

The meeting of the Electoral Board of Surry County, Virginia, Friday, September 27, 2024, at 10:00 A.M. Lynita Mason, Chairman, William Etchison, Vice-Chairman, Donna Skinner, Secretary, Sharna White, Registrar, and members of the public: Allan Bardwell, Art Nelson, and Robert Weidner, were present.

The meeting was called to order by the Chairman at 10:00 A.M.

Motion was made by the Secretary to approve the Agenda. Motion was ADOPTED.

Motion was made by Vice-Chairman, Etchison to approve the minutes, dated August 16, 2024. Motion was ADOPTED.

Motion was made by the Secretary to go into closed session in accordance with Section 2.2-3711(A) 1 and 4 of the 1950 Code of Virginia, as amended to discuss personnel matters. Skinner- Aye/ Etchison-Aye/ Mason-Aye. Motion was adopted.

Motion was made by Vice-Chairman Etchison to close the Closed Session and go back into Open Session. Motion was adopted.

Motion was made by the Secretary to certify that the only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as were described in the Motion by which the closed meeting was convened, were discussed or considered. AUTHORITY: Section 2.2-3712(D) of the 1950 Code of Virginia, as amended. ROLL CALL VOTE: Skinner- Aye/ Mason-Aye/ Etchison- Aye

Motion was made by the Secretary to go into CLOSED SESSION in accordance with Section 2.2-3711(A) 1 and 4 of the 1950 Code of Virginia, as amended to discuss personnel matters. Skinner- Aye/ Etchison- Aye/ Mason- Aye. Motion was adopted.

Motion was made by the Secretary to close the Closed Session and go back into Open Session. Motion was adopted.

Motion was made by the Secretary to certify that the only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and only such public business matters as were identified in the Motion by which the closed meeting was convened, were discussed or considered. ROLL CALL VOTE: Skinner- Aye/ Mason- Aye/ Etchison-Aye

#### **BOARD COMMENTS:**

Skinner: reminded everyone of RLA on Senate/Congressional races required by ELECT after November 5, 2024 election AND to review the RLA manual (Chapter 19-GREB HANDBOOK) and to complete the training for the RLA on ELECT'S LMS system.

Etchison: discussed List Maintenance- the Board and Registrar will address this matter in January or February, 2025.

Motion was made by Vice-Chairman Etchison to adjourn. Motion was adopted. Meeting adjourned at 11:23 A.M.

Respectfully Submitted

Donna Skinner, Secretary