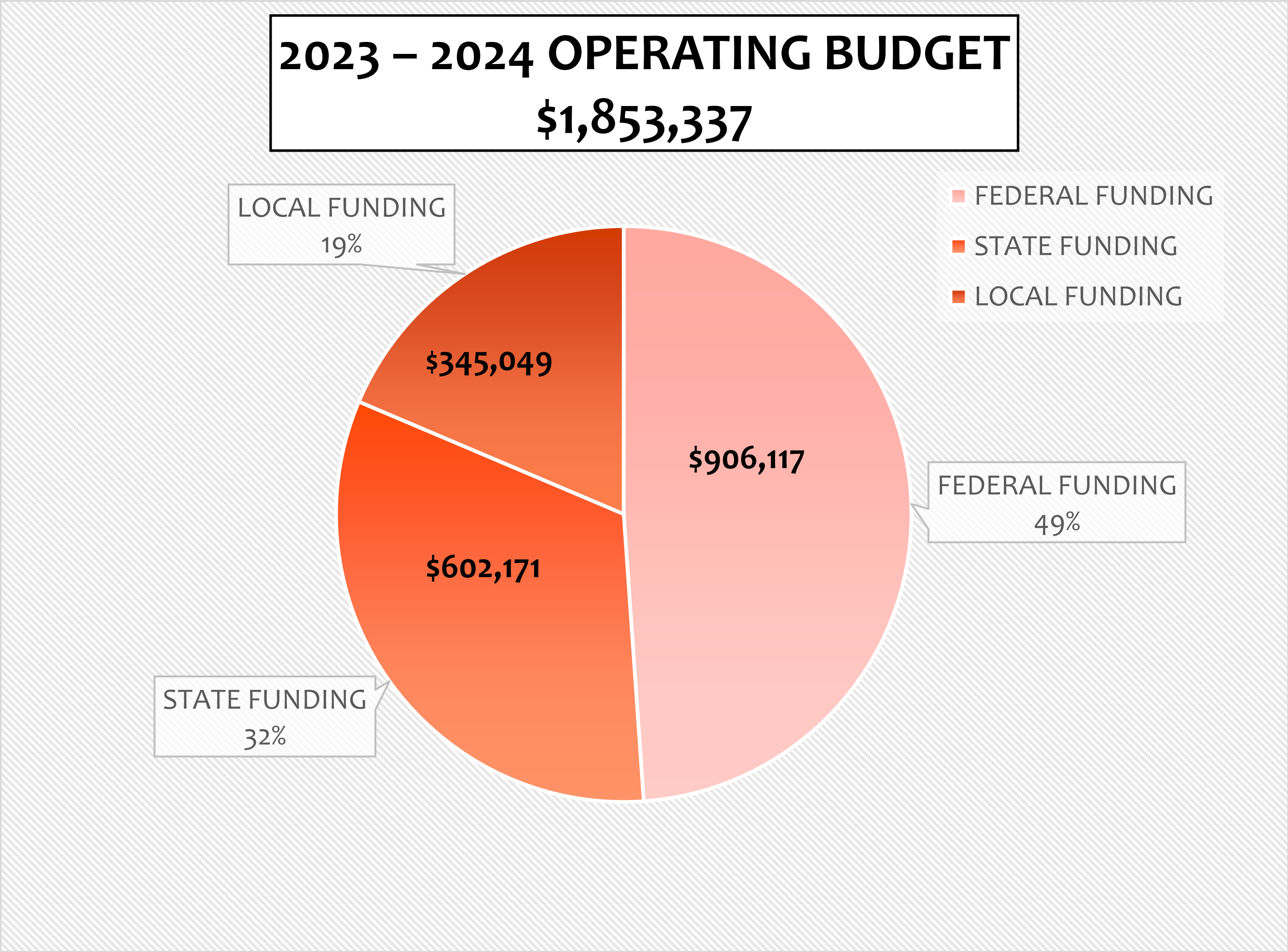
Surry DSS is in the Eastern Region





☆ *star denotes five regional office locations*

FISCAL PIE CHART



SERVICES PROVIDED

- Medicaid
- Auxiliary Grant
- SNAP
- TANF
- Child Protective Services
- Foster Care/Adoption Services
- Adult Protective Services
- Adult Services
- Companion Services
- Child/Adult Family Services
- Intake Services
- Childcare Subsidy
- Intensive Home-Based Family Services
- Employment Services/VIEW/SNAPET
- Fraud Free
- Energy Assistance
- PIPP (Percentage of Income Payment Program)
- Seniors Program – Congregate/Home Delivery

About Us

MISSION STATEMENT: People Helping People Triumph Over Poverty, Abuse and Neglect To Shape Strong Futures For Themselves, Their Families and Communities

Challenges:

Recruitment and Retention/Qualified Applicants

Family Services Specialist I/II $36,993

Office Associate $24,960

Strategies to Attract New Employees/Retain Current Employees:

- Offer Flexible work schedules and remote work opportunities.
- Employee recognition and special events.
- Engagement surveys to improve morale.

Competitive Salaries

- Conduct an updated salary study.
- Offer increase in salary based on skills.
- Offer an increase in pay upon completion of the probationary period.

SOCIAL SERVICES BOARD MEMBERS:

MS. EUNICE GAY, CHAIR
SURRY DISTRICT

MRS. ELVA CLAYTON, VICE-CHAIR SPRING GROVE/CLAREMONT DISTRICT

THE HONORABLE WALTER HARDY
BOARD OF SUPERVISOR REPRESENTATIVE

MR. GLENN SLADE
BACON'S CASTLE DISTRICT

MRS. ELIZA DREW DENDRON/BLACKWATER DISTRICT

MRS. ADAISHA GIBSON
CARSLEY DISTRICT

- QUESTIONS?
- COMMENTS?
- CLARIFICATIONS?

Thank You

Valerie Pierce

757-294-5240

Valerie.pierce@dss.virginia.gov